

**Town of Tamworth  
Board of Selectmen's Meeting  
May 30, 2013  
Town Office**

**PRESENT:** John Roberts, James Hidden & Steve Gray

**Also Present:** Town Administrator Cassandra Pearce, Rosalind Gray, Ruth Timchak, Pat & Dave Farley, Bruno Siniscalchi, George Ricker, Ryan Marcellino, Michael Pusateri and Sam Martin.

**CALL TO ORDER:** The meeting was called to order at 4:04 p.m. by Chairman Roberts.

**DEPARTMENT  
HEADS:**

Pat Farley stated that the web cam is on order. She also informed the Board of her concern regarding the wordage on the gateway signs proposed for the Chocorua Village project. She would like the Board to consider changing the wording from:

TAMWORTH  
Chocorua Village

to something like:

CHOCORUA  
A Village of Tamworth

She feels with all the work that the Chocorua Community Association did to apply for the grant funds for the village project the sign should be predominately Chocorua, not Tamworth. Selectmen Roberts stated he was not in favor of changing the wording at this time. He did not wish to delay the project any further. Selectmen Hidden stated he was not opposed to changing the wording if it did not cost more or delay the project. Selectmen Gray felt the expenses are that of the Tamworth tax payers and that the wording should stay but would agree to explore changing the font size to be equal if it did not delay the project. After further discussion it was a consensus of the Board to change the font of the current wording to be equal in size if possible so long as it does not create a delay in the project, a delay in review by DOT, or additional costs.

**PUBLIC COMMENT:** None

**RICKER:** George Ricker was present to see what the Board had discovered from his concerns from May 16<sup>th</sup> regarding North Country Recycling. Selectman Roberts stated he had visited the site and that they admitted they were taking in dry cars and that they had received approval from the State to do so. They were going to get something in writing from the State and provide it to the Town. Ryan Marcellino and Michael Pusateri of North Country Recycling were

present to inform the Board and Mr. Ricker that the State would not commit to something in writing and that at this time they have stopped taking dry vehicles. They stated they are working on a junkyard application at this time and will be applying to the Town for a junkyard license. They stated they are referring people that come in with vehicles to Rickers at this time. The Board thanked them for coming in.

Mr. Ricker asked the Board to sign off on his application for an automotive recycling dealer registration with the State. He missed his renewal in March and the State is making him reapply for a new one. The Board signed the document.

#### **SELECTMEN UPDATES:**

Selectman Hidden stated that at the Planning Board meeting they let the excavation permit for Chocorua Valley Lumber expire and stated they can reapply under the new owners. He stated they mentioned obtaining traffic turning and entering signs at the Transfer Station. Mrs. Pearce will contact the State and see if this is allowable.

Selectman Gray stated he will bring a copy of the response from the insurance company to the Conservation Commission regarding the liability of the trails for their review and use. He stated that the donation/gift that was given to the Conservation Commission on behalf of Herb Cooper will be applied to the Gilman West Easement. He discussed the CIP meeting and their concerns with the Ambulance Contract and the Rescue Squads future plans. The CIP Committee would also like to see any reports available from what is currently in the RSMS program.

Selectman Roberts stated he has not attended any meetings although he did sit and wait for the Energy Committee meeting but no one showed up.

#### **RECREATION DEPARTMENT:**

Briefly discussed the payroll for the Recreation Director and the time spent at the Town House. The Board would like to know from the Director about how long it takes to open and or close up from a group using the building before deciding on an hourly rate.

#### **ADMINISTRATION:**

The Board approved and signed the following items:

An intent to cut for tax map 414 lot 096-001

A yield tax levy in the amount of \$0

A Discretionary Preservation Easement for Johnson

An application for a business link to the Town website for the "Gatehouse Gallery LLC"

The contract for the statistical update with R.B. Wood & Associates, the Board agreed to sign at this time but also agreed that the next time this type of work is done the Town will require a bond.

Motion made by Selectman Roberts to approve & sign a payroll manifest in the amount of \$19,093.22 with authorization for a transfer in the amount of \$12,965.18 for direct deposit (included in this amount), and an additional transfer of \$6,245.23 to be transferred for the Federal tax deposit (not included in the amount above). Motion was seconded by Selectman Hidden and passed unanimously.

