

Town of Tamworth  
Board of Selectmen's Meeting  
Town Office  
October 4, 2012

Members Present: Robert Abraham, John Roberts and James Hidden

Others Present: Town Administrator Cassandra Pearce, Police Chief Dan Poirier, Road Agent Richard Roberts, Sam Martin, Bruno Siniscalchi, Ruth Timchak, John Gotjen, Steve and Rosiland Gray, David Little, Anne Abear and other members of the public.

*Chairman Abraham called the meeting to order at 3:45 p.m.*

Non-Public Session #1

*R Abraham moved and J Hidden supported to enter into a non-public session per RSA 91 A:3 II b at 3:45 p.m. Vote was Abraham, Yes, Roberts, Yes, Hidden, Yes. Motion passed.*

*R Abraham moved and J Roberts supported to adjourn the non-public session at 3:54 p.m. Vote was Abraham, Yes, Roberts, Yes, Hidden, Yes. Motion passed.*

No decisions were made during this session.

Recess & Reconvene

*Chairman Abraham recessed the meeting at 3:54 p.m.*

*Chairman Abraham called the meeting back to order at 3:59 p.m.*

Department Reports

Police Department – Chief Poirier

1. Presented stats for the month of September 2012
2. R Abraham inquired about the street lighting across from the Town House on voting day. The Board requested to inquire of the church to keep on the outside lights which may add enough lighting for the candidates standing outside.
3. Chief Poirier advised that he will be ordering 2 new pistols for his department. He continued by stating that Boothby could give a price off the new pistols by trading in the current ones. The Board was willing to move forward with the purchase of the new pistols with a trade in value of the old guns.
4. R Abraham discussed the inventory of the evidence room. Chief Poirier advised that some of the items in the room are to be held for an extended period of time due to the case involvement. Some items are just held at the request of individuals. R Abraham indicated that if

the items are not picked up when they should be, the department should be charging the individual who owns the property a storage fee.

#### Highway Department – Richard Roberts

1. Mason Hill work has begun and the highway department is waiting on the grinding to be started. Thanks from the highway department were acknowledged to Chris Moneypenny who took the clean fill from the ditches on his property for this project and to Richard Colcord for his assistance with the cleaning of the culverts. J Roberts recommended that the road agent check with the State to determine if the Mason Hill Road could be left ground as it connects to a State roadway. R Roberts will check with the State.
2. R Abraham inquired if the culvert across from the Church had been flushed on Whittier Road. R Roberts indicated that the culvert is still draining, so it did not have to be flushed.
3. Brush has been cleaned up along Depot Road.
4. The new employee hired for the highway department will begin work on Tuesday, October 9.
5. R Roberts indicated that there would not be any repairs made to Union Hall Road this year.
6. R Abraham requested a list of driveway permits that have been issued over the past few years. C Pearce has been requested to put together a list of properties so that R Abraham can inquire about the property owners who should have put in a paved apron. J Roberts advised that any driveway put in off of a Town paved roadway should have a paved apron.

#### Public Comment

None

#### Administrative

Town Administrator Cassandra Pearce presented the following for review, approval, and signatures as necessary.

1. An Intent to cut for map 414 lot 035.
2. An intent to cut for map 410 lot 038.
3. A request for a business website link for Precision Wildlife Services.
4. *R Abraham moved and J Hidden supported to approve a contract between the Town of Tamworth and Northern Forest Services for timber monitoring at the rate of \$44/hour plus mileage. Vote was unanimous. Motion passed.*
5. A deed and CD57 was signed for the property taken by tax deed of AMK Property Management. The property has been repurchased by the owner.
6. *R Abraham moved and J Hidden supported to approve an accounts payable manifest in the amount of \$311,137.04. Vote was unanimous. Motion passed.*
7. *R Abraham moved and J Hidden supported to approve an accounts payable check register in the amount of \$311,137.04. Vote was unanimous. Motion passed.*
8. *R Abraham moved and J Hidden supported to approve a payroll manifest for pay dated October 4, 2012 in the amount of \$20,138.72 with a transfer of \$14,315.27 for direct deposit and a transfer of \$6,302.07 for the federal tax deposit. Vote was unanimous. Motion passed.*

