

Town of Tamworth
Board of Selectmen's Meeting
June 10, 2010
Tamworth Town Office

Members Present: John Roberts, William Farnum, and Robert Abraham

Others Present: Administrative Asst. Cassandra Pearce, Police Chief Daniel Poirier, Road Agent Bruce Robinson, Jay Poulin of HE Bergeron, John Wacker of John Wacker & Associates, Tom Mason of LRWC, Kathleen Lewis of PSNH, Sam Martin, Mary Mills, Karen McNiff, Nancy Russell, David Haskell, David Gaudet, John Gotgen, Ruth Timchak, Pat & David Farley, and Anne Abear.

Department Heads

Police Department Chief Poirier submitted May 2010 stats from the Police Department for the Board to view with minimal discussion. Chief Poirier advised that Officer Littlefield was doing all right at the academy. Chief Poirier advised he received a telephone call from Carroll County Independent advising that Carroll County Commissioner Albie desires for the Carroll County Jail to get out of "police work" and his proposal of police departments taking over the responsibility of processing/booking detainees. Chief Poirier expressed his concern of Tamworth's police department not having a suitable processing area for a detainee. Chief Poirier advised that he feels this to be an officer safety issue and requested the Board attend a meeting of the Commission to discuss this recommendation. The Board agreed to inquire of the Commissioners of this report.

Highway Department Bruce Robinson presented quotes on rental of excavators from three companies. Mr. Robinson recommended the use of Caterpillar's equipment for a wheeled excavator. The Board discussed the mechanical issues with the grader and requested a listing be submitted of items to be addressed. Mr. Robinson advised that grinding would begin on June 11 for both Whittier Road and Depot Road. It is anticipated that the need for an excavator will not be for at least 2 weeks. The Board will discuss at the next meeting the repairs needs to the grader and the Board requested to review the listing of items of concern that has been put together by Judson Noyes. Mr. Robinson advised ditching would start by the end of June, beginning of July.

Mr. Robinson continues to work on acquiring a price for siding to be placed on the salt building. He reported another electrician has been contacted to repair the meter base. Several road signs will be ordered and put back up. The Board acknowledged the speed limit signs up on Union Hall Road.

The Board discussed a request of a property owner along Whittier Road who desires the paving to be wider into his driveway in front of his home. The Board agreed with Mr. Robinson that the road width and driveway should not be any wider in any particular area.

The Board discussed the roadside mowing for the year and opened the one bid received from Brett Mancini in the amount of \$16,900. Mr. Robinson recommended the Board hold off on mowing this year and recommended renting an excavator for other work to be done. The Board of Selectmen accepted the bid of Mr. Mancini and advised that they would let him know in about 3 weeks whether mowing will be done this year.

The Board discussed sand being put up for the winter and Mr. Robinson advised it would take about 1 week with the use of an excavator.

Mr. Roberts moved and Mr. Farnum supported to approve a driveway permit for map 414 lot 010 off Durrell Road. Vote was unanimous. Motion passed.

Mr. Robinson advised that the highway department has started with the 300-hour intervals of truck oil changes.

Mr. Bowditch discussed work to be done to Narrows Bridge. The Board advised that no funds were raised to work on that bridge in the year 2010. The Board was requested to check if the Chocorua Community Association's railing proposal was approved. The Board advised they would look into this approval.

Public Comment

Mr. Bowditch advised the view from his barn to the lake and across to the mountain. He advised that the trees are growing up and obscuring the view. The Board recommended Mr. Bowditch discuss any cutting planned with the State of NH in compliance with their Shore Land Protection Act and the Tamworth Conservation Commission.

Kathleen Lewis
PSNH

Ms. Lewis advised she was at the meeting to thank the Selectmen and to recognize the Tamworth Energy Commission by issuing a \$685 environmental grant to support the 2010 KA Brett School Energy Fair. The grant is designed to promote environmental education. She advised that PSNH is proud to recognize the Energy Commission and their efforts to engage the community in energy efficiency and environmental conservation and wished the Town much success in the future.

