

Town of Tamworth
Board of Selectmen's Meeting
September 9, 2011
Town Office

Members Present: William Farnum, Robert Abraham, and John Roberts

Others Present: Town Administrator Cassandra Pearce, Police Chief Dan Poirier, Road Agent Richard Roberts, Representatives of HE Bergeron Jay Poulin and John Wacker, Russ Dowd from Pinetree Power Co., Ruth Timchak, Rosalind Gray, Bruno Siniscalchi, Sam Martin, Anne Abear, and other members of the community.

Chairman Farnum opened the meeting at 4:02 p.m.

Department Updates

Police Department Chief Poirier discussed the following with the Board:

- 1) August 2011 stats.
- 2) The outstanding job of the EMD (Dana Littlefield) during the recent tropical storm.

Highway Department Richard Roberts discussed the following with the Board:

- 1) Richard thanked members of the highway, police, fire departments and Mr. Abraham for their assistance during the recent storm. He continued by indicating HE Bergeron will be viewing the bridge on Gilman Valley Road as it has sustained damage and washouts due to rushing water. John Roberts indicated the State should be contacted to see if the Town can replace the footings to save the bridge. It was reported that this is the bridge that the Town had just finished repairing and the dredge and fill permit has not expired. Richard will contact NH DES on Friday to determine the additional repairs to be done. John Roberts indicated the Town could utilize sandbags and curtain fences from him at no cost with the understanding that the sandbags would be refilled before they were returned. Mrs. Pearce advised that a list of meetings has been scheduled for FEMA funding.
- 2) Richard discussed the Whittier Road Bridge and described the repair that was necessary to this bridge from the recent storm.
- 3) Richard advised that Washington Hill Road will be ground beginning September 19. The work will take approximately 1 week to complete.
- 4) Richard advised that the Town fared well during the recent storm with the exception of the two bridges; minimal damage was done to Tamworth's roadways.

- 5) The Board received one bid for roadside mowing for the 2011 year. The bidder was Joe Coyle in the amount of \$6,500. *Mr. Farnum moved and Mr. J. Roberts supported to award the 2011 mowing contract to Joe Coyle pending the receipt of a certificate of insurance and the understanding that Mr. Coyle will need to make sure he has appropriate signage. Vote was unanimous. Motion passed.*
- 6) *Mr. Farnum moved and Mr. J. Roberts supported to approve a commercial driveway permit for map 401 lot 049 off of Albee Road. Vote was unanimous. Motion passed.* Mr. J. Roberts requested Richard to monitor the area during the winter months as the runoff from the property served by this driveway may be more than it has been in the past.
- 7) The Board continued their discussion of the plowing for the KA Brett School, Police Department, Fire Departments, Cook Library and Town Office. The consensus of the Board is to request the KA Brett School, Police and Fire Departments shovel their own walkways. The Town Office and Cook Library may need to be shoveled by others. Richard Roberts was requested to meet with Fire Chief Richard Colcord to discuss shoveling and plowing. The Board will continue this discussion at the September 22 meeting.
- 8) Mrs. Pearce presented information for the Board, Mr. R. Roberts, and Chief Poirier reminding them that they are asked to be present at a CIP meeting on September 13 at 6:30 p.m.

Russ Dowd – Pinetree
Power Company

Mr. Dowd met with members of the Board to request their support in the form of a letter to be written to the PUC regarding the power purchase agreements that have been reached with PSNH. The agreements are ready to be executed with the approval of the PUC. The Board agreed to send a letter of support as requested.

Chocorua Community
Project Discussion

The Board met with Jay Poulin of HE Bergeron and John Wacker to discuss the preliminary design for the current Chocorua community project. Items discussed included:

- 1) Meeting with owners of GIII Store – the owners are not interested in any changes in front of their property as they feel it will cause a reduction in their business. Two individual traffic counts were done on the property at different times – different days. The Board was presented with the traffic information. Mr. J. Roberts agreed that the business will be affected. The Board reviewed suggested curbing to be placed and decided to move forward with the curbing as long as it remains in the ROW of Route 16. It was stated that NH DOT wants defined entrance and exit points on this property.

