

Town of Tamworth  
Board of Selectmen's Meeting  
Thursday, November 3, 2011

Members present                      William Farnum, Robert Abraham, and John Roberts

Others present                      Town Administrator Cassandra Pearce, Road Agent Richard Roberts, Police Chief Dan Poirier, Town Clerk/Tax Collector Kim Trammell, EMD Dana Littlefield, Joe Dickinson, Bruno Siniscalchi, Ruth Timchak, Pat & David Farley, Sam Martin and Anne Abear.

*Chairman Farnum opened the meeting at 3:00 p.m. at the highway garage.*

Highway Property Meeting                      The Board started this meeting at 3:00 p.m. at the highway garage to review the current sand available for the upcoming winter and to discuss the property layout and future potential use of the property with Paul King.

*This meeting was recessed by Chairman Farnum at 3:45 p.m. and reconvened at 4:00 p.m. at the Town Office.*

Department Updates                      Police Department - Chief Poirier discussed the following with the Board:

1. Stats for the month of October 2011 for the department.
2. The Facebook page that has been set up for the Tamworth Police Department. Anyone on Facebook can type in Tamworth Police Department and locate the page that has been established. Comments regarding the new page are appreciated.

Highway Department- Road Agent Richard Roberts discussed the following with the Board:

1. R Roberts and the Board thanked J Roberts for his assistance during the recent snow fall of last weekend in which his equipment was utilized to assist the highway department to assist another piece of Town equipment.
2. The plowing at the KA Brett School and other Town buildings was completed by the highway department during this recent storm. For the most part it was reported to be a smooth transition. The School has requested the banks be pushed back off the pavement. This was not accomplished during this storm as the ground is not frozen and damage could have occurred on the soft shoulder.

Non-Public Session                      *W Farnum moved to enter into a non-public session at 4:10 p.m. per RSA 91 A: 3 II a, b, and c. This motion was seconded by R Abraham. Vote: Roberts, Yes, Farnum, Yes, Abraham, Yes. Motion passed.*

*R Abraham moved and W Farnum supported to adjourn the non-public session at 4:39 p.m. Vote was unanimous. Motion passed.*

The Board agreed to hire Joe Dickinson and Shawn Bross as part time employees of the highway department pending their successfully passing of a drug test.

## Public Comment

P Farley discussed the current and new appointments with members of the Board for the Economic Development Commission. *J Roberts moved and R Abraham supported to appoint Robin McDowell as a full voting member of the EDC and John Howell and Chris Franchi as alternates of the EDC. Vote was unanimous. Motion passed.*

P Farley advised that the LRPC Commission will be holding a meeting in Northfield on November 21, 2011 for an open discussion on joint service sharing within communities to assist in reducing the cost of services. This meeting will be held at 6:00 p.m.

## Selectmen Updates

1. R Abraham has not attended any meetings since the last Board Meeting.
2. J Roberts was unable to make the recent Planning Board Meeting but plans to meet with the Conservation Commission at their upcoming meeting.
3. W Farnum advised he was approached by a resident within Tamworth's Pines Coop who advised she understood the Selectmen had portrayed the area as Trailer Park Trash. W Farnum advised this was not what his intention during the discussions regarding the homes being taken by tax deed and it was a case of asking if the trailers had been trashed. (Meaning the condition of the homes being taken by tax deed). A public apology was given to all for the misunderstanding. J Roberts and R Abraham agreed with W Farnum.
4. W Farnum will be meeting with the EDC later this evening, the ORC on 11/7 and the Cook Library on 11/14.
5. W Farnum discussed a concern brought to him regarding the number of fire/rescue personnel who attended a car fire off of Gregg's Way who appeared to be "standing around smoking". EMD, Police Officer and Fire Ward Dana Littlefield advised that the number of people at the scene comment was not of concern due to the fact that if they were needed, they were at the scene. The smoking issue will be addressed with the Fire Wards at their upcoming meeting.
6. W Farnum indicated he received a verbal report that there may be people in Town who are removing trees that should be filing for an intent to cut. The Board advised they would like to notify the police and highway departments to report cutting activity so that it can be assured that those who are cutting have an intent filed. Further, R Abraham advised they could also watch for building activity.

## EM Generator

D Littlefield discussed the recent installation of the generator at the KA Brett School and the start up meeting held last week with members of the Board present. He continued by requesting the Board consider placing funds in the 2012 budget for a maintenance contract and further funds to fill the tanks. The Board was agreeable to this suggestion and requested the contract run for the length of the warranty of the equipment which is 5 years.

## Town Administrator's Report

Administrator Pearce discussed the following with the Board:

1. *J Roberts moved and R Abraham supported to appoint Carolyn Hemingway to the Cook Memorial Library Board of Trustees. Vote was unanimous. Motion passed.*
2. An intent to cut for map 406 lot 044 was signed.

