

Town of Tamworth
Board of Selectmen's Meeting
Town Office
May 31, 2012

Members Present Robert Abraham, John Roberts and James Hidden

Others Present Town Administrator Cassandra Pearce, Police Chief Daniel Poirier, T/S Manager Glenn Johnson, Ruth Timchak, Jim Bowditch, Sam Martin, Rosiland Gray, Dana Littlefield, a representative of Waste Management, Inc., and Anne Abear.

Chairman Abraham opened the meeting at 3:30 p.m. for a non-public session.

Non-Public Session

Motion made by R Abraham to enter into a non-public session at 3:30 p.m. per RSA 91A 3:II (a). J Roberts supported this motion. Vote was: Abraham, Yes, Roberts, Yes, Hidden, Yes. Motion passed.

Motion made to adjourn the non-public session by R Abraham at 3:55 p.m. Motion seconded by J Roberts. Vote was unanimous. Motion passed.

No decisions were made during this session.

Chairman Abraham recessed the meeting at 3:55 p.m. and called the meeting back to order at 4:00 p.m.

Department Reports

Police Department

Chief Poirier discussed the following with the Board:

1. The outdoor festivities scheduled for Sammy's Restaurant. The owner has advised the Police Department that all events will be over between 7 – 8 p.m. and will run during Motorcycle Week only. He indicated the initial concern was for White Lake Estate residents and Chief Poirier has met with Bruno Siniscalchi about his concerns. The Board was informed that there is not a Town ordinance to prevent this event from taking place beyond Motorcycle Week or beyond the times that have been specified by the owner.
2. A call has been received from Crest Auto advising that the new police vehicle should be in by the end of next week and should be equipped by the end of the following week. The old vehicle will be going to the fire department and it is unclear whether the vehicle will remain white or be painted red.

Hauling Proposals

The Town put out a request for hauling proposals for the Transfer Station and received responses and correspondence from the following companies:

1. North Country Recycling wants the opportunity to purchase the metals only.
2. North Conway Incinerator wants to provide the Town with hauling of regular trash and has put in a proposal for the rebates that the Town could receive from its recyclable products.
3. Casella wants to provide the Town with hauling of regular trash and has proposed a zero (0) sort recycling program fee.
4. Waste Management has presented a proposal for hauling, recycling and an annual increase. The current contract expires in November of 2012.
5. The Board discussed single stream trash disposal versus the recycling (current) program. J Roberts and R Abraham indicated they would like to acquire additional information from the Town's that are utilizing the single stream recycling disposal.
6. The Board decided they would take additional time to review the proposals prior to making a decision.

Grant for the Tamworth Fire Department

Dana Littlefield met with the Board regarding a grant that is available to the Tamworth Fire Department through the NH Fire Academy for the purpose of reimbursements to communities who are awarded the grant for personnel time to attend training classes. He indicated the funds became available through the same means that the police department's radio grants are being made available. The reimbursements must go through the Town and Mr. Littlefield would like the Board to consider his concern of the expense associated with this training (approximately \$2,000) being charged to the Fire Department and the revenue being credited to the general fund revenues. An explanation was given to the Board and Mr. Littlefield that the expense associated with this grant would be charged to the department and the revenue received could not go back against the expense line; it would be credited to the revenue for that department. D Littlefield expressed concern that the fire department may be cut short if the expense was charged to them and they would not be allowed to get items that may have originally been budgeted for at the end of the year. R Abraham inquired if there were funds elsewhere in the budget (such as the Selectmen's budget) that could be utilized. J Roberts indicated he did not believe funds were available within the Selectmen's budget. R Abraham indicated he did not want the Fire Department personnel to miss out on this training.

A lengthy discussion took place about the planning that is necessary during budget seasons to allow for the application of grants that may come along, the expense associated with them and the revenue that is received and how it should be allocated.

Public Comment

James Bowditch inquired if the Board had intentions of working on the decking of Narrows Bridge this year. The Board advised that although funds had been budgeted for bridge work during the 2012 year, specific bridges have not been selected.

Selectmen – Revaluation Discussion

R Abraham discussed the meeting he attended with NH DRA representatives regarding the Town's requirement to have a revaluation or statistical update by 2014. He explained for J Hidden that the contract that was negotiated over this past year with RB Wood, LLC covered 3 towns and gave an

option of a revaluation/statistical update at the cost of \$10,000 for regular pickups and an additional \$14,000 for the additional work associated with ¼ of the Town being viewed for the update. The discussion continued with the decision of the Selectmen at the time which was not to move forward with the revaluation portion of the contract. R Abraham indicated the Town currently has funds that they know will not be expended within the budget this year (Town House Repair) and felt that some of these funds could be utilized for the ¼ town review. J Roberts indicated the Board when the 2012 budget was set, decided they would do nothing with the revaluation for 2012; therefore, no funds were budgeted and believes that no work should be done on the revaluation in 2012. Further, R Abraham discussed the 2014 budget year being a heavy year according to the Capital Improvement Plan proposals. A recommendation was made for the Board to meet with Rod Wood at a future meeting to discuss his proposal. As there may be a cost associated with Mr. Wood attending a meeting of the Board, Cassandra Pearce will contact him to see what if any charge would be. J Roberts indicated he was not interested in meeting with Mr. Wood at this time, but would consider this for the fall. J Hidden indicated he'd like to review all of the information to include proposals and figures prior to making a decision on this item.

