

Town of Tamworth
Board of Selectmen's Meeting
December 29, 2011
Town Office

Members Present William Farnum, Robert Abraham and John Roberts

Others Present Town Administrator Cassandra Pearce, Road Agent Richard Roberts, Fire Chief Richard Colcord, P/R Director H. Parker Roberts, Sam Martin, Bruno Siniscalchi, Anne Abear, and paving contractor representatives from Pike Industries, FR Carroll and R & D Paving.

Chairman Farnum opened the meeting at 4:00 p.m.

Department Update

1. Highway – R Roberts

- a. Hoping for snow – reported a few trees had come down during the recent wind storm.
- b. All equipment is running well. One truck recently had a water pump replaced at DiPrizio's.
- c. Manpower is fine at this point.
- d. The Board discussed the amount of salt utilized on some of the roadways and the prior discussions regarding the limited use/if any disbursement of salt on Depot Road and Whittier Road.
- e. R Roberts thanked Chris King for his wiring job at the highway garage for the Town's welder.
- f. The department was able to utilize the generator during a recent power outage and was pleased the essentials within the building were able to be run.

Public Comment None

Selectmen Updates

1. J Roberts was unable to attend the recent planning board meeting.
2. W Farnum discussed the education flier and training opportunity scheduled regarding proper voting day rules for the upcoming NH Primary. At this time, there was no interest in attending the scheduled training by members of the Selectmen.
3. The Blue Bus Group is holding an open house on January 3 from 10 – 1 at the Tri County Cap offices.
4. An email has been received from the Town of Sandwich regarding their energy committee's proposal in conjunction with UNH to hold sessions for the purpose of assisting and educating homeowners on techniques to save energy through a training session entitled "Button Up NH". W Farnum recommended that this information be placed on the website.
5. R Abraham discussed the recent Hazard Mitigation Meeting recommendation to consider having a generator placed at the Town Office in the future in the event the building is needed as an emergency information command station. J Roberts recommended the consideration be given for the telephone lines to be moved to the KA Brett School in the event of an emergency should they be necessary.

2012 Road Construction
Bid Opening

Bids for the 2012 proposed road work were opened. The proposed roads will include:

Depot Road/Route 16 Intersection
Depot Road Extension
Marsh Lane
Turkey Street & Sunnyside Avenue
Union Hall Road (3 sections with an alternate to reclaim)
Mason Hill Road
Washington Hill & MacGregor Road
High Street

Total bids without the alternate for Union Hall Road were as follows:

FR Carroll	\$247,587
Pike Industries	\$279,810
R & D Paving	\$249,349
GMI Paving	\$281,601 + \$175/ton for curb patching

R Abraham moved and J Roberts supported to accept the 2012 road paving bids as presented and to enter into a contract with FR Carroll for the coming year with the understanding that the contract will have a non-appropriation clause in case funds are not approved. This contract will be for \$253,866 with the inclusion of Union Hall Road alternate for reclaiming in the amount of \$45,759. Vote was unanimous. Motion passed.

Town House –
Fire Inspections

R Colcord and HP Roberts attended the meeting to discuss the life safety concerns and recent life safety inspection with the need for additional sprinkler heads in the furnace room which will be done with the hot water heater prior to year end. Further, the need for a monitored alarm system that needs to be activated to adequately alert individuals within the building on each level in the event of an emergency. R Colcord will contact the local alarm companies to request a cost for this alarm installation and monitoring for the 2012 budget year. R Colcord advised that he would issue a place of assembly for the 2012 year, but will not issue another permit for future years without the Selectmen agreeing to address these items. The Board will await the cost of the alarm installation and monitoring.

Class VI Road
Policy

W Farnum advised that after the discussions at the last meeting he believes that the interpretation of the new State law is clear and would include private roads as an inclusion to the Class VI Road Policy. J Roberts inquired who put this policy together. W Farnum advised that the policy was put together by himself with the assistance of David Little.

J Roberts expressed his concern that the proposed policy would include private roads and advised he believes there is a group of people in the Town of Tamworth who are trying to prevent a specific property owner from doing what they want to do on their property. He indicated the property owner he is indicative of currently has a lawsuit filed against the Town. W Farnum indicated that the only property owner with a court case against the Town that he is aware of is CMI and this policy has nothing to do with their project. W Farnum continued by advising the policy is trying to address the building that may take place on a class VI roadway in the future and to prepare the Selectmen should the request come forward.

The Board continued the discussion with whether the Town issues a building permit with W Farnum indicating Town's counsel has informed that the Town does in fact issue building permits with a charge of \$100/permit.

