

Town of Tamworth
Board of Selectmen's Meeting
Town Office
April 7, 2011

Members Present

William Farnum and Robert Abraham

Others Present

Town Administrator Cassandra Pearce, Police Chief Dan Poirier, Road Agent Richard Roberts, Ruth Timchak, John Gotjen, Bruno Siniscalchi, Karen McNiff, Rosiland Gray, Sam Martin, Mr. & Mrs. David Farley, Shawn Bergeron, Jay Poulin, and Anne Abear.

Chairman Farnum opened the meeting at 3:45 p.m.

Non-Public Session

#1

Mr. Farnum moved and Mr. Abraham supported to enter into a non-public session at 3:45 p.m. per RSA 91-A: II 3 a. Vote: Farnum, Yes, Abraham, Yes. Motion passed.

Mr. Farnum moved at 3:54 p.m. to adjourn the non-public session. Mr. Abraham supported this motion. Vote was unanimous. Motion passed.

The meeting was recessed at 3:54.

Chairman Farnum reopened the meeting at 4:00 p.m.

Department Updates

Police Department

Chief Poirier discussed the following with the Board:

1. Training that his entire department will be attending in Loudon on Tuesday, April 12 regarding defensive driving.
2. The March 2011 Stats
3. An incident that took place in Candle Pine Village in which several shots were reported.

Highway Department

Richard Roberts discussed the following with the Board:

1. Mr. Abraham discussed telephone calls that he has received regarding excessive use of salt. Mr. Roberts advised the spreader had a problem behind the Town Office; therefore, the reason for the excess there. He continued by advising that he directed the placement of salt on the roadways to attempt to get ahead of the storm and he felt he was doing what needed to get done to the roadways. Mr. Abraham advised he requested the callers to contact the Mr. Roberts directly.
2. Mr. Abraham inquired about the trucking that has taken place along Durrell Road by the tower installation contractors. He reported fill, low beds and equipment have been seen being moved to the site. Mr. Roberts will check with the contractor. Chief Poirier will also watch the roadway for any large trucks.
3. Mr. Abraham advised the dirt roads look good.
4. Mr. Roberts reported that the roads will be posted for at least another couple of weeks.
5. Mr. Farnum advised that the sensor in the Town garage will be changed to a motion and sound sensor from the current motion sensor.
6. Mr. Farnum discussed the salt reduction class coming up and recommended Mr. Roberts attend this class.

7. The purchase of the broom for the highway department is expected to take place next week.
8. Sweeping of the intersections will take place beginning April 18. The contractor is expected to be in Town for 2 – 3 days. Mr. Siniscalchi will coordinate the sweeping of the entrance to White Lake Estates during the same visit.

Public Comment

1. Mr. John Gotjen as a member of the LRPC-TAC representing Tamworth requested the Selectmen to consider encouraging the State to continue with the funding of any projects that they believe should be done under the highway funds, including the shoulder project along Tamworth Road through the State of NH.

ADA Work at the Town Office & Town House

Mr. Shawn Bergeron attended the meeting for the purpose of discussing the project specifications that have been designed for the Town House and the Town Office. He advised that the plans are 90% completed but requested the Selectmen to view the information to see if they had any further suggestion/changes that they would like to see made. It was decided that a walkthrough of the projects would be held on April 19 and that all bids are to be delivered to the Town Office on or before May 5, 2011 at 4:00 p.m. Bids will be opened at the Selectmen's Meeting scheduled for May 5.

Tamworth Inn Property – Main Street

Mr. Bergeron advised he is also representing a purchaser from Pennsylvania that is in the process of acquiring the Main Street property known as the Tamworth Inn. It was reported that the buildings, upon inspection have been found beyond repair and must be taken down. It is anticipated that the property owner will be rebuilding within the same foot print as what the buildings are presently. The replacement building will be conducive to the village atmosphere that is present now within the Tamworth village. Mr. Farnum and Mr. Abraham expressed their sadness to see this building taken down, but understood the need. Further members of the Board requested that the building be secured during the take down. The Board discussed the septic system that is utilized for this property.

