

Town of Tamworth
Board of Selectmen's Meeting
December 20, 2010
Town Office

Members Present John Roberts, William Farnum, and Robert Abraham

Others Present Administrator Cassandra Pearce, Road Agent Bruce Robinson, Rebecca Boyden, Peter Hoag, Hank Letarte, Bob Ambrose, Dana Littlefield, Anne Abear and other members of the public.

Chairman Roberts opened the meeting at 8:00 a.m. on the top of Pine Hill Road.

Pine Hill Site Walk Review Mr. Robinson informed the Board and those present that in order for the highway department to properly maintain Pine Hill Road, the right of way would need to be determined, with an estimated 8' on each side needing to be cut, stumped, drainage corrected, banks sloped and the road brought to Town specs. If the property owners were to remove the trees, no public hearing would be required. Mr. Ambrose informed the Selectmen that he was not in favor of the winter maintenance and therefore, not willing to cut any of his trees. Rebecca Boyden was present representing another property owner (Nancy Lamb) to convey their concern for the scenic road and advised that they are not in favor of any tree cutting. It was announced that if the Town were to decide to maintain the road in the winter, a public hearing would be required for any tree cutting on this scenic road. There is no money currently in the 2010 or 2011 budget to reconstruct this roadway. At this time, the Road Agent and the Selectmen are in agreement to plow from Route 113 to the power lines granting Mr. Letarte access to his pit. Mr. Letarte requested the Selectmen to consider blocking Pine Hill Road at the top and allow him to plow from his farm entrance to his pit. The Selectmen will consider this request.

Chairman Roberts recessed the meeting at 8:37 a.m. to return to the Town Office.

Chairman Roberts called the meeting back to order 8:47 a.m.

Pine Hill Road Discussion It was announced that Ambrose was not in favor of any tree cutting on his property to open this road up for year round travel. Mr. Robinson advised that he would put a letter together for the Selectmen to review regarding his recommendations for this roadway to include not maintaining the roadway during the winter months. Several ideas, suggestions and concerns were expressed by members regarding closing the class IV roadway by use of barriers and signage and the need to hold a public hearing if any cutting is to be done.

Mr. Abraham advised that Mr. Letarte would live with the closure of the roadway for this year, but in the future would like to road opened. He requested legal counsel be contacted to determine if the Board has the right to close the roadway as a class V. Mr. Farnum and Mr. Roberts advised they were unwilling to maintain the roadway during the winter months.

2011 Highway Paving
Projects

Mr. Roberts moved and Mr. Farnum supported to encumber \$85,818.66 for the 2011 road paving projects. Vote was unanimous. Motion passed.

Mr. Roberts moved and Mr. Farnum supported to accept the proposal from FR Carroll in the amount of \$298,565.60 for the 2011 paving projects pending a contract being signed and the funds being appropriated at the 2011 town meeting. Vote was unanimous. Motion passed.

2010 Culvert Supplies

Mr. Robinson discussed the funds that have not been spent in the 2010 budget for culverts and the amount of work that will need to be done in 2011 and the request to encumber those funds. The Board was not in favor of encumbering the 2010 drainage and culvert funds but was in favor of Mr. Robinson purchasing a supply of drainage products and material now that would be utilized during the 2011 projects. Mr. Robinson will purchase the supplies prior to year end 2010 and expressed a concern of spending all of this money at year end. The Board advised that the money is being spent at year end due to not having a contract for next year for drainage.

Driveway Permit
John and Marry Watkins

The Board discussed a driveway permit for map 402 lot 004 in which the driveway for this property is accessed through another's property. Mr. Roberts advised he received a call from Bob Watkins over the weekend. The Board was willing to approve the driveway application if a signed recorded right of way or agreement was presented to the Selectmen to place on file with this application. If no agreement is available, the Board requested the application come from the landowner whose property will carry the driveway entrance.

Emergency Management
Generator Bids at the
KA Brett School

Mr. Littlefield and the Board viewed the sheet of bids received for the replacement of the generator at the KA Brett School. The grant that the Town is entitled to will be \$63,500 which is less than the bids received. The Board discussed additional information necessary prior to proceeding with the project. Mr. Littlefield was requested to acquire the following and return to the Selectmen at their 12/30 meeting:

1. Acquire an award letter for the grant to the Town.
2. Contact the bidder of the Caterpillar and Cummins generator to determine if any negotiations would be possible to bring the price down to the amount of the grant.
3. Check the warrant on mileage for the Cummins generator.
4. Meet with Mr. Roberts prior to the 12/30 meeting to discuss the site work and trenching to be done.

