

**Town of Tamworth
Board of Selectmen's Meeting
October 14, 2010
Town Office**

PRESENT: Selectman Roberts, Selectman Farnum, and Selectman Abraham

Also Present: Administrator Cassandra Pearce, Recreation Director Parker Roberts, and members of the public.

CALL TO ORDER: *The meeting was called to order at 2:00 p.m.*

SITE WALK:

Town House:

The Board met at the Town House to discuss the proposed plans from Shawn Bergeron and the best option for the renovations. Discussion was held on the walkway/ramp regarding whether or not there needed to be a raised edge, which the plans did not show. The office will need to check with Shawn Bergeron to see if this is required or if it was left off the plan due to drainage. The Board reviewed the drawings for the bathroom area. After some discussion the consensus of the Board is to acquire estimates on drawing 3 of 5. The estimate for the hot water tank was reviewed and will be discussed later during this meeting. Other items to address and price are as follows: an additional sprinkler head in the furnace room, a fire rated door at the top of the stairs on the second floor, the repainting and new signage for the handicapped parking across the street, and for future reference we need a price on painting the entire exterior of the building. Parker will find out where the actual curb shut off for the building is for the Town House and if the one at the bottom of the fire escape is not in use it needs to be removed and filled in.

Rte 25 & Union Hall: The Board of Selectmen met with Scott Decker from NH Fish & Game to discuss the erection of a sign near the intersection of Route 25 and Union Hall Road. It was determined that the entire island is state property. Other locations were discussed, however at this time Scott will go back and talk to Mark Morrill of District 3 and see if he will meet with him at the site to view the location. He will also check into an easement with Harold Cook for a location closer to the actual site, and with Mitch Gordon President for the Union Hall Assoc to see if they would allow the sign there.

Returned to Town Office

Also Present @ 3:45: Police Chief Poirier

Non-Public

Session #1: Motion made by Selectman Roberts to enter into non-public session at 3:47 p.m. under RSA 91-A: 3 II (a). Motion was seconded by Selectman Farnum and passed with a vote of 3-0.

No decisions were made during the non-public session.

Motion made by Selectman Roberts to exit non-public at 3:58 p.m. Motion was seconded by Selectman Farnum and passed unanimously.

Also Present @ 4:00: Police Chief Poirier, Road Agent Bruce Robinson, and members of the public.

DEPARTMENT HEADS:

Police: Chief Poirier distributed the stats for the month of September. The Board reviewed the stats and discussed any concerns with the Chief.

Highway: Bruce reported to the Board that the siding is on the salt shed. The pavement on Bunker Hill is all picked up. The plow fronts are on the trucks. The excavator has been returned to Milton CAT; the Board acknowledged Bruce for the good work he has done with the excavator. Bruce was asked if Wayne Lloyd is going to haul the 10' sander for this winter, Bruce would look into it and get back to the Board. Selectman Abraham discussed a hole in South Tamworth that needs to be looked at near the Church.

Jim Bowditch discussed the erosion at the beach area on Chocorua Lake (old Rte 16) from the run off and asked if Bruce if he could build a drainage system to correct the problem. Bruce stated he would go out and look at it and see what can be done.

BOLLES ROAD: Toby Page was in to speak with the Board and the Road Agent regarding the turn around at the end of Bolles Road that is used by the Town. It appears that the posts are constantly knocked over every time the trucks turn around there. He is also concerned that if they spend more time up here parking is going to be an issue where the turn around is and wants to work something out with the Town. Discussed the fact that the Town road may actually end at the Helm property and not the Page property. The Town will change the location of the turn around which will elevate both problems once the location is determined as to where the Town road portion actually ends.

PUBLIC COMMENT: None

ADMINISTRATION: Mowing at the landfill: the board agreed to have it done and the Town office staff will contact Mark Streeter to have this done for 2010.

Shoveling for the Town Office the board agreed to continue with same vendor as last year.

Discussed the possibility of a Playground on Town Office back lot. The Board discussed the pros and cons of the playground. The Board will wait for the information from the PTA on what they are proposing before a decision is made.

The Board was given the information for the Tax relief incentive program. They will review the information more and decide if it is something they wish to put on the 2011 ballot.

The Board signed the Notice to inhabitants of the Town of Tamworth of the Polling place and time required by RSA 658:1.

The Board approved and signed the commitment letter to Lakes Region Planning Commission regarding the 2011 Household Hazardous Waste Program.

The Board signed a letter to the Trustees of Trust funds to withdraw from the Highway Garage and Town Municipal Building Capital Reserve funds for the siding on Salt shed, and repairs to the town office building totaling \$2,925.13.

The Board signed two corrective deeds, one for tax map 215 lot 113 and one for tax map 406 lot 64, which is being recorded to apply the transfer tax paid by the grantee that was omitted from the original recording.

The Board approved and signed a timber tax levy in the amount of \$475.33.

Motion made by Selectman Roberts to sign the payroll manifest in the amount of \$15,980.59. Motion was seconded by Selectman Farnum and passed unanimously.

Motion made by Selectman Roberts to sign the accounts payable payment manifest in the amount of \$222,147.76. Motion was seconded by Selectman Abraham and passed unanimously.

Motion made by Selectman Roberts to sign the accounts payable check register in the amount of \$222,147.76. Motion was seconded by Selectman Farnum and passed unanimously.

Motion made by Selectman Roberts to approve the minutes of September 30, 2010. Motion was seconded by Selectman Farnum and passed unanimously.

Motion made by Selectman Roberts to approve the non-public minutes of September 30, 2010. Motion was seconded by Selectman Farnum and passed unanimously.