Selectmen Ex-Officio Reports

1. J Roberts has not attended any meetings since the last Selectmen's meeting.
2. J Roberts advised he continues to attempt to reach Harry Miller to discuss his interest in being on the ZBA.
3. J Hidden attended a quick planning board meeting recently in which the property of Chocorua Valley Lumber was discussed in regard to the fine that continues to accumulate on this property owner from their wetlands violations.
4. R Abraham met with the CIP and discussed the concern with the Town bridges and the financial unknowns associated with the bridges. It was reported that LRPC is working on the road reviews but is not working on the bridges review. R Abraham suggests LRPC be asked to include bridges within the plan and requested a ten year explanation be given of what has been done. David Little and R Abraham will be discussing the road study that LRPC is currently working on with them. It is reported that the KA Brett School did not budget for the \$58,000 that was allocated within the CIP for the 2012 year. The expense is still needed to be done will be pushed out to another year; this action may cause other expenses to be pushed out over the plan. The CIP will stress to the school board the need to keep within the plan as it is considered in the program of other departmental expenses.

Administrative Items

Town Administrator Cassandra Pearce reviewed the following administrative items and the Board reviewed, approved and signed as necessary:

1. Two letters prepared by the Town Clerk regarding appointments made by the Selectmen for individuals who have not come into the office to be sworn in. The Board signed the letters.
2. Intents to cut were approved for Maps/Lots:
 - a. 217-040
 - b. 215-023
 - c. 217-038
 - d. 215-024
 - e. 217-039

- f. 203-014 & 013
 - g. 415-015, 17, 52
 - h. 211-052.005, 211-052.006, 211-052.007
- 3. Timber tax levies were approved for the following amounts:
 - a. \$59.89
 - b. \$389.43
 - c. \$90.79
- 4. Abatements were approved for the following Maps/Lots:
 - a. 420-013 \$1,151.00
 - b. 411-043 \$598.92
 - c. 216-098 \$269.00
 - d. 216-281 \$383.00
 - e. 215-121 \$47.00
 - f. 215-120 \$273.00
 - g. 216-093 \$269.00
 - h. 216-092 \$344.00
 - i. 404-005 \$1,351.00
- 5. *R Abraham moved and J Hidden supported to approve an accounts payable manifest in the amount of \$227,242.34. Vote was unanimous. Motion passed.*
- 6. *R Abraham moved and J Hidden supported to approve an accounts payable check register in the amount of \$227,242.34. Vote was unanimous. Motion passed.*
- 7. *R Abraham moved and J Hidden supported to approve a payroll manifest in the amount of \$17,431.62, a direct deposit amount of \$11,655.35 (included) and a federal tax deposit in the amount of \$5,125.08. Vote was unanimous. Motion passed.*
- 8. *R Abraham moved and J Hidden supported to approve the minutes of May 17, 2012 as written. Vote was unanimous. Motion passed.*
- 9. *R Abraham moved and J Hidden supported to approve the non-public 1st session minutes of May 17, 2012 as written. Vote was unanimous. Motion passed.*
- 10. *R Abraham moved and J Hidden supported to approve the sealed second non-public session minutes of May 17, 2012 as written. Vote was unanimous. Motion passed.*
- 11. It was reported that Mary Reed from the Carroll County Public Health Region Coordinator will be coming in to meet with the Board on June 28 regarding the "Regional Public Health Annex."
- 12. Bobby Carlton requesting information from the Town Office regarding a time capsule that may have been buried at one time at the veteran's memorial. It is believed that this capsule was moved prior to the construction of the new monument, but this cannot be confirmed. The capsule may have been moved to the Town House, but again has not been confirmed. The capsule is to be opened in the year 2066 and Ms. Carlton has requested it be located. The Town House vault will be viewed to determine if the capsule has been placed within the building.
- 13. The Board received a confirmation of their meeting scheduled for June 14, 2012 at 3 p.m. with town counsel.
- 14. The Board was requested to consider any CIP suggestions for discussion at the next meeting.

15. *R Abraham moved and J Hidden supported to approve the adoption of a Fund Balance Policy as presented. Vote was unanimous. Motion passed.*

Adjournment

R Abraham moved and J Hidden supported to adjourn the meeting at 5:15 p.m. Vote was unanimous. Motion passed.

Respectfully submitted,
Anne M. Abear

Approved by the Board of Selectmen: 6/14/2012

Robert Abraham

John Roberts

James Hidden