Administrative Items

Mrs. Pearce presented the following for the Selectmen to sign with discussion as follows:

1. An appointment for Karen McNiff to the LR Planning Commission.
2. An abatement for map 411 lot 028
3. An abatement for map 411 lot 028-001
4. An abatement for map 211 lot 014-055

5. An abatement for map 214 lot 180
6. An abatement for map 414 lot 091
7. A letter was signed by Chairman Roberts to the NH OEP advising that a single audit was not required as the Town did not expend more than \$500,000 in federal funds.
8. A timber tax levy in the amount of \$50.65.
9. *John Roberts moved and William Farnum supported to approve the minutes of 11/29/2010 as written. Vote was unanimous. Motion passed.*
10. *John Roberts moved and William Farnum supported to approve the minutes of 12/1/2010 as written. Vote was unanimous. Motion passed.*
11. *John Roberts moved and William Farnum supported to accept the minutes of 12/2/2010 as written. Vote was unanimous. Motion passed.*
12. Mrs. Pearce received a request from David Gaudet to amend the wording of his statement within the 12/2/2010 minutes. *Mr. Roberts moved and Mr. Farnum supported to accept the minutes of 12/2/10 as written. Vote was unanimous. Motion passed.*
13. *Mr. Roberts moved and Mr. Abraham supported to accept the minutes of 12/13/2010 as written. Vote was unanimous. Motion passed.*
14. *Mr. Roberts moved and Mr. Farnum supported to approve the minutes of 12/16/2010 as written. Vote was unanimous. Motion passed.* Mr. Farnum requested and Mr. Roberts agreed to attach a copy of the letters from Mr. Little to the minutes for future reference.
15. The Board discussed a request of Matt Goodwin to have several websites placed on the Town's website. Members of the Board will view the sites prior to making a decision at their 12/30 meeting.
16. *Mr. Roberts moved and Mr. Farnum supported to purchase a portable heater for the Selectmen's office. Vote was unanimous. Motion passed.*
17. Mrs. Pearce advised that Ms. Martin will deliver the DVDs to the Selectmen's Office this afternoon that were requested by the Board at their 12/16 meeting.
18. Mrs. Pearce inquired if Mr. Farnum wanted to discuss the written concern of Mr. Case. Mr. Farnum advised he placed a copy in each member's box and the road agent's box. No further discussion was needed at this time.
19. Mrs. Pearce advised she received a concern from Mr. John Gotjen regarding a box truck that has been placed across from his property for the purpose of advertising a business. The Board advised that this was allowable. Mrs. Pearce will notify Mr. Gotjen.
20. Revised personnel policies were disbursed for the Board to review along with the letter that will accompany the policy to the employees. After minor changes were made to the letter the Board approved its distribution.
21. The 2010 project listing was reviewed as updated by Mrs. Pearce. The Board requested a letter be sent to Mr. Robinson to inquire of Mr. Paul King regarding the 3 items that he is working on for the Town. Those items are: Greggs Way, Gilman Valley Bridge and the site plan for the highway garage which should include drainage. Mr. Robinson will be asked to have a timeline from Mr. King at the 12/30 Selectmen's meeting.
22. The 2010 audit will begin on Monday, January 24, 2011.
23. Mr. Roberts will be writing the Selectmen's report for the 2010 town report.
24. Mrs. Pearce advised a letter had been sent to CMI requesting access to their property for a site walk. Mr. Farnum requested a copy of the letter to be sent to NH DES.

Non-Public Session

Mr. Roberts moved and Mr. Farnum supported to enter into a non-public session at 10:27 a.m. per RSA 91 A:3 II a. Vote was Roberts, Yes, Farnum, Yes, and Abraham, Yes. Motion passed.

Mr. Roberts moved and Mr. Farnum supported to adjourn the non-public session at 10:55 a.m. Vote was unanimous. Motion passed.

Adjournment

Mr. Roberts moved and Mr. Farnum supported to adjourn the meeting at 10:57 a.m. Vote was unanimous. Motion passed.

Respectfully submitted,
Anne M. Abear

Approved by Tamworth Board of Selectmen: 12/30/2010

John Roberts

William Farnum

Robert Abraham