

Town of Tamworth
Board of Selectmen's Meeting
Town Office
August 11, 2011

Members Present

William Farnum, Robert Abraham and John Roberts

Others Present

Administrator Cassandra Pearce, Police Sergeant Penny Colby, Road Agent Richard Roberts, T/S Manager Glenn Johnson, Ruth Timchak, John Gotjen, Bruno Siniscalchi, Sam Martin, David Haskell, and other members of the public.

Chairman Farnum opened the meeting at 4:02 p.m.

Department Reports

Transfer Station

Mr. Johnson advised he would need to order new knives and an anvil for the chipper. He estimates the cost to be \$515 plus shipping and installation. Mr. Robert Davis will be installing the items. The Board authorized moving forward with this project.

Police Department

Mrs. Colby presented the following for the Board to review:

1. Stats for the month of July 2011
2. Chief Poirier will be on vacation thru Sunday, 8/14
3. All canines have been registered; therefore, no one will need to be brought to court for an unlicensed dog.

Highway Department

Mr. R. Roberts discussed the following with the Board:

1. The proposed specs for the roadside mowing were reviewed and approved by the Board. All proposals are due on or before September 1.
2. Expenses associated with winter maintenance of the KA Brett School, fire stations and police department. The school has not put their proposals out to bid for the coming winter season. Mr. R. Roberts will acquire their bid proposal package for review by the Selectmen. It was reported that Mr. Forst handles the winter maintenance at this time. The Board requested to know how many hours that each of the part time plowing staff of the Town worked last year. Richard will further speak to the Firewards.
3. Grinding of Washington Hill will begin on August 29, 2011.

Public Comment

Mr. Jim Bowditch presented an invitation to members of the Board to a celebration of their efforts of the Chocorua Lake Cons Foundation and Chocorua Lake Association to purchase and preserve the Moose Meadow property – formerly the Chocolate Moose. This event will take place on August 21 from 2:00 – 4:00 p.m. This property is located north of Chocorua Lake on Route 16 on the south side of Monkey Trunks.

Selectmen Updates

1. Mr. Abraham had nothing to report at this time.
2. Mr. J Roberts attended a planning board meeting for the purpose of a public hearing necessity for a failed septic system. Mr. Roberts advised that this will be looked at in the near future to eliminate the need of going to the planning board as the State already has the regulation in effect. Mr. Roberts was unable to attend the last Conservation Commission meeting.
3. Mr. Farnum discussed the Cook Library Trustees' meeting advising that they were concerned with the parking requirement necessity for handicapped access to the library. A spot will be painted immediately in front of the library when the Town lines are repainted in 2012. The CIP plans for the library are complete and have been submitted.
4. Mr. Farnum presented names of individuals who have expressed interest in being a member of the Zoning Board of Adjustment. *Mr. Abraham moved and Mr. Roberts supported to appoint Dan Rowe, David Farley, Peg Huddleston and Tom Cleveland to the Zoning Board of Adjustment. Vote was unanimous. Motion passed.* Ms. Ruth Timchak also expressed interest in being on the Board and will be considered if a seat becomes open.

Town Administration

Mrs. Pearce presented the following:

1. Mr. Abraham inquired why the handicapped parking areas near the church were not painted the same as the Town Office. Mrs. Pearce advised that the painting agreement was to paint over what was previously painted; therefore, the reason the painting was different.
2. A Selectmen's Deed for map 203 lot 044 was signed by the Board. This deed sells property that was taken by tax deed back to the property owner after the Town has received payment of all back taxes.
3. The Board signed an MS1 extension request .
4. A timber tax levy in the amount of \$0 was approved for map 402 lot 004.
5. An intent to cut for map 412 lot 001 was approved.
6. *Mr. J Roberts moved and Mr. Abraham supported to approve a payroll manifest in the amount of \$17,296.59, a Transfer of \$10,763.06 for Direct Deposit Transfer (included in above amount), a Transfer of \$5,214.09 for Fed Tax Deposit (not included in above amount). Vote was unanimous. Motion passed.*
7. *Mr. J Roberts moved and Mr. Abraham supported to approve an accounts payable manifest in the amount of \$191,243.17. Vote was unanimous.*
8. *Mr. J Roberts moved and Mr. Abraham supported to approve an accounts payable check register in the amount of \$191,243.17. Vote was unanimous. Motion passed.*
9. *Mr. Roberts moved and Mr. Abraham supported to approve the regular meeting minutes of July 28, 2011 as written. Vote was unanimous. Motion passed.*
10. *Mr. Roberts moved and Mr. Abraham supported to approve the non-public meeting minutes of July 28, 2011 as written. Vote was unanimous. Motion passed.*
11. *Mr. Roberts moved and Mr. Abraham supported to approve the regular meeting minutes of August 9, 2011 as written. Vote was unanimous. Motion passed.*
12. The Board decided they would conduct employee evaluation on Monday, October 3 beginning at 9:00 a.m.

