

Town of Tamworth
Board of Selectmen's Meeting
June 28, 2012
Town Office

Members Present Robert Abraham, John Roberts, and James Hidden

Others Present Administrator Cassandra Pearce, Police Chief Daniel Poirier, Road Agent Richard Roberts, P/R Director H. Parker Roberts, Town Assessor Rod Wood, Town Treasurer Mariette Ross, Gail Marrone, Anne Abear, Ruth Timchak, Rosiland Gray, John Gotjen, Bruno Siniscalchi and Sam Martin.

Chairman Abraham opened the meeting at 4:00 p.m.

Department Updates

1. Police Department – Chief Poirier
 - a. Reported the new vehicle is on the road and the swap has been made for the equipment with the fire department.
 - b. Reported that his department is ready for the 4th of July events scheduled for next week.
2. Highway Department – Richard Roberts
 - a. Reported culvert, ditching and grading have been the priority of the department over the past couple of weeks.
 - b. J Roberts inquired about the work that is ahead of this department prior to the winter season. R Roberts indicated he felt that the department would get assistance in August from local contractors and explained it would be a busy month.
 - c. R Roberts indicated he would like to wait another 2 weeks prior to putting the ad out for another employee to be hired for the department.
 - d. Reported all equipment is running well.
 - e. J Gotjen inquired if the little men were going to be placed within the village of Chocorua along Route 16 for the 4th? R Roberts indicated they would be out soon.

Non-Public Session

Robert Abraham moved and James Hidden supported at 4:04 p.m. to enter into a non-public session under RSA 91 A: 3 Ilc. Vote was Abraham Yes, Hidden Yes, Roberts, Yes. Motion passed.

Robert Abraham moved and James Hidden supported at 4:16 p.m. to adjourn this non-public session. Vote was unanimous. Motion passed.

No decisions were made during this non-public session.

Department Updates
(Continued)

H. Parker Roberts discussed the following with the Board:

1. Town House painting has been finished and the Board will review the building later in this meeting.
2. The Board discussed the flag pole that has been purchased and R Abraham and P Roberts expressed concern with the possibility of needing to take down trees to

make room for the pole away from the electrical lines. The Board will view this later when they evaluate the painting.

Public Comment

None

Assessor/Revaluation/ Property Value Updates

The Board met with Town Assessor Rod Wood to discuss the understood requirement to have a value update for the community of Tamworth by 2014. R Abraham indicated he'd like to consider doing some of this work in 2013 and finishing the project in 2014 as the CIP report is currently showing that 2014 is going to be a heavy year for the community. R Wood discussed the current condition of the Town regarding the equalization, coefficient of dispersion and price related differential all being borderline and felt that with minimal effort the ranges could be put back in line. The time it will take to do the analysis and meetings with property owners will take the longest.

The Board requested R Wood to put together a proposal of what needs to be done, the estimated cost to do the update and informed him the project would go out to bid.

The Board will discuss this further at the next meeting if R Wood could supply information prior to that meeting.

Selectmen Updates

1. J Roberts indicated he had not attended any meetings since the last Selectmen's meeting.
2. J Hidden indicated the planning board has had 2 meetings with the last one concentrating on Chocorua Valley Lumber's excavation application. He continued with a discussion regarding the Flood Mapping update as requested by the Selectmen and the Planning Board. The Town has received a denial of the information as no scientific information was presented. He indicated that it is recommended that the Selectmen refile their desire to have the areas reevaluated. Further, J Hidden explained that there are other communities having the same issues within the county and a meeting will be set up to include all of the Towns within Carroll County.

R Abraham requested J Hidden keep on top of this issue and to keep the Board informed of this project.

3. R Abraham discussed the CIP meeting held recently and the plan to meet with the Selectmen in July. They are hoping to meet with all departments individually and will be looking for the departments to consider flexibility in the expenses for the 2014 year as it appears to be a very expensive year. The Board decided they would discuss the request of the Selectmen at their July 12 meeting and will set up a meeting with the CIP and the highway department on July 26 beginning at 2:00 p.m.
4. The Road Committee continues their work on identifying all of the roads within Tamworth.

Administration – Part I

1. An email has been received from William Rose regarding the Chocorua Community Project. The news that the amendment did not get authorized for \$4,000 from the State at their last session is very discouraging. The Board was asked if they wished to receive funds from the SAH Fund and pay out of the 2012 Town budget \$1394.

