

Town of Tamworth
Board of Selectmen's Meeting
April 21, 2011
Town Office

Members Present William Farnum, Robert Abraham and John Roberts

Others Present Town Administrator Cassandra Pearce, Police Chief Daniel Poirier, Anne Abear, Sam Martin, Rosiland Gray, Mr. & Mrs. David Farley, Bruno Siniscalchi, John Gotjen and other members of the public.

Chairman Farnum opened the meeting at 4:00 p.m.

Police Department Chief Poirier discussed the following with the Board:

1. Training those members of his department attended two weeks ago was very beneficial.
2. Cell phones that are disbursed to individual employees was discussed as follows:
 - a. Chief Poirier advised that several local towns offer a stipend to each of their employees in the amount of \$300 and the stipend is non-taxable.
 - b. Carroll County Attorney indicated that the cell phones that are private phones and a stipend is reimbursed to the employee for their use would not fall under the RSA 91-A right to know law as the Town holds no personal responsibility to these phones. It was advised that if through a court order a message sent from any phone was part of a discovery, it may need to be turned over to the authorities whether a private or Town issued cell phone.

Mr. Farnum advised that the Town should look into a policy for the purpose of adding a disclaimer indicating the Town holds no responsibility for the personal cell phones.

The Board discussed the stipend if disbursed to the employee would be taxable. A consensus was that the stipend would in fact be a taxable fringe benefit and subject to taxation.

Mrs. Abear will put out a questionnaire to the employees currently issued Town cell phones and get their feedback on what they would be amenable to for a cell phone service.

Public Comment None

Selectmen's Updates

1. Mr. J. Roberts was unable to attend the last Conservation Commission meeting.
2. Mr. J. Roberts will be attending the Planning Board Meeting in the coming week.
3. Mr. Abraham requested Mr. Farnum to consider swapping one of his assigned committee representations for the Economic Development Committee as Mr. Abraham was having a difficult time making their Thursday evening meetings. Mr. Farnum offered the Energy Committee to Mr. Abraham and it was agreed upon that Mr. Farnum will represent the Selectmen on the Economic Development Commission and Mr. Abraham will now represent the Selectmen on the Energy Committee. Mrs. Farley inquired if Mr. Abraham would continue to be the representative for the Mt. Washington Valley's Economic Development Council and

whether the representative was to be a member of the Select Board. She expressed an interest in attending these Board meetings. Mr. Abraham and Mrs. Farley will discuss with Mr. Cutty who should be representing Tamworth at these meeting.

4. Mr. Abraham advised that he did have an item to discuss with the road agent.
5. Mr. Farnum advised he attended the Cook Memorial Library meeting and a decision was made not to place the playground on that property.
6. Mr. Farnum advised he attended the Energy Committee meeting which was cancelled due to lack of a quorum. The next meeting will be held on May 7.
7. Mr. J. Roberts advised that he spoke to Mr. Harry Miller who is still interested in being a member of the Zoning Board of Adjustment.

Bearcamp Valley Preschool & Children's Center

Mrs. Nancy Coville, Director of the Bearcamp Valley Preschool and Children's Center met with members of the Board looking for support from the Town for a Rural Development Grant to update the center to be more energy efficient. She advised that most of the work will be done in the attic area of the building. All funds for this grant will run through the center and not through the Town.

Mr. Abraham moved and Mr. J. Roberts seconded this motion to support the efforts of the Bearcamp Valley Preschool and Children's Center in their quest for this grant through Rural Development. Vote was unanimous. Motion passed.

Administrative Items

Mrs. Pearce presented the following:

1. Economic Development Commission Appointment forms for
 - a. Full Members – Chris Franchi, Dennis Quinn, Karen McNiff, Keats Myer, Patricia Farley, & Sheldon Perry.
 - b. Alternates – Michelle Cleveland, Peter Barnard, & Kristin McIntire
2. Zoning Board of Adjustment Appointments: John Mersfelder, & George Plender - Full Members to expire 3/31/2014. *Mr. Farnum moved and Mr. J. Roberts supported to reappoint Mr. Mersfelder and Mr. Plender to the Zoning Board of Adjustment. Vote was unanimous. Motion passed.*
3. Primex Contract for July 1, 2011 to June 30, 2012. *Mr. Farnum moved and Mr. Abraham supported to sign the contract with Primex offering health insurance to Tamworth employees through June 30, 2012. Vote was unanimous. Motion passed.* The Board was advised that the Town has been placed on notice that as of July 1, 2012 Primex will no longer be offering health insurance.
4. NH OEP Dwelling Response Form
5. Intent to Cut for 414-022-000
6. Intent to Cut for 421 lots 1, 2, & 5, and Map 420 Lot 10
7. Intent to Cut for 209-028-000
8. Intent to Cut for 209-031-000
9. Timber tax levy in the amount of \$1,327.16
10. Timber tax levy in the amount of \$ 94.71
11. Timber tax levy in the amount of \$1,618.00
12. Timber tax levy in the amount of \$1,519.31 – *Mr. Farnum abstained from signing this warrant.*
13. Timber tax levy in the amount of \$30.15
14. Gravel tax levy in the amount of \$878.34 – *Mr. J. Roberts abstained from signing this warrant.*

