

**Town of Tamworth
Board of Selectmen's Meeting
May 16, 2013
Town Office**

PRESENT: John Roberts, James Hidden & Steve Gray

Also Present (3 pm): Town Administrator Cassandra Pearce, Road Agent Richard Roberts, and Mike Izard & Dan Callister from LRPC.

LRPC (3 p.m.): The meeting was called to order by Chairman Roberts at 3:00 p.m. to meet with LRPC to discuss the RSMS (Road Surface Maintenance System) program. Mike Izard explained the program again, and discussed what the Town has so far. It was stated that there is also a new software program being used by LRPC and some other towns are switching to it, out of Maine. Support for the RSMS software would actually come from UNH T2. The results of the inventory were discussed and how and who determined what the conditions were. The Board thanked LRPC for coming in.

Also Present (4 pm): Police Chief Dan Poirier, Rosalind Gray, Pat Farley, George Ricker, Marguerite Ross, Scott Patsfield, Mark Albee, David Bowles, David Haskell, Mariette Ross, Parker Roberts, and Sam Martin.

**DEPARTMENT
HEADS:**

Road Agent Richard Roberts: Asked the Board if he could order the eye beams and decking for the Chocorua Lake Bridge. Rails will be removed by the Chocorua Lake Association and then replaced by them after the work is completed. Board needs to understand that the bridge will still not be to State standards due to rails. Town is comfortable with the rails. They are going to start Turkey Street shortly. Union Hall & Mason Hill Road are all paved. Mr. Baker passed his test and received his commercial driver's license today. The Board was very pleased to hear about Chris passing his CDL. Selectman Hidden forwarded a compliment from a landowner on Mason Hill about the excellent job that was done. Motion made by Selectman Roberts to increase Chris Bakers pay by \$1.00 hour as discussed at his time of hire once a CDL was obtained. Motion was seconded by Selectman Hidden and passed unanimously. Discussed Cleveland Hill Road, still planning to pave it, Richard said yes. Richard stated he will put it out to bid when they get ready.

Police Chief Dan Poirier: Kudos to Sgt. Colby & Officer Littlefield for their efforts in the joint investigation with Ossipee, Madison, State Police, and Sheriff's Department for the arrest of two individuals for 13 recent burglaries in Tamworth and surrounding towns.

Pat Farley: Goal of \$2500 for web cam was met and they actually raised \$2660. She stated they are very grateful for all donations received. The Tamworth Foundation has agreed to donate \$636.95 which is the difference needed to meet the new estimate of \$3,296.95 to get the camera installed and up and running.

Once the project is completed the Economic Development Commission are hoping to invite all supporters to the fire station to demonstrate the camera.

Pat will be meeting with Fay Rueben of Granite Systems/UNH, and Mark Mcconkey to discuss how to pay for geo referencing mapping for Tamworth.

PEG ROSS

NAP:

Marguerite Ross and Scott Patsfield were in to address the Board about NAP (North American Power) who is in competition with PSNH. Selectman Roberts asked if they had a conflict with him sitting in on the discussion as he does work for PSNH, they said no, and the other board members did not have a problem either. Mr. Patsfield distributed a copy of a PSNH bill we provided showing the energy charge and what we were billed and what NAP could offer. NAP is about a three year old company. No cost to join, a month to two months to actually switch over. If they want to get out, there is a 10.00 per month charge on each account on a 6 month contract. Current rate is .729 fixed for 6 months. Board will review information and thanked them both for coming in.

VETERANS

MEMORIAL:

Mark Albee, David Haskell, and David Bowles were in to address the Board about the Veterans' Memorial. The Cemetery Trustees had decided not expend any monies on the watering of the Veterans' Memorial. David Bowles has come up with plan for watering. They would like to put a pipe line and electric line in from bridge to church area, total price is around \$3500, to water the Memorial with the river water. They have little money left in Veterans Memorial fund to pay for electric so they are going to see if foundation will assist with funding for the water line. Plan B would be to ask for donations from the public to raise the funds to do the water line. John Roberts stated originally he would assist with Behr property but he would be interested in doing the work in the Town Right of Way. The Board agreed that a bond would need to be posted for work being done in the ROW. In the future the meter charge would be added into the cemetery maintenance fees. They will keep the Board posted on the funding.