3. *J Roberts moved and R Abraham supported to approve a payroll manifest for pay date 10/20/2011 in the amount of \$17,501 which includes a transfer of \$11,359.68 for direct deposit and further to approve a transfer in the amount of \$5,149.48 for the federal tax deposit. Vote was unanimous. Motion passed.*
4. *J Roberts moved and R Abraham supported to approve an accounts payable check register in the amount of \$80,760.52. Vote was unanimous. Motion passed.*
5. *J Roberts moved and R Abraham supported to approve an accounts payable manifest in the amount of \$80,760.52. Vote was unanimous. Motion passed.*
6. *J Roberts moved and R Abraham supported to approve an accounts payable manifest in the amount of \$700. Vote was unanimous. Motion passed.*
7. *J Roberts moved and R Abraham supported to approve an accounts payable check register in the amount of \$700. Vote was unanimous. Motion passed.*
8. *J Roberts moved and R Abraham supported to approve a payroll manifest for pay date 11/3/2011 in the amount of \$18,291.23 which includes a transfer of \$12,665.34 for direct deposit and further to approve a transfer in the amount of \$5,586.56 for the federal tax deposit. Vote was unanimous. Motion passed.*
9. *J Roberts moved and R Abraham supported to approve an accounts payable manifest in the amount of \$327,158.88. Vote was unanimous. Motion passed.*
10. *J Roberts moved and R Abraham supported to approve an accounts payable check register in the amount of \$327,158.88. Vote was unanimous. Motion passed.*
11. *J Roberts moved and R Abraham supported to approve the non-public session meeting minutes of 10/20/2011 as written. Vote was unanimous. Motion passed.*
12. *J Roberts moved and R Abraham supported to approve the regular meeting minutes of 10/20/2011 as written. Vote was unanimous. Motion passed.*
13. *J Roberts moved and R Abraham supported to approve the site walk meeting minutes of 10/20/2011 as written. Vote was unanimous. Motion passed.*
14. *J Roberts moved and R Abraham supported to approve the meeting minutes of 10/21/2011 as written. Vote was unanimous. Motion passed.*
15. *R Abraham moved and W Farnum supported to approve the regular meeting minutes of 10/27/2011 as written. Vote was 2-0-1. Motion passed.*
16. C Pearce advised that dental rate premiums effective 7/1/2012 for the employees have gone down minimally.
17. The Board discussed the shoveling at the Town Office and Cook Library. The Board decided to put an ad in the paper looking for someone who may be interested in the job. C Pearce thanked Tim Robinson for the shoveling he did for the Town Office during this last storm.
18. The Board discussed the leak within the cellar way of the Town Office discovered during the summer months. It was decided that since it is not a current problem, the Board will address it in 2012.
19. C Pearce advised the home owned by the Town within the Tamworth Pines Coop has been winterized and the power has been turned off.
20. The landfill mowing did not take place as planned due to the early arrival of snow. Mr. Streeter hopes to complete this task over the upcoming weekend.
21. The Board discussed the solar exemption warrant article for the 2012 Town Meeting. After a review of the listing of what other local communities offer for this exemption, *W Farnum moved and J Roberts supported to place an article on the 2012 warrant to exempt the value placed on a property for a fully functional solar system. Vote was unanimous. Motion passed.*
22. The Board discussed the position and election of cemetery trustees and decided that should be an elected position on the ballot for 2012. If members of the Board

of Town Trustees want to continue as cemetery trustees, they could run for the position without a conflict of interest.

23. C Pearce discussed a holiday luncheon being offered to the employees. The date will be December 12, 2011 beginning at 12:00 p.m. The Board decided to hold the catered lunch at the Town Office again this year.

## 2012 Voting Items

Kim Trammell discussed the following with the Board:

1. K Trammell was congratulated on her achievement of a certified tax collector.
2. K Trammell discussed correspondence from the State of NH regarding ADA compliance issues at the Town House. W Farnum advised that the only item left is the designated signage. The signs were recently ordered and will be placed at the facility accordingly.
3. The Board confirmed that the Town, State and Federal elections will be moved back to the Town House from the KA Brett School beginning with the primary election scheduled in January of 2012.
4. A discussion regarding wireless and telephone service took place. It was reported that Tamworth Wireless is working on placing a service to the Town House.

## Town Administration

1. The discussion at the last meeting in which a property owner wanted to do some work on a class VI road was updated by C Pearce indicating that the property owner has decided to hold off on doing any work on the class VI roadway at this time.
2. W Farnum presented a class VI road use and maintenance policy and an article entitled "Minimum Road Access Requirement Under State Law" from chapter 7 of "A Hard Road to Travel" for the members of the Board to review and discuss at the meeting of December 1.

## Recess

*W Farnum recessed the meeting at 5:40 p.m.*

## Reconvene

*W Farnum brought the meeting back to order at 5:45 p.m.*

## Non-Public Session

*W Farnum moved to enter into a non-public session at 5:45 p.m. per RSA 91 A: 3 II a & c. This motion was seconded by R Abraham. Vote: Roberts, Yes, Farnum, Yes, Abraham, Yes. Motion passed.*

*R Abraham moved and W Farnum supported to adjourn the non-public session at 6:30 p.m. Vote was unanimous. Motion passed.*

The Board decided to follow up with legal counsel regarding acquiring requested compliance with the Town's investment policy from Treasurer Mary Mills.

## Adjournment

*W Farnum moved and R Abraham supported to adjourn the meeting at 6:30 p.m. Vote was unanimous. Motion passed.*

Respectfully submitted,  
Anne M. Abear

Approved by Tamworth Board of Selectmen: 12/1/2011

William Farnum

Robert Abraham

John Roberts