

Town of Tamworth
Board of Selectmen's Meeting
December 15, 2011
Town Office

Members Present William Farnum, Robert Abraham and John Roberts

Others Present Town Administrator Cassandra Pearce, Road Agent Richard Roberts, Police Chief Daniel Poirier, Bruno Siniscalchi, David Little, Anne Abear and Sam Martin.

Chairman Farnum opened the meeting at 4:02 p.m.

Department Reports

1. Police Department – Chief Poirier
 - a. Thus far 9 applicants have applied for the position of Animal Control Officer with 3 or 4 being Tamworth residents. The application period remains opened until 12/20/2011.
 - b. The Board discussed recent accidents that have happened within the Tamworth community associated with the recent winter storms. A thank you was sent out to the Fire and EMS personnel for their quick responses.
2. Highway Department – Richard Roberts
 - a. All equipment is running well.
 - b. The welder was recently utilized and the department is very pleased with the work that it has done and the potential that it has for the department.
 - c. Individual roads that may be worked on next year will be walked in the next week so that a price can be put out to bid to allow an encumbrance to be made for the 2012 year from 2011. The roads to be evaluated include:
 - i. Turkey Street – Maple Road to Sunnyside Avenue
 - ii. Marsh Lane
 - iii. Depot Road (near Stratham Tire)
 - iv. Union Hall Road
 - v. Mason Hill Road
 - vi. Washington Hill Road (finish coat)

Public Comment None

Selectmen's Updates

1. J Roberts attended the Conservation Commission Meeting this week in which a discussion ensued regarding replacing the conservation easement sign on the Rte 113 property. He advised that if the sign board was returned to the Town, he would make sure that the appropriate markings were placed and that the sign was put back up in its place.
2. R Abraham met with the Hazardous Mitigation Committee recently who has questions for the Road Agent regarding actual capacities for bridges both private and public. The Fire Department is recommending contacting landowners to discuss allowing them to access private properties to determine the capacity of private bridges for emergency vehicles. Further, the Committee is looking for repair costs that could be associated with the replacement of all Town bridges in the event a

disaster should occur. It was reported that the bridge capacities will be determined by an engineer and with the assistance of David Bowles.

3. W Farnum discussed the Cook Library Meeting that he attended in which a person interested in being a Library Trustee was met and discussed. The Library held its annual open house this week. The State's Interlibrary Loan program may cut back on the services that are currently being offered. It is the hope of the library that this program can continue at its current capacity as it is federally funded.

Tax Acquired Property Sale

The 2011 Town property tax sale bids have been received and were opened. The highest bidder for each lot was accepted. Of the 8 parcels placed out to bid, 4 parcels were sold for a total amount of \$7,736.

Administration Matters

Town Administrator C Pearce discussed, viewed and requested signatures as necessary for the following items:

1. *R Abraham moved and J Roberts supported to enter into an agreement with NH Healthcare Coalition (School care) for medical insurance for the Tamworth employees effective 7/1/2012 for 1 year. Vote was unanimous. Motion passed.*
2. The Board approved the contract between the Town of Tamworth and RB Wood & Associates for 5 years of assessing services. The contract is still under review by NH DRA and will not be released until they make final comment.
3. *W Farnum moved and J Roberts supported to approve a driveway permit application for map 411 lot 035-006. Vote was unanimous. Motion passed.*
4. *J Roberts moved and R Abraham supported to approve a payroll manifest for pay date 12/15/2011 in the amount of \$42,377.46 which includes a transfer of \$14,259.76 for direct deposit and further to approve a transfer in the amount of \$9,040 for the federal tax deposit. Vote was unanimous. Motion passed.*
5. *J Roberts moved and R Abraham supported to approve an accounts payable check register in the amount of \$731,737.07. Vote was unanimous. Motion passed.*
6. *J Roberts moved and R Abraham supported to approve an accounts payable manifest in the amount of \$731,737.07. Vote was unanimous. Motion passed.*
7. *J Roberts moved and R Abraham supported to approve the non-public meeting minutes of 12/1/2011 as written. Vote was unanimous. Motion passed.*
8. *J Roberts moved and R Abraham supported to approve the regular meeting minutes of 12/5/2011 as written. Vote was unanimous. Motion passed.*
9. *J Roberts moved and R Abraham supported to approve the regular meeting minutes of 12/1/2011 as written. Vote was unanimous. Motion passed.*
10. The Board discussed a driveway that now serves 3 homes and the policy of the Town to name the driveway as a roadway once 3 homes are present off one driveway. The landowners will be contacted to determine if they have a suggestion for the road name.
11. The Board approved a suggested PILOT from Barnstormers in the amount of \$5,000 for 5 years. The current PILOT is \$2,500.
12. The Board viewed the new policy layout/format for the facility stickers for the transfer station and the beach use received from the ORC. *W Farnum moved and R*

Abraham supported to approve the new policy layout/format as presented. Vote was unanimous. Motion passed.

13. The Board discussed the need for a memorandum of understanding between the Town of Tamworth and Ski & Beach with the Town plowing to the top of the hill to allow the plow operator to turn the vehicle around safely. J Roberts suggested the highway department be consulted to see if there are additional private roads that are handled in this manner.
14. The Board discussed a request from Mrs. Farley to place a report from the Mt Washington Valley Economic Council into the 2011 Town Report. The Board advised that this could be placed in the report if space was available.
15. The Board discussed a petition received from Diana Lewis to post Bunker Hill Road to a maximum of 6 ton weight limit to prevent damage to the road and bridge. The Board will meet with Richard Roberts and Judson Noyes to discuss why this road is being plowed through entirely in the winter months. R Abraham expressed concern with the Board's consideration to stop the winter maintenance as several residents utilize this roadway in the winter. The Board decided they would check the policy to determine if a public hearing is necessary prior to posting the road as requested by Ms. Lewis. If a hearing is required, it will be scheduled during one of the January 2012 meetings.
16. The Board discussed the class VI road committee's reestablishment and will discuss the list of potential members at the next meeting. Confirmation has been received from David Halpin, Laurie Gerard, Paul King and Ron Remick, Jr. J Roberts expressed concern with the policy being proposed including private roads and felt that the policy should be held to class VI roads. After further consideration, W Farnum agreed and will amend his original proposed policy. The Board discussed RSA 674:41 which set the minimum road access requirements under State law. J Roberts felt it should be the homeowner's responsibility to have their private access roads containing bridges rated. The Town is not disqualified from being held liable if they drive a heavy piece of equipment across a bridge and it happens to collapse. C Pearce recommended the Hazardous Mitigation Committee check other communities. W Farnum gave the Board history behind this RSA indicating that the statute was updated in September of 2011 and pertains to all properties built upon on a class VI and or private roadway if building notification forms are issued by the community. The discussion regarding the draft policy will be reviewed again at the December 29, 2011 meeting.

Non-Public Session

W Farnum moved and R Abraham supported to enter into a non-public session per RSA 91-A: 3 II a, c, and e at 5:10 p.m. Vote was: Farnum, Yes, Abraham, Yes, Roberts, Yes. Motion passed.

R Abraham moved and W Farnum supported to adjourn the session at 5:30 p.m. Vote was: Farnum, Yes, Abraham, Yes, Roberts, Yes. Motion passed.

The Board decided they would not be issuing any further employee incentive awards for the 2011 year.

Adjournment

W Farnum moved and R Abraham supported to adjourn the meeting at 5:30 p.m. Vote was unanimous. Motion passed.

Respectfully submitted,
Anne M. Abear

Approved by Tamworth Board of Selectmen: 12/29/2011

William Farnum

Robert Abraham

John Roberts