Administrative Items

Mrs. Pearce discussed/presented the following with the Board:

1. Ice Road – current property owners who utilize the same driveway have requested a renaming of the roadway off of Turkey Street to Ice Road. The Board agreed with the name of the roadway and requested moving forward with this project.
2. Economic Development Commission Appointment forms for
 - i. Full Members – Chris Franchi, Dennis Quinn, Karen McNiff, Keats Myer, Patricia Farley, & Sheldon Perry.
 - ii. Alternates – Michelle Cleveland, Peter Barnard, & Kristin McIntire

Mr. Abraham moved and Mr. Farnum supported to appoint Chris Franchi, Dennis Quinn, Karen McNiff, Keats Myer, Patricia Farley, Sheldon Perry, Michelle Cleveland, Peter Barnard and Kristin McIntire to the Economic Development Commission. Vote was unanimous. Motion passed 2-0-0.
3. 6 Abatements for 205-026, 27, 29, 29.1, 29.2, and 29.3 totaling \$4,939.00 to be granted.
4. Abatement for 214-043-000 to be granted in the amount of \$697.58
5. Abatement for 216-055-000 to be denied.

6. Abatement for 404-005-000 to be granted in the amount of 2,335.90
7. Abatement for 414-060-000 to be denied.
8. Application for automotive Recycling Dealer Registration for George Ricker
9. Intent to Excavate for 210-003
10. Intent to Excavate for 413-014
11. Intent to Excavate for 201-039
12. Intent to Cut for 203-040 and 045
13. Intent to Cut for 407-082 and 408-012
14. Timber Tax Levy in the amount of \$1,711.85
15. Timber Tax Levy in the amount of \$128.97
16. *Mr. Abraham moved and Mr. Farnum supported to approve the minutes of March 24, 2011 as written. Vote was unanimous. Motion passed 2-0-0*
17. *Mr. Abraham moved and Mr. Farnum supported to approve the non-public minutes of March 24, 2011 as written. Vote was unanimous. Motion passed 2-0-0*
18. *Mr. Farnum moved and Mr. Abraham supported to approve a payroll manifest in the amount of \$17,809.39 with authorization for a transfer in the amount of \$11,649.72 for direct deposit (included in this amount), and an additional transfer of \$5,414.63 to be transferred for the Federal tax deposit (not included in the amount above). Vote was unanimous. Motion passed 2-0-0.*
19. *Mr. Farnum moved and Mr. Abraham supported to approve an Accounts Payable Manifest in the amount of \$206,795.24. Vote was unanimous. Motion passed 2-0-0.*
20. *Mr. Farnum moved and Mr. Abraham supported to approve an Accounts Payable Check Register in the amount of \$206,795.24. Vote was unanimous. Motion passed 2-0-0.*
21. 2011 Project Listing update:
 - a. Energy Grant – The inspections have been completed and the forms for the rebate have been signed and submitted.
 - b. Gilman Valley Bridge – Mr. King advised he would take care of preparing a plan for the Selectmen by the end of April.
 - c. Site plan for the Highway Garage - Mr. King advised he would present a plan to the Selectmen by the end of April.
 - d. Gregg's Way – The NH Dredge and Fill Application has been submitted to the State and Mr. King will be meeting with the Planning and Conservation Commission advising that no further documentation will be required from them for this project.
 - e. Tri-Town Assessor – Letters have gone out to a few local towns to see if they have any interest in this venture.
22. A request for digitized or paper maps has been received from an organization who is working with LRCT to explore further preserve on Mtn. Road in South Tamworth. Although no offer to pay for the information was presented in the request, the Board advised that the maps are available in paper form at the cost of \$50 for the entire set or the requestor can contact Cartographics for a digitized set.
23. A timber letter of extension has been received for operation #10-443-04T.
24. Mrs. Pearce discussed the training programs offered to the Selectmen to include the Selectmen's Institute courses held through Antioch New England. Mr. Abraham felt that although the classes offered were beneficial, too much time was spent discussion non-related issues. In addition to spending 4 Saturdays attending these classes, he would not be interested in attending them during the 2011 year.
25. The Board discussed a Municipal EcoLink newsletter that has been received. Several training opportunities were offered in that newsletter.
26. The Board discussed a request of Treasurer Mary Mills to continue the working relationship and services of the NH PDIP and requested it be noted in the minutes that this relationship will continue. As the Board has questions related to the

documentation submitted on Mrs. Mills behalf, they requested meeting with Mrs. Mills at the April 21, 2011 meeting. They requested that Mrs. Mills look into what is available for the investment of Tamworth funds held by the treasurer and for her to consider other establishments/financial resources (possibly local) that may be available and appropriate for the Town of Tamworth.