13. Mrs. Pearce will be on vacation through August 21.
14. The Board advised they would be meeting with HE Bergeron and GIII on Thursday, August 18 at 4:00 p.m.
15. Mr. Abraham and Mr. Farnum will be attending the Assessing Overview training on Monday, August 22 beginning at 9:00 a.m.
16. The Board was informed a meeting is tentatively scheduled for August 23, 2011 at the Town Office for discussions related to a multi-town assessing contract.
17. Mr. Farnum announced the meeting with the SAU Superintendent regarding the organization of the SAU. This meeting will be held on August 16, 2011 at 7:30 a.m. at the Madison School.
18. The Board discussed the NH Council on Resources and Development regarding the tower for the fire department to be placed on Great Hill Road's fire tower. The Board expressed their desire to continue on with the project but also expressed concern that they were not involved in the agreement process with this organization prior to it getting to this point. The Board agreed to send a letter of agreement to this project to the NH Council on Resources and Development to move this project forward, but will also be sending a letter to Mr. David Bowles indicating that the paperwork, documentation, and any binding agreements being made will be made by the Board of Selectmen, not the fire wards.
19. The Board discussed a request received to waive interest on property 404 lot 032 due to the postal service not delivering the billing even though the correct address was on the tax bill, and the return letter not being sent back out timely to the owner. *Mr. Farnum moved and Mr. Abraham supported to waive the interest associated with the 1st issue property tax bill for the 2011 tax year that has been assessed on parcel 404 lot 032. Vote was unanimous. Motion passed.*
20. Mrs. Pearce indicated to the Board that the State Bureau of Traffic authorized the pedestrian crossing signs being put up along Route 16.
21. The Board discussed the different types and prices associated with the electronic signs that are desired at both ends of the gateway to the Chocorua Village along Route 16. The cost of the signs ranged from \$2500 - \$5200 each. The Board discussed and selected the sign that they would like placed within the entrance areas.
22. The Board was asked to consider an individual to nominate as a municipal volunteer of the year.
23. The Board discussed the items that have been requested from the Town Treasurer and have not been received as requested. Mr. Abraham advised he met with Mrs. Mills who indicated to him that she did not receive the new policy until 7/8 and that she did not have adequate time to get the report generated and submitted to the Board. It was pointed out that the Board gave Mrs. Mills until 8/2 to comply with the creation of the 2nd quarter investment report. Mr. Abraham continued by indicating Mrs. Mills expressed concern with the mail coming to the Town Office and not to her personal address as the mail is opened at the Town Office. A response was given that the Town Office reconciles the accounts; therefore, the reason the bank statements are opened when they arrive at the Town Office. Finally, Mr. Abraham indicated that Mrs. Mills understood the new policy would not allow for any further investments to be made into the NHPDIP, but the funds that were within that organization could stay. The Board viewed the policy and indicated that according to the policy it states no funds will be kept or invested at the NHPDIP.

The Board decided to send another certified letter to Mrs. Mills requesting that she produce a 2nd quarter investment report, move all town records to the Town Office, remove all funds from NHPDIP and change the address on all of the accounts to the Town Office's mailing address. Mrs. Mills will be asked to complete these tasks on or before 9/1/2011 and if she decides they cannot be accomplished or that if she refuses to follow through on the tasks, to notify the Board in writing on or before 8/24 that she will not be completing these demands.

24. The Board requested a letter be submitted to the swim program instructor requesting that she produce 6 months of bank statements, close the account and turn over any funds within the account to the Town Office for the account in the control of the swim instructor.
25. The Board discussed the application for alteration for terrain for the CMI property. Mrs. Pearce indicated she could acquire the permit that was issued, but the plans would have to be personally obtained from the NHDES office in Concord. The Board indicated that was unnecessary at this time and felt that the entire parcel could come out of current use. Mrs. Pearce believed that only the area that was being utilized could come out of current use. The answer to this question will be inquired upon at NHDRA.
26. The water supply for the Veteran's Memorial has been disconnected from the UU Church.
27. A report was received that an individual had been stung by a wasp as she was exiting the Town House. Mr. P. Roberts will be requested to address the nest outside the Town House.

Non-Public Session

Mr. Farnum moved at 5:41 p.m. to enter into a non-public session per RSA 91 A:3 II c and e. Mr. Roberts supported this motion. Vote was Farnum Yes, Abraham, Yes, Roberts, Yes. Motion passed.

Mr. Farnum moved to adjourn the session at 5:59 p.m. Mr. Abraham supported this motion. Vote was unanimous. Motion passed.

Mr. Abraham moved and Mr. Roberts supported to withdraw the legal case filed against CMI regarding the potential violations of the Tamworth Wetland's Ordinance. Vote was: Abraham, Yes, Roberts, Yes, Farnum, No. Motion passed.

Adjournment

Mr. Abraham moved and Mr. Farnum supported to adjourn the meeting at 6:00 p.m. Vote was unanimous. Motion passed.

Respectfully submitted,
Anne M. Abear

Approved by Tamworth Board of Selectmen: 8/25/2011

William Farnum

Robert Abraham

John Roberts