2) Roadway Improvements –

- a) The office building parking along Runnels Hall will remain as is due to the adjacent shrubbery, underground tanks, and easement requirements.
- b) There will be 3 parallel parking spots in front of the library.
- c) The Board decided they would place curbing in front of the Land Rover repair shop just north of the village. There was concern that the plan did not show an adequate ROW in this area.
- d) Mr. Poulin will meet with the Fire Department to discuss the access to the dry hydrant along Route 16.
- e) Mr. Poulin will continue to review speed flashing signs. The Board's desire is to purchase solar signs. A grant proposal will be presented later in the meeting for the purchase of these signs.
- f) The Board was informed that slope and drainage easements may be required along Chocorua Road.

3) Drainage – The Board discussed boiretention ponds and underground drainage options. Although the underground storage option may be more difficult to maintain and be more expensive, the Board agreed to consider this option for drainage.

4) Landscaping – Mr. Wacker discussed planting designs and proposals, showed the board the gateway signs that he has drawn welcoming travelers to the village (which may require easements for placement), and presented an additional proposed boulder wall design that could assist in managing the edge of the roadway.

5) Lighting – Mr. Poulin discussed the proposed lighting that was originally planned as part of phase I of this project and advised that the fixtures did not meet the international dark sky requirements, nor were they the most efficient units. Additional street lighting locations were discussed for the intersections of Route 16 and Chocorua Road, Chocorua Road and Page Hill Road and the proposed parking area near the library. The Board originally wanted to place solar powered lighting along the village roadway. After some consideration, of the additional equipment necessary to collect and run the solar units, the Board was introduced to LED lighting being an option. The Board was advised that they are more expensive, but may better “direct” the lighting.

6) Moving Forward – The revised schedule is:

September 2011 – Preliminary design submittal

October – January 2011 – Permitting to include the NH DOT
programmatic Categorical Exclusion
February 2012 – Final design agreement
April 2012 – Bidding of the project
May – October 2012 – Construction

Public Comment

Ms. Timchak complimented the Board on their diligence to the Chocorua Community Project for the betterment of the community.

Selectmen's Updates

- 1) The Board members have not attended any outside meetings since their last meeting.
- 2) Mr. J. Roberts advised that GP Auto has moved items back as requested by the Board.
- 3) Mr. Abraham advised he discussed the “no picking” signs at the transfer station with Glenn Johnson who thought they would work out.
- 4) Mr. Abraham brought his concern to the Board that the property on Depot Road was able to sell without the Town receiving any reimbursement funds for the cleanup work that was done as the lien was not recorded timely. The Town will have to wait for another recording to take place prior to receiving the funds.

Administration

Mrs. Pearce presented the following for the Board to discuss, review and approve as appropriate:

- 1) Grant for speed limit signs within Chocorua Village – The Board reviewed the grant application through State Farm and agreed to apply for \$11,000 to offset the expense to these signs.
- 2) The Board signed the MS-1 report of valuation which will be utilized to set the 2011 tax rate.
- 3) The Board signed a letter to the Town Trustees requesting a disbursement of funds from the Atwood fund.
- 4) A personal wire service facility building permit was approved for map 217 lot 043-002. It was determined that a bond was not required as this permit is for the purpose of relocating the microwave dish from 183 ft to 165 ft.
- 5) An application for current use was approved for map 413 lot 004-001.
- 6) Mrs. Pearce advised that the President of the Tamworth Pines Coop has, after discussion with the other tenants of the Coop accepted the offer of the Selectmen to accept the home taken by tax deed on lot 42. The Board signed the deed, but requested it not be recorded until such time as Mr. Dineen understands that the only liens that the park is being released of are those of the Town. As there was

no title search completed on this property the Town will not be responsible for any other liens that have been placed on the property to include mortgages.

