

Town of Tamworth  
Board of Selectmen's Meeting  
January 26, 2012  
Town Office

Members present

William Farnum, Robert Abraham, and John Roberts

Others present

Administrator Cassandra Pearce, Road Agent Richard Roberts, Town Clerk/Tax Collector Kim Trammell, Ruth Timchak, Bruno Siniscalchi, Sam Martin, John Gotjen, Paul King, David Bowles, Loralie Gerard, Chris Conrod, Russell Courchaine and Anne Abear.

*Chairman William Farnum opened the meeting at 4:00 p.m.*

Department Updates

Highway Department

R Roberts discussed the following with the Board:

1. Surveying of the Town's highway property continues to be worked on by Paul King.
2. Plowing/maintaining the back side of White Lake for access to the lake by ice fishermen - the Board agreed that this access should be maintained year round. The Board advised the Chocorua Lake area will be plowed to the Town's parking area only. The Town will not maintain any other area around the lake.
3. W Farnum discussed the rental of a leaf blower in the fall of 2011 by the highway department. R Roberts advised the leaf blower was rented for a few days while the Town's blower was being worked on. After the old leaf blower was found to be unrepairable, the highway department purchased a new machine.
4. W Farnum requested R Roberts make sure that the invoices submitted for the highway department all have the detailed invoices attached.
5. R Abraham discussed the usage and purchase of salt thus far in the winter season compared to prior winter seasons. R Abraham requested and the remaining Board members agreed that the highway department need to consider the amount of salt that they are utilizing to see if some areas could sustain less salt being put on. W Farnum advised the maple trees were taking a hit from the amount of salt. J Roberts indicated that approximately 3 – 4 years ago, the Town put 2,200 ton of salt on the roadways. At that time the Board limited the purchase of salt to no more than 500 ton. The Board requested R Roberts to keep a tally of the roads that are salted to include the locations and quantities.
6. W Farnum and R Roberts discussed the barricading of Town roads that are not maintained in the winter. The discussion was to either post, barricade and/or run an article in the local papers advising that the roads would be closed. R Roberts would like to see all of these measures taken by the Town if they are going to limit the road access and usage. J Roberts requested the signs to be placed on Town poles.

Public Comment

1. Mr. Russell Courchaine met with the Selectmen to discuss the damage to his plowing sign which was attached to a stop sign near the intersection of Route 16 and Maple Road. He advised he watched the plow driver hit the sign intentionally

when he was pushing back the snow banks. R Abraham indicated it was not a personal issue against Mr. Courchaine. R Roberts will speak to the plow driver. The Board discussed the ROW in this area for the Town and the State and advised the sign was actually in the ROW.

2. Mr. Courchaine discussed the lack of service that the Village of Candlepine has received from the Town. He indicated that the roads within the Village were given to the Town after the State of NH stopped maintaining them. He indicated that 18 people live within the village year round, and further advised the Town has a liability to provide the services as this is what the taxes that they pay are for. He continued stating that the payment of their taxes should be held until the Town does something to maintain the roadway. W Farnum advised when this property was subdivided, the Town did not take over the roadway, it was and continues to be private roads throughout Candlepine Village. The Board also indicated they did not believe that the State had ever maintained this roadway.

#### Selectmen Updates

1. R Abraham indicated he had nothing to report at this time.
2. J Roberts attended a meeting of the planning board who held a public hearing on the Floodplain Ordinance. As there is some work to be done on Zone A of the floodplain maps in the Wonalancet area, the Planning Board has voted to put off adopting the updated ordinance or making any changes until 2013.

J Roberts will meet with C Pearce to create a letter requesting Jen Gilbert from the NH Office of Energy and Planning to meet with the planning board for the purpose of discussing the concerns of Zone A within the Wonalancet area.

3. W Farnum advised he was notified by the Cook Library that they have a leak in the foundation which may be caused by a plugged perimeter drain. The leak is not large, but may cause this department to readdress their requested budget for 2012.

#### Town Administration

1. The Board agreed to issue a 2012 sale of fireworks permit to Niteworks. The permit will be disbursed once it is signed off by the fire and police chiefs.
2. A corrective deed was signed for the parcel that was sold back to the Tamworth Pines Coop.
3. The Board signed an intent to cut for map 215 lot 023.
4. The Board approved an abatement for map 217 lot 036.
5. A letter was presented to the Board and signed to submit to the State Representatives regarding HB 1561 which is proposed to eliminate regional planning commissions. The letter requests that the reps do not support this bill.
6. *J Roberts moved and R Abraham supported to approve a payroll manifest for pay date 1/26/2012 in the amount of \$19,435.35 which includes a transfer of \$11,885.56 for direct deposit and further to approve a transfer in the amount of \$5,751.75 for the federal tax deposit. Vote was unanimous. Motion passed.*
7. *J Roberts moved and R Abraham supported to approve an accounts payable check register in the amount of \$140,000. Vote was unanimous. Motion passed.*
8. *J Roberts moved and R Abraham supported to approve an accounts payable manifest in the amount of \$140,000. Vote was unanimous. Motion passed.*

