

Town of Tamworth
Board of Selectmen's Meeting
Monday, December 5, 2011
Town Office

Members Present William Farnum, Robert Abraham, and John Roberts

Others Present Town Administrator Cassandra Pearce, Jack Waldron, David Giampietro, Richard Roberts, H. Parker Roberts, David Bowles, Jim Bowles, Dana Littlefield, Steve Gray, Ned Beecher, Margaret Rieser, Jay Rancourt, Linda Jones and Anne Abear.

Chairman Farnum opened the meeting at 8:00 a.m.

2012 Budget Reviews The Board met with the following departments for discussions of their proposed 2012 budgets with highlights of the discussions as follows:

- Parks & Recreation Director:
 - a. Town House –
 - i) Repairs and Maintenance needed such as a crash bar on one of the exit door, another sprinkler head to be put in near the furnace, a 20 gallon hot water heater to replace the old one, and painting of the back of the building. P Roberts also discussed the recommendation for an alarm system to be placed in the building. At this time, the Board was not willing to move forward with the alarm.
 - ii) The Board requested that P Roberts move forward with the purchase of the hot water heater out of the 2011 budget. P Roberts will contact Jim Boothby to discuss placing a 20 gallon on demand hot water heater in the building.
 - b. Parks & Recreation –
 - i) The Board discussed the cell phone and office phone of the park and recreation department. The Board would like information on disconnecting the park and recreation building telephone.
 - c. Patriotic Purposes –
 - i) The Board discussed the generous donation received from Chris Vernon each year toward the fireworks and band. The cost of the fireworks has increased \$500 for the 2012 July 4th celebration.
 - ii) H Roberts advised that the area where the fireworks are let off should be cleared by an additional 50 – 75 feet. H Roberts will meet with R Roberts to determine if this is something that the highway department can handle.
- Fire Department -

- a. The Board discussed the funds within the budget for Hepatitis B vaccinations for the fire department personnel.
 - b. The Board further discussed the grant for the radio repeater and decided to add the remaining grant fund amount back into the 2012 budget.
 - c. The Fire Department is not requesting funds to be placed into a capital reserve account to be utilized for the future purchase of a fire truck.
 - d. Forest Fire 2012 budget will remain the same as it is for 2011.
 - e. R Abraham inquired if either or both David and Jim Bowles would be interested in being on the Class VI road study committee.
- Emergency Management –
 - a. Mr. Littlefield discussed the budget for this department for the 2012 year and advised that the 2012 budget request includes the maintenance agreement for the new generator, fuel for the generator and emergency management supplies.
- Planning Board –
 - a. Legal expenses anticipated in 2012,
 - b. Build out analysis as recommended by the CIP committee. R Abraham indicated he would like to see this put off for another year. W Farnum and J Roberts advised they did not want to put that project off.
 - c. Master plan committee – may begin their work again in the coming year.
 - d. Land Use Regulation committee – funds within the budget include the possibility of work that may be done on a land use regulation within the 2012 year.
 - e. R Abraham advised he had two screens available for use if any department needed them.

Chairman Farnum recessed the meeting at 9:50 a.m. and reconvened the meeting at 10:00 a.m.

- Conservation Commission –
 - a. Replacement of signs on trails.
 - b. Work being done on the Hiking Heron project.
- Treasurer –
 - a. The Board reviewed the 2012 request of the Town Treasurer and after consideration of the request for pay for the position, decided that the salary for the position will be budgeted for an increase of 3.6% as all other employees are being budgeted for.
- Highway Department – (Reconsideration)
 - a. R Abraham discussed the position of a 4th time employee for the Highway Department and expressed concern with the cost of the additional person at an estimate of \$64,202/year and the lack of a reduction in

rental of equipment. He continued by indicating that he felt the Town should wait another year until additional equipment is purchased that will be utilized by the additional person. W Farnum discussed the utilization of a private vehicle by the road agent with the policy of the Board being that the Road Agent will be in a Town vehicle. W Farnum continued by indicating the need for a 4th person within the Town highway department is justified and necessary for the 2013 year. J Roberts agreed with W Farnum and stated that waiting until 2012 does not make sense, continuing, J Roberts advised the Town currently has 5 pieces of equipment that can be utilized with 3 employees. In 2013, the Town will have 6 pieces of equipment. The highway department's need for a 4th person is necessary to get the work done. The budget as proposed by the Department head at the 11/28 meeting and further as amended by the Board will be the budget that is tentatively placed on the warrant for the upcoming public hearing.

Chairman Farnum recessed the meeting at 11:40 a.m. and reconvened the meeting at 1:30 p.m.

- Cook Library-
 - a. Building preservation – some painting, replacement of handrails, and hiring of a building contractor for the purpose of checking the building for future preservation needs.
 - b. Janitorial service – hours have been increased.
 - c. Current circulation of books – 35,000 which is twice the national average.
 - d. A separate warrant article will be set up for the capital reserve expense and revenue.
 - e. Currently @\$18,000 in the capital reserve account for the library building.

Administration

1. The Board decided that they would begin the meeting on 12/12 at 10:00 a.m. versus the posted time of 8:00 a.m.
2. The Board discussed the information received from 3 separate vendors for health insurance effective 7/1/2012. After consideration of the options and the fees associated with each plan, the Board decided they would switch plans back to the HMO plan offered by Schoolcare. J Roberts advised that the Board should be looking at the health insurance options available a little closer in the future. He believes there are residents in Town who can assist in this review.
3. C Pearce advised that the Tri County Cap Transit (Blue Bus) receives funds from Carroll County as well as the Town's within the County. The 2011 budget requested \$1,000 from the County and \$15,000 from the Towns. The 2012 budget requests \$5,000 from the County and \$15,000 from the Towns.

4. The Board discussed information received from LifeBridge after the last meeting. At this time, some of the information that was requested by the Board is considered proprietary by this organization and will not be provided. Further, it was advised that this letter and the information provided was copied to the organization's attorney and will be attached to these minutes for future reference.
5. The Board discussed the request for funding forms for non-profit organizations. Changes will be made for 2012 year.
6. The Board discussed the possibility of placing a warrant article on the 2012 warrant to offer a tax incentive to entice businesses to come to the Tamworth community. C Pearce will check with the Economic Development Commission to discuss this further.
7. The Board discussed the mapping/GIS project that was presented during the 12/1 Selectmen's Meeting. At this time, the Board is interested in keeping the information presented updated and agreed to adjust the assessing budget by \$800 which is the cost associated with the update.
8. The Board discussed the election of the cemetery trustees for 2012 and decided that after a review of the information presented from David Little and a review by Rick Sager, they would move forward with placing the election for officers on the ballot as positions to be filled. J Roberts recommended checking with Attorney Sager one additional time for final clarification.
9. The Board discussed the plowing at Ski and Beech and it was suggested that the Town hold a memorandum of understanding between this organization and the Town related to the plowing to the turnaround at the top of the hill.

Adjournment

R Abraham moved to adjourn the meeting at 2:20 p.m. J Roberts supported this motion. Vote was unanimous.

Respectfully submitted,
Anne M. Abear

Approved by Board of Selectmen: 12/15/2011

William Farnum

Robert Abraham

John Roberts

