

**Town of Tamworth  
Board of Selectmen's Meeting  
December 05, 2013  
Town Office**

**BOARD MEMBERS**

**PRESENT:** John Roberts, & James Hidden

**OTHERS**

**PRESENT:** Town Administrator Cassandra Pearce, Chief Daniel Poirier, Peg Poirier, Dana Littlefield, Sgt. Penny Colby, Nelson O'Bryan, Ned Beecher, Chris Alt, Ted Alt, Doug Hill, TC/TX Kim Trammell, Ruth Timchak, Sam Martin & Bruno Siniscalchi.

Chairman Roberts called the meeting to order at 4:02 p.m.

**DEPARTMENT  
HEADS:**

Chief Poirier distributed stats for the month of November.

Dana Littlefield discussed the EMPG (Emergency Management Performance Grant) Grant Agreement for the LEOP (Local Emergency Operations Plan) update project with the Board. They also discussed whether or not to put the project out to bid. Dana has been communicating with a contractor who does all the paperwork in relationship to this project. The Board asked Dana to ask a few other Towns about the references of this contractor. If these references are positive the Board has no problem awarding them the contract without going out to bid. Motion made by Selectman Roberts to accept the EMPG grant on behalf of the Town of Tamworth and agree to the terms as presented for the LEOP update which is a total grant of \$5,000.00 with 50% (\$2,500) being the local match. Motion seconded by Selectman Hidden and passed unanimously. The Selectmen then executed the agreement.

**PUBLIC COMMENT:** None

**SELECTMEN  
UPDATES:**

Selectman Hidden stated he had nothing to report at this time.

Selectman Roberts stated the Cemetery Trustees had met and that they have sent out a new advertisement for mowing/maintaining the Cemeteries for a three year period.

**ADMINISTRATION:** The Board approved and signed the following items:

- An Abatement for multiple parcels for overcharges from the 1<sup>st</sup> issue billing in the amount of \$2,947.00.
- An Intent to Cut for Map 411 Lot 30
- An Intent to Cut for Map 412 Lot 11 & 13
- An Intent to Cut for Map 407 Lot 116
- An Intent to Cut for Map 407 Lot 113

Motion made by Selectman Roberts to approve & sign a payroll manifest in the amount of \$29,291.61 with authorization for a transfer in the amount of \$13,566.84 for direct deposit (included in this amount), and an additional transfer of \$7,408.56 to be transferred for the Federal tax deposit (not included in the amount above). Motion was seconded by Selectman Hidden and passed unanimously.

Motion made by Selectman Roberts to approve & sign the accounts payable manifest in the amount of \$14,250.00. Motion was seconded by Selectman Hidden and passed unanimously.

Motion made by Selectman Roberts to approve & sign the accounts payable check register in the amount of \$14,250.00. Motion was seconded by Selectman Hidden and passed unanimously.

Motion made by Selectman Roberts to approve & sign the accounts payable manifest in the amount of \$2,313.95. Motion was seconded by Selectman Hidden and passed unanimously.

Motion made by Selectman Roberts to approve & sign the accounts payable check register in the amount of \$2,313.95. Motion was seconded by Selectman Hidden and passed unanimously.

Motion made by Selectman Roberts to approve & sign the accounts payable manifest in the amount of \$27,636.77. Motion was seconded by Selectman Hidden and passed unanimously.

Motion made by Selectman Roberts to approve & sign the accounts payable check register in the amount of \$27,636.77. Motion was seconded by Selectman Hidden and passed unanimously.

Motion made by Selectman Roberts to approve and sign the minutes of November 14, 2013. Motion was seconded by Selectman Hidden and passed unanimously.

Motion made by Selectman Roberts to approve and sign the minutes of November 25, 2013. Motion was seconded by Selectman Hidden and passed unanimously.

#### **ADMINISTRATION:**

The Board discussed the advertisement for the Chocorua Village Project. It was decided that it will be placed in the Conway Daily Sun for Saturday and Wednesday, and the Manchester Union Leader for Sunday and Wednesday. It will also be placed on the Construction Summary website.

The Board reviewed and approved a driveway permit for Map 414-010-200. This is for the AT&T site off 419 Durrell Road. This new driveway was required per the Planning Board prior to them obtaining a permit for the

upgrades to the Tower. The Board also reviewed and approved the Personal Wire Service Facility Building Permit for 419-010-200 as authorized by the Planning Board once the Driveway permit was in place. Motion made by Selectman Roberts to approve and sign the Personal Wire Service Facility Building Permit for 414-010-200. Motion seconded by Selectman Hidden and passed unanimously.

#### **CONSERVATION EASEMENTS:**

Ned Beecher and Nelson O'Bryan were present to discuss with the Selectmen three pending Conservation Easements.

Christopher Alt, Ted Alt, and their Atty. Doug Hill were also in attendance to answer any questions regarding the proposed "Alt Easement" which is proposed as a donation to the Town. A map was given to the Selectmen for review and discussion was held on future use of the property and what portions will be held out of the easement. The documents will be reviewed at the Conservation meeting on 12/9/2013 and then sent to Town Counsel for review prior to the Selectmen's approval.

Ned & Nelson then updated the Board on the Floyd Easement. The P&S on the property has been signed by the Conservation Commission and the closing will be in January. There was a site walk on Tuesday and the surveyor was present. They discussed what would and would not be allowed within the easement areas.

They also discussed the Gilman/Reich property and how the Forest Society will purchase the land and the Conservation Commission will hold an executory interest.

The Forest Society will be or have started fundraising for these easements. Some money will come into the CC and some will go directly to the Forest Society. Motion made by Selectman Roberts to accept funds for the Conservation Easements (Gilman/Reich & Floyd (Bearcamp Valley Farm)) and to deposit them into the Conservation Fund. Motion seconded by Selectman Hidden and passed unanimously.

#### **ADMINISTRATION (CONT) :**

Reviewed an application for a Personal Wire Service Facility Building Permit for Tax Map 401 Lot 049 -200. The Board had received copies of the plans prior to this meeting. Motion made by Selectman Roberts to approve the PWSFBP for 401-049-200 for AT & T. Motion seconded by Selectman Hidden and passed unanimously.

Town Clerk/Tax Collector Kim Trammell came in to address the Board regarding the January election. She discussed the paper ballots, the cost of the coding for the voting machine, the need for Selectmen to be in attendance at the election, and the voter ID law. She left some material for the Board to review. Selectman Roberts stated that if the Moderator needs additional workers to help due to the work created by the new voter law then he should get additional

workers for that day. He also stated he does not feel anyone who's name is on the ballot should be working at the polls. Mrs. Trammell stated that the RSA allows them to work the polls but not count ballots if they are contested. Selectman Roberts stated he feels they should not work at all to keep it a cleaner picture.

**NON PUBLIC:**

Motion made by Chairman Roberts to enter into non-public session at 5:25 p.m. under RSA 91-A: 3 II (c). Motion was seconded by Selectman Hidden and passed with a roll call vote of 2-0.

Motion made by Selectman Roberts to exit non-public at 5:36 p.m. Motion was seconded by Selectman Hidden and passed unanimously.

The Board discussed a potential applicant and no decisions were made.

**ADJOURNMENT:**

Motion made by Selectman Roberts to adjourn at 5:36 p.m. Motion seconded by Selectman Hidden and passed unanimously.

Respectfully Submitted,  
Cassandra M Pearce

Approved by Board of Selectmen

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John E. Roberts

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James S. Hidden

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Stephen G. Gray