

**Town of Tamworth  
Board of Selectmen's Meeting  
June 27, 2013  
Town Office  
(as amended on 7/11/13)**

**PRESENT:** John Roberts, James Hidden, & Steve Gray

**Also Present (3pm):** Peter Tennant of Tennant/Wallace Architects and Kyle Barker of Barker Architects.

**CALL TO ORDER:** The meeting was called to order at 3:00 p.m. by Chairman Roberts.

**ARCHITECTS:** The Selectmen invited two architects to the meeting to discuss proposals for space for the Town Office. They viewed the attic and the basement and discussed the needs with the Selectmen. The Architects will come up with proposals by the middle of August for a separate building or an addition to the back of the current building. When they have the proposals together they will let the Town know and the Board will meet with them again either in Concord or Manchester.

**PRESENT 4PM:** Town Administrator Cassandra Pearce, Police Chief Dan Poirier, Fire Chief Richard Colcord, Road Agent Richard Roberts, Pat Farley, Ruth Timchak, Bruno Siniscalchi, and Sam Martin.

The regular portion of the meeting was called to order at 4:07 by Chairman Roberts who explained the earlier portion of the meeting was to meet with two engineers regarding the need for more space for the Town Offices.

**DEPARTMENT  
HEADS:**

Police Chief Poirier informed the Board the Police Department has received the list of delinquent dogs (unlicensed dogs), and that the Animal Control Officer will be working all day Tuesday to work on this project. He would like to use the Ford Expedition this coming Tuesday for Animal Control Officer to make the visits on the unregistered dogs rather than pay the mileage on a personal vehicle. The Board agreed.

Fire Chief Richard Colcord addressed the Board regarding the minutes of the June 13 meeting where it stated that the Fire Department purchased turnout gear even thou the grant was not approved. Chief Colcord stated it was clear that they were going to purchase the gear with or without the grant especially in his annual report. It was always there intention to purchase the gear. The only question originally was whether or not it was going to be a separate warrant article or part of the budget. Selectman Roberts stated he thought he heard that it would not be purchased if the grant was not awarded. He had heard from two citizens regard the purchase. He agreed that it was discussed as a separate article and then agreed to insert it into the budget. Chief Colcord stated he

never meant for it to be misunderstood that he wouldn't purchase it without the grant. Selectman Hidden said he reviewed his notes and other items and that what he found was that it was going to be purchased. Selectman Roberts stated he is not trying to undermine the Fire Department he supports the Fire Department and the safety of the firefighters and wants that clear. Selectman Gray stated he had a brief conversation with the Fire Chief and his opinion it wasn't a capital purchase because it is a consumable item. The Board supported the purchase because they all signed the check register. It was agreed by all that the most important thing is the safety of the members.

Chief Colcord also informed the Board that he picked up the new fire Tahoe yesterday. Chief Poirier thanked Chief Colcord for assisting with the stripping the old police cruiser which saved the Town money. Selectman Roberts asked about the old fire Tahoe. Chief Colcord stated that it is his intention to turn it over to the Selectmen to sell with the Police vehicle, but that one of the Firewards has a problem with the way the last one was sold, they think the Firewards should open the bids and sell the vehicle. Selectman Roberts stated he felt that it would be best to advertise the two vehicles together and accept the bids together. All agreed and the vehicles will be brought here for viewing and be advertised. This will be done after the 9<sup>th</sup> which is when the "Touch a Truck" will be taking place in the parking lot.

Road Agent Richard Roberts stated they have been working on Turkey Street, which is planned to be paved in the middle of July. He is also meeting with the pavers next week to view and get proposals for paving Cleveland Hill Road. Selectman Roberts stated he has received comments on the great job on Turkey Street. The I beams were delivered for the Chocorua Lake Bridge and the decking is on order.

Recreation Director Parker Roberts was in to discuss Fourth of July issues with the Board. He is having difficulties with current bands agreeing to provide the insurance requested by the Town because they had signed the contracts prior to the insurance update requirements. He is concerned he will not have any bands for Fourth of July. Selectman Roberts feels they need to provide the insurance. The Selectmen have set this policy and have requested it of all vendors who provide services. Selectman Hidden would grandfather because contract was signed before decision of insurance. After some discussion of the requirements and the date of the contracts: Motion was made by Selectman Hidden regarding the contracts previously signed for the two bands to waive the insurance requirement for this year only and require it in the future. Motion was seconded by Selectman Roberts but requests information on when the letters were sent regarding the update on the insurance for the next meeting. Vote Selectman Hidden yes, Selectman Gray yes, Selectman Roberts no. Motion passed 2-1.

Pat Farley thanked everyone that contributed to the webcam and showed the Selectmen a view from the webcam that is a test. She discussed the meeting that was held with Fay Rueben on June 3<sup>rd</sup>. Fay is in charge of geo referencing.