15. Abatement for 213-032-000 to be granted in the amount of \$337.00
16. Abatement for 215-033-000 to be denied
17. Abatement for 215-035-000 to be denied
18. Abatement for 215-052-000 to be denied
19. Abatement for 218-027-000 to be granted in the amount of \$1,317.00
20. Abatement for 403-012-001 to be denied
21. Abatement for 414-057-000 for Current Use to be denied
22. Abatement for 414-061-000 to be granted in the amount of \$900.00
23. *Mr. Abraham moved to accept the minutes of April 6, 2011 as written. Mr. Farnum seconded this motion. Vote was 2-0-1. Motion passed.*
24. *Mr. Abraham moved and Mr. Farnum supported to accept the minutes of April 7, 2011 as written. Vote was 2-0-1. Motion passed.*
25. *Mr. Abraham moved and Mr. Farnum supported to accept the minutes of the non-public session of April 7, 2011 as written. Vote was 2-0-1. Motion passed.*
26. *Mr. Farnum moved and Mr. J. Roberts supported to approve a payroll manifest in the amount of \$15,377.45 with authorization for a transfer in the amount of \$10,510.78 for direct deposit (included in this amount), and an additional transfer of \$4,725.65 to be transferred for the Federal tax deposit (not included in the amount above). Vote was unanimous. Motion passed.*
27. *Mr. J. Roberts moved and Mr. Farnum supported to approve an accounts payable manifest in the amount of \$246,815.35. Vote was unanimous. Motion passed.*
28. *Mr. J. Roberts moved and Mr. Abraham supported to approve an accounts payable check register in the amount of \$246,815.35. Vote was unanimous. Motion passed.*
29. *Mr. J. Roberts moved and Mr. Abraham supported to approve an accounts payable check register in the amount of \$1,770.00. Vote was unanimous. Motion passed.*
30. *Mr. J. Roberts moved and Mr. Farnum supported to approve an accounts payable manifest in the amount of \$1,770.00. Vote was unanimous. Motion passed.*
31. Mrs. Pearce discussed a request for tax data from Van de Poll for property in South Tamworth and advised they contacted Cartographics who advised the information was available at the Town Office. The Board agreed to allow for the disk to be copied at the cost of \$50.
32. The Board discussed a meeting being held on April 26 at 2:00 p.m. at the LR Planning Commission entitled Brownsfield Advisory Committee Meeting. One of the topics on the agenda will be the Tamworth Inn which is in the process of being sold. Members of the Board advised they would not be attending this meeting.
33. The Board discussed Dixi Lane and advised that it is a Town Road that has been maintained during the summer and winter to the house.
34. Mrs. Pearce received a notice from PSNH who would like a listing of poles that have attachments on them owned by the Town. The Board requested PSNH be notified of the proposal for attachments within Chocorua Village.
35. The Board discussed a request for funds to be released to Tri County Cap for the year 2011. Mrs. Pearce advised that Tri County Cap has not presented a PILOT for their dental property and inquired if the Board would like to hold their appropriation until later in the year. Mr. Abraham had a problem with holding up their funds if it was due to the fact that they did not have an established pilot with the Town; if funding from the Town was the issue, he'd understand holding the request. Mr. Farnum and Mr. J. Roberts agreed to hold the 2011 appropriation until later in the year.
36. Mrs. Pearce discussed the Town's membership with Our Town Energy Alliance and the Board requested to know what if any savings the Town receives from this organization's membership prior to committing to another year. The Board would like to discuss this at the next meeting.

