

**Town of Tamworth
Board of Selectmen's Meeting
December 09, 2013
Town Office**

BOARD MEMBERS

PRESENT:

John Roberts, James Hidden & Steve Gray

OTHERS

PRESENT:

Town Administrator Cassandra Pearce and other Department Heads as their budgets were scheduled.

Chairman Roberts called the meeting to order at 7:34 a.m.

BUDGET REVIEWS:

The Board met with the following departments to review and discuss their budget requests. Brenda Robinson – Swim, Kim Trammell – Town Clerk/Tax Collector, Mariette Ross – Welfare (over the phone), and Cassandra Pearce – Administration.

Items to note during these discussions:

- Brenda stated the Swim budget was not spent in full in 2013 as she did not take her Salary even thou she was there, due to her injury and inability to actually get in the water with the kids.
- Discussed the additional election in January and the impact to the TC/TX budget and type of ballots.
- Discussed a request from the TC/TX for an increase in salary.
- Decreased the legal budget.
- Will try to finalize the TC/TX salary and the Library budget on the 19th.

ADMINISTRATION:

The Board had a brief conversation about the following items:

- Discussed the Employee Christmas Party to be held on 12/23/13.
- It was stated that the Chocorua Village Safety Improvement Plans are here at the Office for viewing and that the mandatory Pre-Bid meeting is on 12/18/13 at 9 a.m. on site.
- Discussed the 2013 Town reports. (Qty/color/printer etc)
- Set a date for the Budget Public hearing. 2/13/14 at 6 p.m.
- The Board will sign a list of Encumbrances on 12/19/13 if they are ready.

**NON-PUBLIC
SESSION:**

Motion made by Chairman Roberts to enter into non-public session at 11:51 a.m. under RSA 91-A: 3 II (a). Motion was seconded by Selectman Hidden and passed with a roll call vote of 3-0.

Motion made by Selectman Roberts to exit non-public at 11:55 a.m. Motion was seconded by Selectman Hidden and passed unanimously.

The Board reviewed an employment application and has requested more information. No decisions were made.

**EMERGENCY
MANAGEMENT:**

Dana Littlefield brought in the information requested by the Selectmen regarding the scope of work and references on the Grant they signed last Thursday for the LEOP. The Board approved the contractor proposed by Mr. Littlefield.

ADJOURNMENT:

Motion made by Selectman Roberts to adjourn at 12:05 p.m. Motion seconded by Selectman Hidden and passed unanimously.

Respectfully Submitted,
Cassandra M Pearce

Approved by Board of Selectmen

John E. Roberts

James S. Hidden

Stephen G. Gray