Administrative Matters

Mrs. Pearce presented the following for the Board to approve:

1. *Mr. Farnum moved and Mr. Abraham supported to approve a payroll manifest in the amount of \$16,393.29. Vote was unanimous. Motion passed.*

2. *Mr. Farnum moved and Mr. Abraham supported to approve an accounts payable check register and manifest in the amount of \$341,384.76. Vote was unanimous. Motion passed.*
3. *Mr. Farnum moved and Mr. Abraham supported to approve a mortgage discharge for a mortgage held by the Town of Tamworth. Vote was unanimous. Motion passed.*
4. *Mr. Farnum moved and Mr. Roberts supported to approve the non-public minutes of 5/27/2010 as written. Vote was unanimous. Motion passed.*
5. *Mr. Farnum moved and Mr. Roberts supported to approve the regular meeting minutes of 5/27/2010 as written. Vote was unanimous. Motion passed.*
6. *Mr. Farnum moved and Mr. Roberts supported to approve a raffle permit application for the Chocorua Ladies Aid to be held on July 24, 2010. Vote was unanimous. Motion passed.*
7. *Mr. Farnum moved and Mr. Roberts supported to approve a raffle permit application for the Chocorua Community Church to be held on October 17, 2010. Vote was unanimous. Motion passed.*
8. The Board approved an intent to cut for map 408 lot 060.
9. *Mr. Farnum moved and Mr. Roberts supported to approve an abatement for map 211 lot 047. Vote was unanimous. Motion passed.*
10. Mrs. Pearce advised she received a junkyard permit application from Guy Pennell. She advised she would put a copy in the box for the Board to review. The Board requested a 3:00 p.m. site walk be scheduled for June 24th.
11. Mrs. Pearce advised that the owner of the driveway application on Turkey Street has not completed the required work associated with their applications approval. The work is to be completed no later than June 15.
12. The Board was presented with a contract from Jeff Taylor and Associates to work with the Land Use Regulation Committee. Mr. Abraham advised that the planning board has approved an expense of \$1,500. The Board requested this be sent to the planning board for their review.
13. The Board was requested to consider whom they would nominate to the Board of Town Trustees. This will be discussed at a future meeting.
14. An email has been received from Armstrong Appraisals who would like to purchase individual digital maps from the Town. The Board advised that all outside agencies who wish to purchase digital maps must purchase them from Cartographics directly.

LRWC – Tom Mason

Mr. Mason was present to discuss a letter received in which a bond payment is being sought for roadway repairs that were necessary to bring Main Street back into compliance after work was done by LRWC. Mr. Mason advised that this was unclear in the letter and advised that he

would pay the \$600 directly to the Town and not through the bonding company.

Mr. Mason discussed the stand-alone sprinkler systems at the Veteran's Memorial not being acceptable for use under LRWC's water system, as their wells cannot handle this type of service. He advised that the system at the Veteran's Memorial needs to be turned off until such time that a new well capable of maintaining the demand is installed. *Mr. Farnum moved and Mr. Roberts supported to shut off the sprinkler system currently being utilized at the Veteran's monument until such time as the Town is notified by LRWC that it is acceptable to utilize this type of system. Vote was unanimous. Motion passed.*

Mrs. Mills expressed her concern of what the difference would be whether someone carries water to the plantings from their own homes that are connected to the wells or if the wells are connected to the sprinklers. Mr. Roberts advised the difference was that the Town should not have connected this sprinkler system prior to discussing the proposal with LRWC.

HEB Engineering Chocorua Project

Mr. Poulin and Mr. Wacker presented an agenda for this meeting with the Board and discussed the following:

1. Sidewalk Maintenance – it has been determined that any construction which is funded by federal highway funds requires year round maintenance. There has been a court case that has recently been won by a resident of a town in part due to ADA accessibility requirements to sidewalks. There is flexibility in the construction of pedestrian access but not in the maintenance requirements.
2. Public Hearing Agenda of 6/22/2010 – The Board reviewed the proposed agenda for the public hearing scheduled for 7:00 p.m. at Runnell's Hall on 6/22/10.
3. Guardrail maintenance – Mr. Roberts requested Mr. Poulin to find out who is responsible for the guardrail maintenance along Route 16.

Selectmen updates

Mr. Farnum advised of the Energy Commission's plan to hold a workshop on June 21, 2010 to discuss solar usages and funding that may be available to individuals who are interested. The program will be held at the Town Office beginning at 7:00 p.m.