9. *J Roberts moved and R Abraham supported to approve an accounts payable check register in the amount of \$6,994.60. Vote was unanimous. Motion passed.*
10. *J Roberts moved and R Abraham supported to approve an accounts payable manifest in the amount of \$6,994.60. Vote was unanimous. Motion passed*
11. *J Roberts moved and R Abraham supported to approve an accounts payable check register in the amount of \$231,789.46. Vote was unanimous. Motion passed.*
12. *J Roberts moved and R Abraham supported to approve an accounts payable manifest in the amount of \$231,789.46. Vote was unanimous. Motion passed*
13. *J Roberts moved and W Farnum supported to approve the non-public meeting minutes of 1/12/2012 as written. Vote was 2-0-1. Motion passed.*
14. *J Roberts moved and R Abraham supported to approve the meeting minutes of 1/12/2012 as written. Vote was unanimous. Motion passed.*
15. The Board was reminded of the 2012 budget public hearing scheduled for 6:00 p.m. on February 9, 2012.
16. C Pearce discussed a generator being placed at the Town Office for use in emergency situations as previously discussed by the Selectmen. The current quote received was for \$9,800. The Board requested C Pearce to acquire additional quotes.
17. A price for the fire alarm monitoring at the town house has been received in the amount of \$2,001.15. The Board requested C Pearce to acquire additional quotes.
18. The Board viewed and approved the 2011 Selectmen's Town Report.
19. *J Roberts moved and R Abraham approved a driveway to have a new street name for the Cleveland properties off of Bunker Hill to be Grover Lane. Vote was unanimous. Motion passed.*
20. The Board discussed the Safety Committee and requested that the current Board members (Dan Poirier, Gordon White, John Roberts, and Anne Abear) remain on the Board through August. At that time, the Board will make reappoints as necessary.
21. The Board viewed and approved a cover for the 2011 Town Report.
22. C Pearce advised that Roy Roberts of LRG Healthcare's Occupational Health is viewing the recommended changes to the drug and alcohol policies to be in conformity with NH DOT and Non-DOT regulations and requests of the Selectmen. R Abraham advised he had a discussion with Jim Bowles, Deputy Fire Chief who is interested in placing the revised policy within the SOPs of the Fire Department.

#### Class VI Road Committee

*W Farnum moved and J Roberts supported to appoint Ron Remick, David Halpin, Selectman Robert Abraham, Chris Conrod, David Little, David Bowles, Paul King, Loralie Gerard, and Bob Cotrell to the Class VI Road Study Committee. Vote was unanimous. Motion passed.*

The Board met with Paul King, David Bowles, Loralie Gerard, and Chris Conrod to discuss the Class VI Road Study Committee and expectations of the Selectmen to include:

- Creating a leader/chairman for the committee,
- Creating a complete listing of Tamworth roads and placing that information into a database,

- Acquiring information as necessary from the State and Dover, NH archives,
- Posting meetings and publishing minutes as they are a public body of the Town,
- Any other duties that may be necessary to accomplish these tasks.

Paul King requested that the name of the committee be “Road Study Committee” as the committee has the task of identifying all the Town roads, not just the class VI roads. The Board agreed.

The 1<sup>st</sup> meeting of this committee is scheduled for February 8, 2012 at 7:00 p.m. at the Town Office.

#### Town Clerk/Tax Updates

K Trammell met with the Board to discuss the following:

1. Registering of dogs now available online.
2. The potential for property taxes to be put online to allow property owners to pay their taxes online.
3. April 27, 2012 will be the lien date for any taxes not paid for the 2011 tax year.
4. The costs to the Town associated with online payments which included a \$1,000 set up fee (1 time – already paid) and \$300 annual fees.
5. Goal of having this additional payment method available for individuals who are unable to access the Town Office during normal business hours.
6. The convenience fee for the debit/credit card method of payment charged to the user is 2.95%.

#### Non-Public Session

*W Farnum moved and R Abraham supported to enter into a non-public session per RSA 91-A: 3 II c at 6:07 pm. Vote was Farnum, Yes, Abraham, Yes, and Roberts, Yes. Motion passed.*

*W Farnum moved and R Abraham supported to adjourn the non-public session at 6:18 p.m. Vote was unanimous. Motion passed.*

The Board was polled on paying for ½ the cost of a transcript from a specific planning board hearing that remains in litigation. The Board advised they were unwilling to split any costs.

#### Adjournment

*W Farnum moved and R Abraham supported to adjourn the meeting at 6:18 p.m. Vote was unanimous. Motion passed.*

Respectfully submitted,  
Anne M. Abear

Approved by the Board of Selectmen: 2/9/2012

William Farnum

Robert Abraham

John Roberts