27. Personnel Policy Change – Comp Time – Mrs. Pearce brought to the attention of the Board that an error had been made to this personnel policy. After further review, members of the Board agreed that the numbers appeared to have been inserted into the policy incorrectly. *Mr. Farnum moved to change page 19 of the personnel policy for comp time to allow overtime to be considered after 40 hours of work with a maximum accumulation of comp time to be 80 hours. Mr. Abraham supported this motion. Vote was unanimous. Motion passed 2-0-0.*
28. Spare Nextel Telephone – The Board requested that this telephone be returned to Nextel and not disbursed to another department.
29. Mr. Farnum advised he contacted Public Service to discuss the location of the current street lights and the reports that they have regarding the location of the lights. He advised he requested the replacement of the light and pole fixtures on the bridge in South Tamworth. He indicated that the initial request was to remove the light from one side of the bridge. The light was taken down on the opposite side.

Chocorua Community Project – Jay Poulin

Mr. Poulin met with the Board to discuss the project scope that is being prepared now that sidewalks will not be built or maintained.

1. Review of the federal earmark request and desires of the Town,
2. Submittal of a revised concept plan to NHDOT for preliminary review with an email from NHDOT received by Mr. Poulin discussed with the Board needing to communicate to NHDOT that they will take care of any maintenance issues that may arise out of the construction of this project (plantings, light replacements, etc.)
3. Revisions to Phase II Master Plan by zone.
4. The budget and the cost associated with removing sidewalks which is estimated to be up to \$100,000. The alternatives to this funding discussed were:
 - a. Chicanes being put in, but was quickly taken out as the cost to one of these roadway alignments was estimated at \$90,000 each.
 - b. Signage and speed boards. The office will provide information to Mr. Poulin to look into these further. The estimated costs of these are \$5,000 each.
 - c. Use the funding as a contingency for the G-III Store area.
 - d. The Board requested funds be expended on the exploration of additional parking being added up Deer Hill Road.
5. Mr. Abraham discussed the crest of the hill going up Page Hill Road advising that the area is a hazardous area that needs to have work done on it. Mr. Poulin did not believe that the area would be allowed to be worked on as that area was a Town roadway.
6. Mr. Abraham advised from his discussions with the users of the Chocorua Library/Runnell's Hall that they would prefer to have the parking along the building on Runnell's Hall run parallel versus diagonal to keep the lawn as much as possible.

With this information, Mr. Poulin will prepare a new preliminary design by June 2011, acquire permitting if necessary between June and September 2011, and present a final design for the project in November of 2011 with construction taking place between May and October of 2012.

Mrs. Farley discussed her desire to have a more appealing aesthetically correct fence placed around the bio-vention area.

Selectmen Updates

1. Mr. Abraham had nothing to report at this time.
2. Mr. Farnum advised he attended the NHDOT meeting in Albany to discuss the placement of rumble strips on Route 16 North. He advised that the State is predicting that this will not be completed as the roadway does not have the 4' shoulders necessary. He further advised that the lack of funds available for the road projects in 2011-2012 will hinder many projects. It was reported that out of NHDOT District #3, only 25 miles of roadway will be resurfaced this year.
3. Mr. Farnum has an April 18 meeting scheduled with the Cook Memorial Library.
4. Mr. Farnum advised the Ordinance Review Committee will meet on May 2.
5. Mr. Farnum updated the attendees of the meeting regarding the meeting held between the Tamworth PTA and the Selectmen to discuss funds that they have available to place a playground in the village of Tamworth. The plan that was presented by the PTA was for a natural playground to be placed behind the store and Cook Library. The Board discussed the concerns of the flooding that has taken place, the fencing that would need to be put up and the ongoing maintenance that may be necessary for this type of playground in this area of Town. A further discussion took place for the playground to be placed behind the Town Office. The Board advised they would need to see a plan prior to committing to this idea. The funds held by the PTA have been placed with the Tamworth Foundation at this time.

Non-Public Session

#2

Mr. Farnum moved and Mr. Abraham supported to enter into a non-public session at 6:20 p.m. per RSA 91-A: II 3 c. Vote: Farnum, Yes, Abraham, Yes. Motion passed.

Mr. Farnum moved at 6:30 p.m. to adjourn the non-public session. Mr. Abraham supported this motion. Vote was unanimous. Motion passed.

Respectfully submitted,
Anne M. Abear

Approved by Tamworth Board of Selectmen: 5/5/2011

William Farnum

Robert Abraham

John Roberts