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9. *R Abraham moved and J Hidden supported to approve the minutes of September 20, 2012 as written. Vote was unanimous. Motion passed.*
10. *R Abraham moved and J Hidden supported to approve the non-public minutes of September 20, 2012 as written. Vote was unanimous. Motion passed.*
11. *R Abraham moved and J Hidden supported to approve the minutes of September 27, 2012 as written. Vote was unanimous. Motion passed.*
12. *R Abraham moved and J Hidden supported to approve the non-public minutes of September 27, 2012 as written. Vote was unanimous. Motion passed.*
13. C Pearce presented a request for an abatement for a property owner from their tax interest due. The request indicated that the person sent in their tax payment and it was never received by the Tax Collector. R Abraham was willing to grant the abatement request. J Roberts was unwilling to grant the request. J Hidden wanted to review the information further and would make a decision at the next meeting. J Roberts requested information regarding the payment history by this taxpayer.
14. The Board was advised that the Secretary of State's Office requires a majority of the Board to be at the polls for the general election voting.
15. An email has been received from Davis and Towle regarding health insurance for the Tamworth employees. The Board advised they would be meeting on Tuesday, October 09, 2012 and would be willing to meet with the company at 2:00 p.m. or they could send in a proposal.
16. A letter has been received from FEMA regarding the flood elevations within the Town and the need for the Town to adopt the new plan at the next Town Meeting. It was noted that this will be done after a recommendation of the planning board to the Selectmen for the 2013 warrant.
17. HE Bergeron will begin a traffic study on the Chocorua Project.
18. The line detailing for crosswalks did not get done this year as the prior company utilized did not show. The Board requested another company be sought next year early to get the painting completed.
19. The Board viewed the safety program for the Town employees and discussed the confined space and lockout tag out policy at the transfer station. The Board decided that they would not allow employees at the transfer station to enter the hopper which eliminates the risk of the confined space; however, written procedures will be made for locking out the machinery for maintenance. The highway department and any other departments will be looked at to determine the need for a lockout procedure on their equipment.

Susan Ticehurst and Ed Butler  
District 3 & District 7 Candidates

Susan Ticehurst met with the Board to discuss her candidacy for the District 3 State Rep seat. She advised that she believes that government should be fair, open and responsible. She would be representing the Towns of Albany, Madison, Tamworth and Freedom. R Abraham discussed the need for mandatory vehicle liability insurance within the State.

Ed Butler met with the Board to discuss his candidacy for District 7 State Rep seat. He advised his territory would be from Harts Location down to Freedom. He explained he served in the Legislature from 2006 – 2010. He discussed the distinct differences between himself and his opponent. He believes in working together and cooperative effort by all. He works hard to bring the working relationships together and believes health care should be expanded.

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### 2013 CIP Report

Steve Gray and David Little presented the 2013 Capital Improvement Program for the upcoming budget season explaining the expenses that are being recommended by the Committee over the next few years. They explained that a capital improvement is an item that is over \$5,000 that is going to last a minimum of 5 years. Most items will be placed within the general operating budget. The current amounts are approximately \$1M per year.

The Board thanked members of this committee for their hard work and dedication and felt the report was a worthwhile, helpful report that can be utilized by the Selectmen with budgets preparation.

It was reported that the departments that make up the community of Tamworth work very well together to make sure that all of their department's needs are met in addition to the other departments needs.

### Selectmen Updates

1. J Hidden advised that the cell tower projects that were repairing or replacing the antennas have been approved by the planning board at the recent meeting.
2. The Board discussed the Albee Road cell tower and were informed that the tower will be moved to its original location as approved by the planning and zoning boards; therefore, the Board will check with legal counsel to determine if the Board needs to send a letter to the property owner as a follow up on the cease and desist that was given to the property owner.
3. J Roberts has not attended any meetings since the last meeting.
4. R Abraham indicated he attended the CIP meeting (previously discussed), and the roads study committee meeting (still moving along with lots of work in progress).
5. R Abraham inquired if members of the Board would be available on 10/20 to place the flagpole at the Town House. This will be determined at a later date.
6. R Abraham inquired about the site distance problem from Hollow Hill to Cleveland Hill Road. J Roberts indicated the Cemetery Trustees have viewed the area.
7. R Abraham indicated he reviewed the electrical work done on the new fire tower and believes the expense was excessive for the job. Further, he indicated he did not feel the work was done to code. He indicated the fire chief was considering contacting the State's Electrical Inspector to view the work further.
8. R Abraham indicated at the last meeting the Board was going to view the sealed minutes within a non-public session and determine which set of minutes would be unsealed. J Roberts indicated he was not interested in opening the sealed minutes at any time and it would be up to R Abraham and J Hidden if the minutes were opened.

### Melcher & Prescott Insurance Company Town's Insurance Options

William Bald of Melcher and Prescott met with the Board to discuss the options that the Board of Selectmen have regarding offering insurance to the Town employees, the type of plans that are available to the Town, the suppliers of insurance, the co-pays and deductibles that may need to be

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raised to keep the costs to the Town down, and health reimbursements that could be set up to assist the employees in offsetting the fees associated with a higher deductible plan. Mr. Bald will put together a proposal for the Selectmen to view.

#### Non-Public Session #2

*R Abraham moved and J Hidden supported to enter into a non-public session per RSA 91 A:3 II a & e at 5:36 p.m. Vote was Abraham, Yes, Roberts, Yes, Hidden, Yes. Motion passed.*

*R Abraham moved and J Roberts supported to adjourn the non-public session at 6:00 p.m. Vote was Abraham, Yes, Roberts, Yes, Hidden, Yes. Motion passed.*

No decisions were made during this session.

#### Adjournment

*R Abraham moved and J Roberts supported to adjourn the meeting at 6:00 p.m. Vote was Abraham, Yes, Roberts, Yes, Hidden, Yes. Motion passed.*

Respectfully submitted,  
Anne M. Abear

Approved by the Board of Selectmen: 10/18/2012

Robert Abraham

John Roberts

James Hidden