W Farnum indicated the new law allows for permits to be issued either through this written policy, being presented to the ZBA or at Town Meeting. J Roberts advised he is not in favor of changing the current procedure of issuing building notifications on private roads, is in favor of the recommendation of creating a Class VI road study and is not in favor of adding private roads to the policy as presented by W Farnum. Further, J Roberts indicated there are plenty of State laws that are on the books that the Town of Tamworth does not follow or adhere to.

R Abraham advised he was in favor of creating the study committee to create a listing of class VI roadways but would like to table the policy at this time to allow for more research. He continued by indicating he was in favor of the class VI road policy if it did not include private roadways.

W Farnum inquired what the office was to do with any new building notifications that are applied for off of a private road or class VI roadway. J Roberts advised they would continue to do what is being done and recommended researching what other Town's are doing if anything in regard to this new law. W Farnum advised he wanted it noted that the Town of Tamworth should follow the laws and regulations of the State of NH.

J Roberts and R Abraham expressed appreciation for W Farnum's research and work on this policy, but were unwilling at this time to include the private roads within the policy. Further, they along with W Farnum are willing to move forward with the establishment of the class VI road study committee and requested a meeting with the committee members at one of the January 2012 meetings. Letters will be sent to the individuals who have expressed an interest in being on the class VI road study committee. The individuals are: Bob Cottrell, Chris Conrod, David Little, Lori Gerard, David Bowles, David Halpin, Paul King, Ron Remick, Jr. and Robert Abraham (if needed).

Non-Public Session

W Farnum moved and R Abraham supported to enter into a non-public session per RSA 91-A: 3 II a at 5:15 pm. Vote was Farnum, Yes, Abraham, Yes, and Roberts, Yes. Motion passed.

W Farnum moved and R Abraham supported to adjourn the non-public session at 5:32 p.m. Vote was unanimous. Motion passed.

No decisions made during this session.

Town Administration

C Pearce presented the following to the Board for their review, consideration and signatures as needed.

1. An intent to cut for map 201 lot 032 was signed.
2. An intent to cut for map 201 lot 033 was signed.
3. A driveway application was presented for map 415 lot 005. The Board will view this application and the property prior to the next meeting as the plan presented was not clear of the location of the new driveway.
4. *W Farnum moved and R Abraham supported to approve encumbrances from the 2011 year to be expended in 2012 in the amount of \$65,123.90. Vote was unanimous. Motion passed.*
5. *J Roberts moved and R Abraham supported to approve the meeting minutes of the regular meeting of December 12, 2011 as written. Vote was unanimous. Motion passed.*
6. *J Roberts moved and R Abraham supported to approve the meeting minutes of the non-public session of December 12, 2011 as written. Vote was unanimous. Motion passed.*
7. *J Roberts moved and R Abraham supported to approve the meeting minutes of the regular meeting of December 15, 2011 as written. Vote was unanimous. Motion passed.*
8. *J Roberts moved and R Abraham supported to approve the meeting minutes of the non-public session of December 15, 2011 as written. Vote was unanimous. Motion passed.*
9. *J Roberts moved and R Abraham supported to approve the meeting minutes of the regular meeting of December 19, 2011 as written. Vote was unanimous. Motion passed.*
10. The Board approved the request of the Joint Loss Management Committee to hold mandatory training for the employees on 1/23/2012 from 9 – 12 at the Town Office. The Board requested written documentation from any employee who feels they are unable to attend the meeting explaining their proposed absence.
11. R Abraham discussed the Town's drug and alcohol policies and the proposed difference found between the CDL and non-CDL policies. The concern was expressed that if an accident occurs while an employee is on the Town's time (whether in a Town vehicle or personal vehicle), drug testing should be mandatory. He further believes that the fire and EMS personnel should be included in this policy.

Non-Public Session

W Farnum moved and R Abraham supported to enter into a non-public session per RSA 91: A 3 II a & c at 6:02 p.m. Vote was Farnum Yes, Abraham Yes, Roberts Yes. Motion passed.

W Farnum moved and R Abraham supported to adjourn the non-public session at 6:22 p.m. Vote was unanimous. Motion passed.

The Board requested NH LGC be contacted to determine if they could offer equipment/truck training to the Tamworth Highway Department to insure that the employees are doing the appropriate checks for the equipment.

Members of the Board will be attending the legal injunction hearing to be held at the Carroll County Court filed against the Town Treasurer scheduled for January 11, 2012 at 9:00 a.m.

Adjournment

W Farnum moved and R Abraham supported to adjourn the meeting at 6:22 p.m. Vote was unanimous. Motion passed.

Respectfully submitted,
Anne M. Abear

Approved by the Board of Selectmen: 1/12/2012

William Farnum

Robert Abraham

John Roberts