Motion made by Selectman Roberts to approve the minutes of October 4, 2010. Motion was seconded by Selectman Farnum and passed unanimously.

Motion made by Selectman Roberts to approve the non-public minutes of October 4, 2010. Motion was seconded by Selectman Abraham and passed unanimously.

Employee Reviews: Have department heads do employee reviews and meet with Selectmen on 11/8/2010. The Board will complete the Department head reviews in the meantime for review with them on the 8th as well.

CHOCORUA PROJECT: Bob Seston, Chairman of the Chocorua Community Association (CCA) was in to address the Board on behalf of the CCA regarding the plans for Phase II & III of the Chocorua Village Project. Members of the Association were responsible for obtaining the federal funds for the project. The Association looks forward to having the opportunity to work with the Board to address the plans and concerns for the project. He would like to illustrate some of the issues that came out of the meeting of the CCA meeting earlier this month:

Parking on Runnels Hall Road, Safety of the intersection of Runnels Hall Road and Rte 16, Pedestrian byways/sidewalks around the village, the cut of curbing or lining of the street, sharp cornered curbing is damaging to car tires etc., Bus stop issues in which the Board was sent a letter about, and the bio-retention pond.

Selectman Abraham gave an update from the Historic Preservation meeting he went to with the State regarding the project. He stated they are not in favor of the proposed bio retention/drainage improvements to Phase 2 & 3. Discussed possible Runnells Hall and Chocorua Road archeology issues.

Jim Bowditch added the issue of the Chain link fence being an item of contention of the Association.

Sandra Flanagan noted that the people going south are using the parking spots as a passing lane.

Chairman Roberts stated Phase 1 was definitely a learning curve and Phase II & III will be better and the Board looks forward to working with the Association.

BOARD UPDATES: Selectman Farnum gave an update on the Library meeting; the budget was reviewed and should be submitted to the Town. He also gave an update on the Ordinance Review Committee meeting.

Selectman Abraham gave an update on the LURC (Land Use Regulations Committee) meeting. The Planning Board was given the proposed ordinance. The first public hearing is scheduled for 10/27/10. The public hearing on the ground water protection ordinance will also be at that meeting. The Planning Board approved the Earth Excavation regulations at their meeting of the 13th and are now policy.

Selectman Abraham stated that the Planning Board was looking for the Selectmen's direction as to where the meeting should be held due to the possibility of a large turnout. Selectman Roberts stated the Planning Board is an elected Board and should make that decision on their own. Selectman

Abraham stated the Planning Board was considering posting the meeting for the Town Office and walking to the Town House should there be a large turnout. He stated he had a concern with this due to the ADA issues there. Selectman Farnum felt it should be posted for one location and held there and not moved from location to location. He also stated that they had used the School before for large turnouts and asked why they wouldn't just hold it there again. Selectman Abraham and Farnum agreed it should be held at the School and Selectman Abraham directed the Town Administrator to inform the Planning Board of this opinion.

Selectman Abraham asked the other Board members what direction would be taken regarding the ADA issues at the Town House. The Board agreed to have Shawn Bergeron put together a figure to use for Town meeting to implement the ADA corrections to the Town House, using drawing 3 of 5 for bathroom. They would like a separate proposal for the following:

1. Railings at the Town Office building.
2. Replacement of the Hot Water tank, which they discussed the options of gas verses electric and decided they would like the price to be proposed on using an electric tankless system.
3. A fire rated door at the top of the stairs to the top floor.
4. An additional fire sprinkler in the furnace room.
5. Exterior painting of the Town House (Parker will get this price).

David Haskell asked the Board about use of the loam/topsoil in the back lot for the three cemeteries. The Board approved the request. Sandra Flanagan asked about the road at the Chocorua Cemetery. David Haskell stated it is not in next years budget but they are aware it needs to be addressed.

John updated the Board on the meeting with the Conservation Commission. The Thompson's are looking for a waiver for a septic system. AT & T was in about the Tower off Durrell Road. An existing logging road that is there has three culverts in which they would like to enlarge and add another one too. A map was given to John for the Board regarding the Transfer Station lot. The Budget was done for 2011.

PERSONNEL POLICY: The Board continued the discussion from the previous meeting regarding possible changes to the personnel policy. Items of concern are in regards to vacation time, electronic device usage, and insurances.

The Board discussed the vacation time first. Selectman Abraham would like to get legal advice on the current wording in the policy. The other two board members disagreed due to cost and the fact that they all agreed it needed to be reworded and addressed. Selectman Abraham wanted to do more research on this section and also wanted to wait until Mrs. Abear was present to hold this discussion. This will be postponed until 10/28/10.

A brief discussion was held on the proposed electronic and equipment security policy. The Board agreed the proposed wording needed to be redrafted and that each of them will come up with a proposal for the next meeting to discuss. This will be postponed until 10/28/10.

Verbiage will be added under compensation to include retirement for fulltime employees.

**Non-Public
Session #2:**

Motion made by Selectman Roberts to enter into non-public session at 6:06 p.m. under RSA 91-A: 3 II (c). Motion was seconded by Selectman Farnum and passed with a vote of 3-0.

The Board met with the Welfare Director and no decisions were made.

Motion made by Selectman Roberts to exit non-public at 6:29 p.m. Motion was seconded by Selectman Farnum and passed unanimously.

ADJOURNMENT:

Motion made by Selectman Abraham to adjourn at 6:30 p.m. Motion seconded by Selectman Farnum and passed unanimously.

Respectfully Submitted,
Cassandra M Pearce

Approved by Board of Selectmen

John E. Roberts

William W. Farnum

Robert J Abraham