37. On May 19, 2011 a representative of Senator Ayotte's office will be in attendance at the Selectmen's Meeting.
38. A PILOT payment has been received from the Remick Foundation in the amount of \$750 for the 1st quarter 2011. The prior PILOT was for \$20,000/year or \$5,000 a quarter. Mr. J. Roberts advised that it was always Dr. Remick's desire to pay the property taxes associated with his property. Further, the Board authorized Mr. J. Roberts to contact a member of the funding committee who is responsible for the disbursement of funds from the Trust of Dr. Remick to the Remick Farm.
39. The Board discussed the bid packages for the 3 ADA projects. Mrs. Pearce advised that Mr. Abraham has pointed out a problem with one of the specification and after a discussion with Mr. Bergeron, the specs have been updated.
40. Mrs. Pearce discussed the letters sent to Madison, Sandwich, and Freedom regarding the idea of entering into a multi-town assessing option. The Town's of Sandwich and Freedom have expressed interest. The Town of Madison is not interested at this time. The Board decided to set up a meeting with representatives of these Towns on May 18, 2011 at 7:00 p.m.
41. Mrs. Pearce reminded the Board that they will be receiving a listing of properties proposed for tax deeding on May 5 for them to go out and review. The final day for payment is May 10 and deeds will be presented to the Selectmen on May 19 for signatures.
42. Mr. Farnum discussed the indemnification policy which was adopted in 2007 and still is in effect. Mr. Farnum will review the old RSAs and compare to the new RSA that have been updated since the adoption of this policy originally.
43. Mr. Farnum advised a resident who walks through the community of Tamworth often has requested permission to maintain the gardens at the Town Office as she passes by. The Board advised they'd appreciate any assistance she was willing to give to the Town Office grounds.
44. The Board decided they would hold a cleanup event of the Tamworth Office Grounds on Saturday, April 30, 2011 from 8 – 10:00 a.m. All are invited to participate.

Investment Policy

The Board requested a meeting with Town Treasurer Mary Mills to discuss several items including the agreement she requested the Board review for the NH Public Investment Pool. Mr. Farnum advised the Mrs. Mills left several items at the Town Office for the Board to view and decided not to attend the meeting. Members of the Board felt that they still had questions and comments that they would like to discuss with Mrs. Mills and requested she attend the next meeting of 5/5/2011.

The Board proceeded to review the investment policy that was previously adopted by the Selectmen and made several suggested changes. Mr. Farnum will contact NHLGC with questions regarding whether the Selectmen have the authority to list specific banks that could or could not hold the investments of the Town. Mr. Abraham requested Mr. Farnum also confirm with LGC who has the responsibility of signing the contract with NH PDIP.

The Board requested the revised policy be submitted to Mrs. Mills with a memorandum requested that she attend the next meeting of the Board scheduled for 5/5/2011.

Other Matters

1. The Board received information from the Town's computer programmer regarding the laptop that is being requested for the sole purpose of electronic banking

security. The Board indicated that they would discuss this with Mrs. Mills at the meeting of 5/5/2011.

Chocorua Community
Project

Mrs. Pearce discussed an email received from HE Bergeron regarding the Chocorua Community Project. The report indicated:

1. HEB Contract – Confirm if it is still the pleasure of the board to have HEB complete an additional survey on Deer Hill Road to evaluate the possibility of additional parking; add an amendment to identify additional efforts for the conceptual planning and survey, and the need for both, if desired by the Selectmen to be reviewed and approved by NH DOT prior to moving forward.

The Board decided they would not move forward with a change in the contract at this time.

2. Maintenance Agreements – It was announced that prior to DOT approving the project to move forward into a design development they are requesting a commitment from the Town with respect to maintenance of the improvements proposed for Phase II with the federal funds. The email indicated the commitments would be on the lighting, landscaping, gateway signs, handrails, parking spaces along Runnell's Hall and Deer Hill Road, speed control signs, and dry hydrant.

The Board indicated they had concerns that need to be discussed with the State prior to committing to any maintenance agreements as the long term maintenance of this project is becoming more expensive as work is completed on the project.

3. Drainage Issues – HEB believes that the improvements to the drainage system should be the responsibility of NH DOT as the primary purpose is for the treatment of roadway runoff.
4. Other improvements – HEB further believes that other improvements are the responsibility of NH DOT including roadway pavement, curbing, guard rail and slope enhancement.

The Board requested a meeting with HEB on May 5, 2011.

Adjournment

Mr. Farnum moved and Mr. J. Roberts supported to adjourn the meeting at 7:09 p.m. Vote was unanimous. Motion passed.

Respectfully submitted,
Anne M. Abear

Approved by Tamworth Board of Selectmen: 5/5/2011

William Farnum, Chairman

Robert Abraham

John Roberts