They would like Tamworth to send some data so they can show us some samples of what they can produce for us.

## **NON PUBLIC**

### **Session 1:**

Motion made by Selectman Roberts to enter into non public under RSA 91: A 3 II (a) at 5:04 p.m. Motion seconded by Selectman Hidden and passed unanimously.

Motion made by Selectman Roberts to exit non public at 5:20 p.m. Motion seconded by Selectman Hidden and passed unanimously.

**PUBLIC COMMENT:** None

### **SELECTMEN UPDATES:**

Selectman Hidden stated the Planning Board met last evening and held public hearings for three tower applications and a BLA. Two tower applications were approved, the third was approved with conditions on it, and the BLA was approved. He attended the Mount Washington Valley breakfast meeting Tuesday morning, and was asked to coax fellow members to attend the next meeting which is September 10<sup>th</sup>.

Selectman Gray stated he went to the DRA presentation regarding the Tax Rate Setting on the County portion; he also attended a CIP meeting last night where they discussed projects coming up and discussed recent school purchases. Discussion about road management system, paid for program, David Little has seen data and believes he can use the data. Selectman Roberts and Selectman Hidden stated they do not want the data to leave the office at this time.

Selectman Roberts stated he attended LRPC Dinner in which there was a large turnout from Tamworth to honor Chris Conrod who was presented with the Kim Ayers Award for “extraordinary volunteer efforts” by LRPC.

**ADMINISTRATION:** The Board approved and signed the following items:

An intent to cut for Map 414 Lots 27, 28, 29 & 37

Motion made by Selectman Roberts to approve & sign a payroll manifest in the amount of \$17,061.16 with authorization for a transfer in the amount of \$10,995.73 for direct deposit (included in this amount), and an additional transfer of \$5,501.95 to be transferred for the Federal tax deposit (not included in the amount above). Motion was seconded by Selectman Hidden and passed unanimously.

Motion made by Selectman Roberts to approve & sign the accounts payable manifest in the amount of \$32,066.15. Motion was seconded by Selectman Hidden and passed unanimously.

Motion made by Selectman Roberts to approve & sign the accounts payable check register in the amount of \$32,066.15. Motion was seconded by Selectman Hidden and passed unanimously.

Motion made by Selectman Roberts to approve & sign the accounts payable manifest in the amount of \$5,000.00. Motion was seconded by Selectman Hidden and passed unanimously.

Motion made by Selectman Roberts to approve & sign the accounts payable check register in the amount of \$5,000.00. Motion was seconded by Selectman Hidden and passed unanimously.

Motion made by Selectman Roberts to approve & sign the accounts payable manifest in the amount of \$154,202.00. Motion was seconded by Selectman Hidden and passed unanimously.

Motion made by Selectman Roberts to approve & sign the accounts payable check register in the amount of \$154,202.00. Motion was seconded by Selectman Hidden and passed unanimously.

Motion made by Selectman Roberts to approve and sign the minutes of the regular meeting of June 13, 2013. Motion was seconded by Selectman Hidden and passed unanimously.

Motion made by Selectman Roberts to approve and sign the minutes and non public minutes of June 13, 2013. Motion was seconded by Selectman Hidden and passed unanimously.

Motion made by Selectman Roberts to approve and sign the minutes of the meeting of June 20, 2013. Motion was seconded by Selectman Hidden and passed unanimously.

#### **CHOCORUA COMMUNITY ASSOCIATION:**

Motion was made by Selectman Roberts to submit final plans without the signs. Motion seconded by Selectman Hidden and passed unanimously.

HE Bergeron was contacted about a meeting with the Chocorua Association. At this time HEB would have to charge for any additional meetings as they are already working without funding on the project as they are over on the design phase. The Board has decided not to setup an additional meeting at this time.

#### **FLOODPLAIN MAPS**

Received the 2013 Floodplain map which will be kept in the Selectmen's Office. Selectman Roberts stated he has recently had to purchase flood insurance on his property which was expensive even with a large deductible.

**NON PUBLIC**

**Session 2:**

Motion made by Selectman Roberts to enter into a Non Public session under RSA 91: A: 3 II (a) at 5:44 p.m. Motion seconded by Selectman Hidden and passed unanimously by a roll call vote.

Motion made by Selectman Roberts to exit non public at 7:56 p.m. Motion seconded by Selectman Hidden and passed unanimously.

Motion made by Selectman Roberts to seal the minutes of this session for two weeks. Motion was seconded by Selectman Gray and passed unanimously.

**ADJOURNMENT:**

Motion made by Selectman Roberts to adjourn at 7:57 p.m. Motion seconded by Selectman Hidden and passed unanimously.

Respectfully Submitted,  
Cassandra M Pearce

Approved by Board of Selectmen

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John E. Roberts

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James S. Hidden

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Stephen G. Gray