Mr. Abraham advised that the Land Use Regulation Committee is moving forward with the proposed land use regulation and they have met with Steve Whitman to acquire his assistance in creating the regulation. He was unable to attend the Economic Development Committee Meeting and requested an update from Mrs. Farley. Mrs. Farley advised that the scheduled meeting did not occur due to a quorum not being available.

Those who gathered for this meeting discussed the \$100,000 donation of the Tamworth Foundation.

Mr. Abraham discussed the joint Planning and Zoning Boards Meeting held on 6/9/10 in which a special exception was given for a cell tower height to be expanded and the application through the planning board was approved for the erection of the tower. It was reported that approximately 6 people in addition to the boards and applicants attended the meeting. Mr. Abraham advised that AT & T has expressed a desire to place a tower on the fire tower and that they would be willing to pay all future costs of power and maintenance of the tower.

Pat Farley discussed her appointment to the LRPC. She further inquired if recent cuts to the State budget could have an impact on the Chocorua Improvement project. The Board advised that they were unaware of the impact it could have on the Chocorua Improvement Project

Administration – Part II

Mrs. Pearce advised of the following:

1. The request of the planning board to add a chair to the meeting room was discussed and an announcement was made that Leeann Prentice has decided to donate a chair and a shredder to the Town Office. The Board thanked Ms. Prentice for her donation.
2. Signage at the intersection of Route 16 and 113 – Mrs. Pearce advised that she is checking with the State as the roadway may not allow signs if it is considered a scenic and cultural byway. If they were allowed, it would be specific signs that need to be ordered from the State and would have to be to State specifications.
3. The Chocorua Project Phase I Fund currently has approximately \$132 left in the fund. It is recommended that the funds be transferred to the Chocorua Community Association to offset some of the expenses they may incur with replanting/landscaping. *Mr. Farnum moved and Mr. Roberts supported to transfer the balance remaining in the Chocorua Community Project Phase I account to the Chocorua Community Association to be utilized for plantings and landscaping within the village. Vote was unanimous. Motion passed.*
4. A memorandum has been received from Homeland Security regarding a request for a notice of intent to apply for funds to conduct work that may be necessary to prevent disasters in the future. Mrs. Abear thought it was for updating the plan. Mrs. Pearce advised that it could be utilized for both. The Board requested that a notice of intent to apply be put in for future funding requests.

5. Capital Reserve Funds – The Board discussed the intention to close out smaller capital reserve funds. The Board decided they would review the listing and either spend the funds, transfer the funds after a vote of Town Meeting, or close out the accounts after a vote of Town Meeting.
6. Mrs. Pearce discussed the warranty work needs on the 550 owned by the highway department.
7. The Board advised the base contract reviewed for Big Green is acceptable and requested Mrs. Pearce to forward a copy to Big Green for their review.
8. A letter was received from Henry Letarte regarding his LUCT penalty assessment and his meeting with the Selectmen on 5/27. Mrs. Pearce advised that the Town Assessor would be in the office on 6/15 and will be requested to review the concerns of Mr. Letarte.
9. Mrs. Pearce advised the two proposals were received for maintenance work at the Town House and Town Office. One proposal arrived at 4:06 p.m. and it was decided by a consensus of the Board not to be opened. The opened proposal was for a total of \$5,450. Mrs. Pearce advised that the contractor did not have insurance at this time. The Board advised that if they cannot or will not acquire insurance, then the Board will go back out for other proposal requests.
10. The sealed bid packages for the town owned properties going up for sale are available at the Town Office and are expected to be on the website shortly. The advertisement will run on the 19th of June.
11. The 1st round of invoices have been submitted for the Chocorua Community Project Phase II and III.
12. The Board received a handout regarding the regulations of ADA compliant. Mr. Roberts advised that a budget would be put together for the 2011 town meeting with a proposal of work to be performed at the Town House. The attendees of the meeting appreciated the update and that the Selectmen had a plan.

Adjournment *Mr. Roberts moved to adjourn the meeting at 6:00 p.m. Mr. Farnum supported this motion. Vote was unanimous. Motion passed.*

Respectfully submitted,
Anne M. Abear

To be approved by the Board of Selectmen: 6/24/2010

John Roberts

William Farnum

Robert Abraham