

**Town of Tamworth
Board of Selectmen's Meeting
December 19, 2013
Town Office**

BOARD MEMBERS

PRESENT:

John Roberts, James Hidden & Steve Gray

OTHERS

PRESENT:

Town Administrator Cassandra Pearce, Chief Daniel Poirier, Nelson O'Bryan, Ned Beecher, Doug Hill, TC/TX Kim Trammell, Ruth Timchak, Rosalind Gray, Bob Streeter & Sam Martin.

Chairman Roberts called the meeting to order at 4:00 p.m.

DEPARTMENT

HEADS:

Chief Poirier stated he had nothing to report everything was good. The Board questioned Chief Poirier on the current procedures for obtaining a pistol permit. Chief Poirier stated again that state law does not require a background check be done and feels the responsibility is that of the applicants to be honest. He feels it puts a burden on his department due to the time energy and effort needed. The Board is shocked a background check is not run on every applicant and would like to require this be part of the procedure. Chief Poirier feels they cannot change the RSA. The Board stated they are not changing the RSA they are creating a Town Policy which is within their authority to do. They asked the Chief if he would like to draft a proposed procedure for the next meeting. He said he would look into it.

PUBLIC COMMENT:

Bob Streeter was present to inquire with the Selectmen about vendors at the Farmers Market who sell sealed alcohol. They are moving to the Town House and want to know if these vendors can continue to sell. The Board informed him that they cannot sell or consume alcohol on Town property.

CONSERVATION

EASEMENTS:

Ned Beecher and Nelson O'Bryan were present to obtain the Selectmen's signature and approval on the Alt Conservation Easement for Map 414 Lot 56. MOTION MADE BY Selectman Roberts to accept the Alt Easement as presented on 12/19/13. Motion seconded by Selectman Hidden and passed unanimously. Atty. Hill thanked all involved.

Ned also presented the Selectmen with the Addendum for the Gilman West Conservation Easement. Motion made by Selectman Roberts to accept the addendum. Motion seconded by Selectman Hidden and passed unanimously.

**SELECTMEN
UPDATES:**

Selectman Hidden stated he attended a Planning Board meeting where they scheduled a site walk for next year with PSNH on Hollow Hill Road for Jan. 8th and continued a BLA.

Selectmen Gray stated he attended a Conservation Commission meeting on 12/9; discussed CVL issues with DES, discussed comment made in minutes.

Selectman Roberts stated the Cemetery Trustees had met and opened the bids for the Cemetery Maintenance. Eldridge was awarded contract 3 for 3 years and J&S was awarded contracts 1 & 2 for 3 years.

ADMINISTRATION:

The Board approved and signed the following items:

- A Current use Land use change tax warrant in the amount of \$1,500.00 for map 414-022-000.
- A Current use Land use change tax warrant in the amount of \$48.00 for map 205-011-000.
- An Intent to Cut for Map 410 Lot 58
- An Intent to Cut for Map 410 Lot 004 & M 411 L 048
- An appointment form for Mary Beth Link to serve as a Library Trustee until March of 2014.
- A Proclamation for the Boston Post Cane to be issued to Julia A. Velardo.
-

Motion was made by Selectman Roberts to approve and sign the 2013 Encumbrance list in the amount of \$35,500.00. Motion seconded by Selectman Hidden and passed unanimously.

Motion made by Selectman Roberts to approve & sign a payroll manifest in the amount of \$52,239.09 with authorization for a transfer in the amount of \$17,388.80 for direct deposit (included in this amount), and an additional transfer of \$12,974.74 to be transferred for the Federal tax deposit (not included in the amount above). Motion was seconded by Selectman Hidden and passed unanimously.

Motion made by Selectman Roberts to approve & sign a payroll manifest in the amount of \$19,839.73 with authorization for a transfer in the amount of \$11,648.47 for direct deposit (included in this amount), and an additional transfer of \$7,258.30 to be transferred for the Federal tax deposit (not included in the amount above). Motion was seconded by Selectman Hidden and passed unanimously.

Motion made by Selectman Roberts to approve & sign the accounts payable manifest in the amount of \$758,365.71. Motion was seconded by Selectman Hidden and passed unanimously.

Motion made by Selectman Roberts to approve & sign the accounts payable check register in the amount of \$758,365.71. Motion was seconded by Selectman Hidden and passed unanimously.

Motion made by Selectman Roberts to approve & sign the accounts payable manifest in the amount of \$346,768.71. Motion was seconded by Selectman Hidden and passed unanimously.

Motion made by Selectman Roberts to approve & sign the accounts payable check register in the amount of \$346,768.71. Motion was seconded by Selectman Hidden and passed unanimously.

Motion made by Selectman Roberts to approve and sign the minutes of December 2, 2013. Motion was seconded by Selectman Hidden and passed unanimously.

Motion made by Selectman Roberts to approve and sign the minutes of December 5, 2013. Motion was seconded by Selectman Hidden and passed with a vote of 2-0-1 (Selectman Gray abstained).

Motion made by Selectman Roberts to approve and sign the non public minutes of December 5, 2013. Motion was seconded by Selectman Hidden and passed with a vote of 2-0-1 (Selectman Gray abstained).

Motion made by Selectman Roberts to approve and sign the minutes of December 9, 2013. Motion was seconded by Selectman Hidden and passed unanimously.

ADMINISTRATION: Discussed proposed change to welfare guidelines due to SB-146. The Board reviewed the update to the welfare guidelines. Motion made by Selectman Roberts to approve the added change to the welfare guidelines as proposed/presented in red. Motion seconded by Selectman Hidden and passed unanimously.

The Board was presented with a clean copy of the Personnel Policy with the changes they requested highlighted. The Board verified all the changes. Motion made by Selectman Roberts to amended the Personnel Policy with the changes as outlined in red. Motion seconded by Selectman Hidden and passed unanimously.

NON PUBLIC: Motion made by Chairman Roberts to enter into non-public session at 5:33 p.m. under RSA 91-A: 3 II (a & b). Motion was seconded by Selectman Hidden and passed with a roll call vote of 3-0.

Motion made by Selectman Roberts to exit non-public at 6:28 p.m. Motion was seconded by Selectman Hidden and passed unanimously.

**ADMINISTRATION
(CONT) :**

Finished discussing a few budget items such as the Library Budget; which the Board was ok with the new request of \$131,673; the Economic Development budget; the Board would like to meet with Pat Farley at the next meeting; and the Tax Collector.

Town Clerk/Tax Collector Kim Trammell returned to hear the Board's decision on her request for an increase in her salary for 2014. The Board stated they have decided to stay with their recommendation of the 2% increase across the board and that is all they would support for an increase for her as well. She stated she may go to the legislative body because she feels she deserves more than the COLA.

ADJOURNMENT:

Motion made by Selectman Roberts to adjourn at 7:16 p.m. Motion seconded by Selectman Hidden and passed unanimously.

Respectfully Submitted,
Cassandra M Pearce

Approved by Board of Selectmen

John E. Roberts

James S. Hidden

Stephen G. Gray