Motion made by Selectman Roberts to approve & sign the accounts payable Manifest in the amount of \$146,828.77. Motion was seconded by Selectman Hidden and passed unanimously.

Motion made by Selectman Roberts to approve & sign the accounts payable check register in the amount of \$146,828.77. Motion was seconded by Selectman Hidden and passed unanimously.

Motion made by Selectman Roberts to approve & sign the accounts payable Manifest in the amount of \$12,296.90. Motion was seconded by Selectman Hidden and passed unanimously.

Motion made by Selectman Roberts to approve & sign the accounts payable check register in the amount of \$12,296.90. Motion was seconded by Selectman Hidden and passed unanimously.

Motion made by Selectman Roberts to approve and sign the minutes of the regular meeting of May 16, 2013. Motion was seconded by Selectman Hidden and passed unanimously.

Motion made by Selectman Roberts to approve and sign the minutes and non public minutes of May 16, 2013. Motion was seconded by Selectman Hidden and passed unanimously.

Motion made by Selectman Roberts to approve and sign the minutes of the meeting of May 20, 2013. Motion was seconded by Selectman Hidden and passed unanimously.

The Board was informed that the Town has recently received two checks from the mortgage company on behalf of a property that was deeded to the Town two weeks ago. The Board agreed that the checks needed to be returned with a letter informing them the Town now owns the property and that the owner would have to contact the Town in order to repurchase it.

Letters will be going to the previous property owners of the recently tax deeded properties informing them of the Towns possession of the property and their right to repurchase.

Discussed the email sent to the Planning Board requesting they contact HE Bergeron regarding an additional bond estimate for Beckett Circle which Mr.

Robinson requested of HE Bergeron. Apparently the Planning Board misunderstood the email and no action has been taken to date.

The Town received a request from a former land owner, or a family member of, requesting additional time to repurchase their property prior to the Town selling it. They have a purchase and sale agreement on another property which is due to close in June at which time they would have the funds to cover the entire buy back of both parcels currently owned by the Town. The Board agreed to allow them until the end of June to repurchase the property before advertising it for sale.

The Board was given an email in the correspondence folder to view from PSNH regarding the need for a renewal on the pole attachment agreement and Mrs. Pearce asked if they had any concerns with it at this time before filing for a renewal agreement with PSNH for the flags on the poles in Chocorua Village. The Board is fine with the agreement and Mrs. Pearce will proceed with the renewal.

The Board discussed an insurance policy submitted by a subcontractor and it was requested that the individual be contacted to determine if the policy includes general liability.

The Board was asked if they would consider changing the way the land is billed for tower sites. Currently the "towers" are billed on a separate bill but not the land, which is included in the property owner's bill. After discussion it was the Board's decision to leave the billing the way it is.

The Board was asked about sales questionnaires that were previously distributed for possible use in obtaining more accurate information regarding a sale. It was a consensus of the Board to indefinitely postpone this discussion.

The Investment Policy was previously given to the Board for their review for this meeting. The Board has no concerns with the policy and has no problems adopting it again this year. An updated copy will be brought to the next meeting for signatures.

The Board was informed of concerns from a department head regarding the recently adopted Cash Receipts/Petty Cash Policy. After discussion of the concerns the Board agreed that they are fine with the way it is written and no changes were made.

The Board discussed the vacancy within the Selectmen's/Assessor's Office. They discussed whether it should be a fulltime or part-time position, what the duties should be, and options for the hiring process. The Town Administrator will prepare two new job descriptions for the Boards review. The Board will meet on Monday, June 03, 2013 at 7 a.m. to review and discuss the proposed job descriptions.

**NON PUBLIC:**

Motion made by Selectman Roberts to enter into a Non Public session under RSA 91: A: 3 II (a) at 6:15 p.m. Motion seconded by Selectman Hidden and passed unanimously.

The Board discussed two personnel matters. No decisions were made.

Motion made by Selectman Roberts to exit non public at 6:44 p.m. Motion seconded by Selectman Hidden and passed unanimously

**ADJOURNMENT:**

Motion made by Selectman Roberts to adjourn at 6:45 p.m. Motion seconded by Selectman Hidden and passed unanimously.

Respectfully Submitted,  
Cassandra M Pearce

Approved by Board of Selectmen

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John E. Roberts

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James S. Hidden

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Stephen G. Gray