

**Town of Tamworth
Board of Selectmen's Meeting
October 17, 2013
Town Office**

BOARD MEMBERS

PRESENT: John Roberts, James Hidden, & Steve Gray

OTHERS

PRESENT: Town Administrator Cassandra Pearce, Dana Littlefield, Glenn Johnson, Rosalind Gray, Ruth Timchak, Pat Farley, Doug Barron, Kim Matheson, and Sam Martin.

Chairman Roberts called the meeting to order at 4:04 p.m.

DEPARTMENT

HEADS:

Glenn Johnson, Transfer Station Manager, discussed with the Board the Household Hazardous Waste Collection with LRPC. He has looked into other options and it appears this is still the most feasible way to go. It was agreed that the Town will stay with LRPC at this time.

Pat Farley spoke for the Economic Development Commission and explained again to the Board the process and intentions for the "Team Leadership" program that they will be sponsoring. There will be an article in the next issue of the Tamworth Civic News all about it.

Dana Littlefield was present to discuss with the Board the Grants that were applied for and where they stand. The second wave of funding is wrapping up and he feels the Town has a 99% chance of getting the funds and would like to go out to bid. The Board would like him to await the award of the grants before any bidding is done. One is for the generator at the Town Office, one is for the generator at the Police Department, one is for the Emergency Management Shelter, and the last one is for the LEOP update. It was agreed that he can have the documents prepared to bid but no bidding until award is received.

NON PUBLIC:

Motion made by Chairman Roberts to enter into non-public session at 4:23 p.m. under RSA 91-A: 3 II (c). Motion was seconded by Selectman Hidden and passed with a roll call vote of 3-0.

Motion made by Selectman Roberts to exit non-public at 4:40 p.m. Motion was seconded by Selectman Hidden and passed unanimously.

PUBLIC COMMENT:

Kim Matheson was present to ask the Board about widening and trimming along Locke Falls Road which is a Class VI road. After some discussion about what was requested of her in order to build there, what work has been done, what is necessary for public safety, etc. it was agreed upon by the Board that she has the right as a land owner on that road to keep the road widened for plowing and passable for safety vehicles. Ms. Matheson asked if this included keeping it plowed in the winter as she plans to live there year round and planned on

keeping it plowed. The Board agreed that she has the right to keep it plowed for access but also for safety.

SELECTMEN UPDATES:

Selectman Hidden said he attended the Economic Development meeting that Pat has already discussed, he also attending the Planning Board meeting where they made some final changes to the Subdivision Regulations and applications.

Selectman Gray stated he attended the 4th part of the Selectmen's Institute training which was good. The Conservation meeting he attended was about the easements and the Household Hazardous Waste Collection. The Floyd easement is stalled at this time, and the Gilman easement is at the P&S processes. They also discussed the fire tower maintenance and cost needs and if it is possible to get the Fire Department and/or Tamworth Wireless involved. Mrs. Pearce mentioned that there was a wasp issue at the fire tower and that Nelson O'Brien was informed and he immediately took care of the issue and a BIG thank you is sent his way!

Selectman Roberts stated he has not attended any meetings due to his work schedule.

Selectman Gray stated he will not be able to attend the meeting on 12/5 and asked the Board if they wanted to change the meeting dates. The Board opted to stay with the date.

ADMINISTRATION:

The Board approved and signed the following items:

- Selectmen's Deed for Map 401 Lot 030
- An Intent to Cut for Map 420 Lots 7 & 9
- Driveway permit for Map 212 Lot 35 was approved by the Road Agent and submitted to the Board of Selectmen. The Board approved and signed the permit.

Motion made by Selectman Roberts to approve & sign a payroll manifest in the amount of \$16,725.37 with authorization for a transfer in the amount of \$10,740.49 for direct deposit (included in this amount), and an additional transfer of \$5,317.03 to be transferred for the Federal tax deposit (not included in the amount above). Motion was seconded by Selectman Hidden and passed unanimously.

Motion made by Selectman Roberts to approve & sign the accounts payable manifest in the amount of \$ 247,278.41. Motion was seconded by Selectman Hidden and passed unanimously.

Motion made by Selectman Roberts to approve & sign the accounts payable check register in the amount of \$ 247,278.41. Motion was seconded by Selectman Hidden and passed unanimously.

Motion made by Selectman Roberts to approve and sign the minutes of October 3, 2013. Motion was seconded by Selectman Hidden and passed unanimously.

Motion made by Selectman Roberts to approve and sign the non public minutes of October 3, 2013. Motion was seconded by Selectman Hidden and passed unanimously.

ADMINISTRATION:

Received a letter from HE Bergeron Engineers regarding Chocorua Meadows and releasing the Bond for Benjamin Wentworth Drive and Waumbek Way as the paving has been completed. Motion made by Selectman Roberts to release the Robinson Road Bonds #1 & #2 with the interest and to close out these two accounts in accordance with HEB's letter. Motion seconded by Selectman Hidden and passed unanimously.

Received a letter/fax from Lorna & Randall Gordon regarding a 911 number for Map 408 Lot 32. The Board reviewed the letter, the map and previous correspondence to the Gordon's and agreed that at this time a number cannot be issued. Another letter will be sent to them.

Reminder was given to the Board regarding the NHMA conference and registration.

The Board was informed of an invitation from the Freedom Board of Selectmen regarding a meeting they are having with CarePlus/North Conway Ambulance regarding the contract/services, on Monday, October 28th at 7 p.m. in Freedom if they wish to attend. At least two members are going to try to attend so a notice will be posted.

Pat Farley informed the Board that LRPC needs a letter from them informing them that Karen McNiff will no longer be a Commissioner from Tamworth, and that the Board will need to appoint someone else.

NON PUBLIC:

Motion made by Chairman Roberts to enter into non-public session at 5:32 p.m. under RSA 91-A: 3 II (c). Motion was seconded by Selectman Hidden and passed with a roll call vote of 3-0.

Motion made by Selectman Roberts to exit non-public at 5:48 p.m. Motion was seconded by Selectman Hidden and passed unanimously.

ADJOURNMENT:

Motion made by Selectman Roberts to adjourn at 5:49 p.m. Motion seconded by Selectman Hidden and passed unanimously.

Respectfully Submitted,
Cassandra M Pearce

Approved by Board of Selectmen

John E. Roberts

James S. Hidden

Stephen G. Gray