Although the Board would like to see this project moving, it was advised many times to the voters that the project expense would not come from taxation. The Board will wait for the next session looking for approval of the funds from the State. This will put this project on hold until January of 2013 and beyond.

J Roberts indicated he would like a copy of the information placed into his box so that he could review it further and requested it be discussed at the next meeting.

2. The following items were presented to the Board for viewing, signatures and discussion:
 - a. A dog warrant for 129 unregistered dogs
 - b. A raffle application permit for the Chocorua Community Association.
 - c. A land use change tax warrant for map 413-022 for \$3500
 - d. An abatement for map 213-041 & 213-054
 - e. An application for reimbursement from the State under the Homeland Security funds offered for training of personnel of the fire department.
 - f. *R Abraham moved and J Hidden supported to approve the accounts payable manifest in the amount of \$197,398.96. Vote was unanimous. Motion passed.*
 - g. *R Abraham moved and J Hidden supported to approve the accounts payable check register in the amount of \$197,398.96. Vote was unanimous. Motion passed.*
 - h. *R Abraham moved and J Hidden supported to approve a payroll manifest in the amount of \$17,720.27 with a transfer of \$12,793.85 for direct deposit (included) and a transfer of \$5,344.92 for a federal tax deposit. Vote was unanimous. Motion passed.*
 - i. *R Abraham moved and J Hidden supported to approve the sealed non-public minutes of June 14, 2012. Vote was unanimous. Motion passed.*
 - j. *R Abraham moved and J Hidden supported to approve the minutes of June 14, 2012. Vote was unanimous. Motion passed.*
 - k. The Board was advised that the hauling proposals would be discussed at the next meeting of 7/12/12.
 - l. The Board was given a copy of a proposed cash handling policy for review at the next meeting. Once a policy is approved by the Selectmen, a meeting will be held with the Town Clerk/Tax Collector, Transfer Station, Swim Program, Parks & Recreation, and any other departments that handle money.
 - m. The Board discussed the property that burnt on Walker Lane and advised that no response has been received from the property owner after a letter was sent to them by the health officer. The Board did however, receive a letter from the State that the contaminants from the oil spill had been cleaned up as required and are no longer considered a hazard.
 - n. C Pearce advised that a report has been made from a member of the Rescue Squad that during a recent ambulance call the staff response was one individual; although other arrived at the scene in case the individual needed to be transported. J Roberts requested the ambulance provider be notified of this incident.

released to the painter. The Board further discussed the location of the flag pole that has recently been purchased. After some consideration of locations, the Board decided to place the pole on the right hand side of the walkway which will be out of the line of trees and wires.

The Board viewed the Remick Park Playground proposals with HP Roberts and Gail Marrone. After discussing the location of the equipment, the materials that will be necessary and what equipment will be purchased, the Board thanked Gail for her work on this project and directed her to move forward with the project.

Cell Tower Building Application

The Board viewed a cell tower building application for the tower to be erected on Albee Road. After viewing the paperwork submitted with the approvals of the Planning Board, the Board signed the application.

Town Treasurer

The Board met with Mariette Ross to review and update the Investment Policy as required every year. *R Abraham moved and J Hidden seconded a motion to allow the use of the NHPDIP to hold funds on behalf of the Town of Tamworth as allowed by the State RSA. Vote was 2-1-0. Motion passed.* The policy will be changed accordingly.

Mrs. Ross discussed the quarterly summary report that will be available for the Board following the reconciliation of the June bank statements.

Non-Public Session

Robert Abraham moved and James Hidden supported at 5:51 p.m. to enter into a non-public session under RSA 91 A: 3 Ilc. Vote was Abraham Yes, Hidden Yes, Roberts, Yes. Motion passed.

Robert Abraham moved and James Hidden supported at 6:10 p.m. to adjourn this non-public session. Vote was unanimous. Motion passed.

Adjournment

R Abraham moved and J Hidden supported to adjourn the meeting at 6:10 p.m. Vote was unanimous. Motion passed.

Respectfully submitted,
Anne M. Abear

Approved by Tamworth Board of Selectmen: 7/12/2012

Robert Abraham

John Roberts

James Hidden