- 7) *Mr. J. Roberts moved and Mr. Abraham supported to approve the minutes of August 23, 2011 as written. Vote was unanimous. Motion passed.*
- 8) *Mr. J. Roberts moved and Mr. Abraham supported to approve the non-public minutes of August 25, 2011 as written. Vote was unanimous. Motion passed.*
- 9) *Mr. J. Roberts moved and Mr. Abraham supported to approve the minutes of August 25, 2011 as written. Vote was unanimous. Motion passed.*
- 10) *Mr. J. Roberts moved and Mr. Abraham supported to approve the minutes of September 7, 2011 as written. Vote was unanimous. Motion passed.*
- 11) *Mr. J. Roberts moved and Mr. Abraham supported to approve a payroll manifest in the amount of \$17,102.23 with a direct deposit transfer of \$11,091.40 and a transfer of \$5,297.71 for the federal tax deposit. Vote was unanimous. Motion passed.*
- 12) *Mr. J. Roberts moved and Mr. Abraham supported to approve a check manifest in the amount of \$212,894.90. Vote was unanimous.*
- 13) *Mr. J. Roberts moved and Mr. Abraham supported to approve a check register in the amount of \$212,894.90. Vote was unanimous.*
- 14) The Board was reminded of the following meetings:
 - a. The meeting on the Red Hill Fire Tower has been rescheduled for 9/20 at 7:00 in Moultonborough.
 - b. The CIP Meeting will be held on September 13 at 6:30 p.m. Packages of the information for this public hearing were handed out to the Board.
- 15) Mrs. Pearce discussed an email received from the Town Assessor regarding the new law allowing for the poles and lines of electrical companies to be taxed. She indicated Mr. Bodwell recommends the Sansoucy Group. The Board would like to see what other Towns are doing regarding the assessments for utility companies that are not included in the assessments from the State. The property becomes taxable as of 4/1/2012.
- 16) The Board was reminded of the budget requests that have been sent out to departments due back on 10/3/11. The Board was asked to consider dates for work sessions.
- 17) The Greater Ossipee Chamber of Commerce has billed the Town for membership for the coming year. The Board agreed to pay the fees associated with this membership.
- 18) Mrs. Pearce read a letter from EM Director Dana Littlefield thanking Mr. John Roberts for his generous donation of time and materials associated with excavating for the gas tanks for the new generator to be placed at the KA Brett School.

- 19) The Board discussed a letter received earlier in the spring from the Town Trustees regarding the desire to construct a building on cemetery property to house equipment and supplies. After some discussion, whether a letter would be sent back to the Trustees; members decided they would attend the next meeting of the trustees.
- 20) The Board discussed research done regarding the long distance phone carrier used by the Town of Tamworth. The Board agreed to switch service providers to Fairpoint for long distance calling with an estimated savings of \$2,600 per year.
- 21) Mrs. Pearce advised that the keys to the home on lot 32 within the Tamworth Pines Coop have been turned into the Town and the building needs to be secured. Members of the Board will review the property.
- 22) The Board advised that they would like to have voting moved back to the Townhouse for any future elections.
- 23) The Board was reminded of the upcoming meeting with department supervisors for employee reviews to be held on October 3 beginning at 9:00 a.m.
- 24) A letter was received from the Fire Department regarding recent correspondence from the Selectmen and the discussion held at a recent meeting regarding who should sign the final documents for the project of placing a tower on Great Hill Road. The letter indicated no easements were necessary on the property; therefore, that concern was taken care of. The Board requested a copy of the correspondence to be placed into their boxes to allow for some research to be done by members of the Board prior to responding to the letter.
- 25) The Board discussed the response of the Town Treasurer regarding the previous requests of the Selectmen and the implementation of the new investment policy. The Selectmen requested a meeting be set up with Town Counsel, Mrs. Mills and the Selectmen early next week. The Board was given correspondence received by Mrs. Pearce from NH DRA regarding this topic.

Mr. J. Roberts expressed concern that the elected boards/individuals are not working together efficiently as team players for the Town.

Non-Public Session

Mr. Farnum moved and Mr. Abraham supported to move into a non-public session per RSA 91-A: 3 II a. This motion was made at 7:06 p.m. Vote: Roberts, Yes, Farnum, Yes, Abraham, Yes. Motion passed.

Mr. Farnum moved and Mr. Abraham supported to adjourn the non-public session at 7:23 p.m. Vote was unanimous. Motion passed.

The Board decided that comp time will not allowed from here forward for any salaried employees. A memorandum will be written to all employees notifying them of this decision.

Adjournment

Mr. Abraham moved and Mr. Farnum supported to adjourn the meeting at 7:23 p.m. Vote was unanimous. Motion passed.

Respectfully submitted,
Anne M. Abear

Approved by members of the Board: 9/22/2011

William Farnum

Robert Abraham

John Roberts