PUBLIC COMMENT:

George Ricker was in to address the Board about North Country Recycling. Inquired as to whether or not they have a junkyard license. He was informed they do not. He sold them a car, so he knows they are accepting cars there. He would like the Board to look into the matter. Board will review the RSA's and possibly do a site visit. Put on the agenda for the next meeting.

NON PUBLIC:

Motion made by Selectman Roberts to enter into a Non Public session under RSA 91:A:3 II (c) at 5:10 p.m. Motion seconded by Selectman Hidden and passed unanimously.

The Board discussed a welfare issue with the Welfare Director. No decisions were made.

Motion made by Selectman Roberts to exit non public at 5:28 p.m. Motion seconded by Selectman Hidden and passed unanimously

**RECREATION
DEPARTMENT:**

Parker Roberts was in at the Boards' request to discuss certificates of insurance for vendors currently working for the Parks and Recreation Department. Discussed who should be on payroll and who is vendors which will need insurance certificates. Also discussed insurance coverage for Recreation sponsored programs. They discussed changing Parker's salary to include the Town House usage fees rather than being paid as a vendor so that he will be covered under the insurance during these times. The Board will meet with Parker again to discuss the matter further.

**SELECTMEN
UPDATES:**

Selectman Hidden stated he has been busy as he attended the Mount Washington Valley Regional Collaboration breakfast meeting. It was encouraged to reach out to Planning Boards and Selectmen of other Towns to partner with Tamworth to regionalize expenses. He attended the Economic Development meeting and they are excited about the camera project. He attended the Rescue Squad meeting which is looking into the feasibility of the rescue doing transporting, and looking into systems for billing. It was stated that they need to bring any billing discussion before the Selectmen prior to any billing being done. Also attended the NHMA/LGC Selectmen's training.

Pat Farley stated she also attended the Mt Washington breakfast and there was 13 or 14 towns there, push a little more of regionalization and more economy happenings, they really believe that more can happen if more than one town wanted something. Next meeting is June 25th.

Selectman Gray stated he also attended the NHMA/LGC training. There is a CIP meeting on the 28th of this month. The Conservation Commission talked about the monitoring of Chocorua Valley Lumber and how it would fall on State not the Town. He asked about liability of the Town on the trails as he received a lot of information from the LGC meeting. The office will get an opinion letter from LGC on the Town's responsibility for the Conservation Trails.

Selectman Roberts stated he was unable to attend the Library Meeting. He has an Energy Committee meeting on Monday. Stated he was at the meeting at PSNH with Josh from HE Bergeron's office, John Wacker (landscape consultant), Paul Tremblay, Roy Duddy from PSNH, and Cassandra Pearce regarding the sign easement and to address concerns of two of PSNH employees with site distance. At the end of the meeting it was decided to move the sign back (further away from the road) 6' and south 6'. The temporary structure that was set there for a trial period was moved to the new location and all present were happy and felt it would still work for the Town and PSNH. Final plans were submitted to State for the Chocorua Project, however, they are still requesting a few additional documents, and Mrs. Pearce is working with HEB to finish these documents and submitting them to the State.

Reviewed and discussed the information provided by the Ossipee Town Office regarding the Lord Scholarship fund. After review of the information the Tamworth Selectmen agreed that the meeting with the Ossipee Board of Selectmen was no longer necessary.

ADMINISTRATION: The Board approved and signed the following items:

An intent to cut for tax map 401 lot 027
An intent to cut for tax map 414 lot 035
A yield tax levy in the amount of \$120.26
A yield tax levy in the amount of \$1,094.15
A yield tax levy in the amount of \$1,108.60
A land use change tax in the amount of \$200.00
A land use change tax in the amount of \$3,500.00
A property tax warrant in the amount of \$3,355,168.00
Tax Collectors deeds for Tax Map 401-030-000, 215-117-000, and 201-011-000. Motion was made by Selectman Roberts to acknowledge and accept these deeds and also to sign a letter to the Tax Collector acknowledging two parcels that will not be deeded to the Town due to the owners being in bankruptcy. Motion seconded by Selectman Hidden and passed unanimously.
A tax abatement for map 210-008-002 for \$257.00 to be granted
A tax abatement for map 206-041, 040 and 205-002 to be denied
A tax abatement for map 211-017 & 018 for \$847.00 to be granted
A tax abatement for map 211-080 & 214-010 for \$4,847.00 to be granted
A tax abatement for map 214-040-000 to be denied
A tax abatement for map 214-202-000 for \$95.00 to be granted
A tax abatement for map 215-019-000 for \$146.00 to be granted
A tax abatement for map 216-086-000 for \$644.00 to be granted
A tax abatement for map 401-030-000 for 1,995.00 to be granted (2013)
A tax abatement for map 215-117-000 for \$498.00 to be granted (2013)
A tax abatement for map 201-011-000 for \$524.00 to be granted (2013)
A tax abatement for map 214-175-000 for \$775.00 to be granted (2013)

A letter was signed on behalf of White Lake Inn & Tavern to the NH Liquor Commission in regards to their liquor license.

A letter was signed on behalf of White Lake Inn & Tavern to the NH Liquor Commission in regards to their liquor license in the entertainment area.

A letter was signed on behalf of Prodigal Brewing to the NH Liquor Commission to sell liquor at the Farmers Market.

Motion made by Selectman Roberts to approve & sign a Payroll Manifest in the amount of \$17,473.84 with authorization for a transfer in the amount of \$11,629.77 for direct deposit (included in this amount), and an additional transfer of \$5,589.61 to be transferred for the Federal tax deposit (not included in the amount above). Motion was seconded by Selectman Hidden and passed unanimously.

Motion made by Selectman Roberts to approve & sign the Accounts Payable Manifest in the amount of \$1,375.00. Motion was seconded by Selectman Hidden and passed unanimously.

Motion made by Selectman Roberts to approve & sign the accounts payable check register in the amount of \$1,375.00. Motion was seconded by Selectman Hidden and passed unanimously.

Motion made by Selectman Roberts to approve & sign the Accounts Payable Manifest in the amount of \$29,577.24. Motion was seconded by Selectman Hidden and passed unanimously.

Motion made by Selectman Roberts to approve & sign the accounts payable check register in the amount of \$29,577.24. Motion was seconded by Selectman Hidden and passed unanimously.

Motion made by Selectman Roberts to approve and sign the minutes of the regular meeting of May 02, 2013. Motion was seconded by Selectman Hidden and passed unanimously.

Motion made by Selectman Roberts to approve and sign the minutes and non public minutes of May 06, 2013. Motion was seconded by Selectman Hidden and passed unanimously.

Motion made by Selectman Roberts to approve and sign the minutes of the regular meeting of May 09, 2013. Motion was seconded by Selectman Hidden and passed unanimously.

Motion made by Selectman Roberts to approve and sign the minutes of the regular meeting of May 13, 2013. Motion was seconded by Selectman Hidden and passed unanimously.

Selectman Roberts read a letter of resignation from Anne Abear. Motion was made by Selectman Roberts to accept her resignation with regret. Motion seconded by Selectman Gray and passed unanimously.

We received a letter from Bruce Robinson confirming that the bonds currently held by the Town are for Benjamin Wentworth Drive.

The Town received a letter from HE Bergeron in regards to Chocorua Meadows as requested by the Board with an updated amount on the current costs for work still outstanding on Chocorua Meadows.

Motion made by Selectman Roberts to pass along the engineering fees/invoices for the recalculation costs for the bond for Chocorua Meadows to the developer either directly from the Board of Selectmen or thru the Planning Board. Motion seconded by Selectman Hidden. Discussed the roads, and if there was a completion date, etc. Motion passed unanimously.

Historic Commission is meeting on Monday, May 20th and are looking for a date and time to view the time capsule. Members of the Selectmen will attend their meeting and view the site, and determine what is going to be needed to get to the capsule, and then a date and time will be set.

The Board had discussed selecting other Town Administrators/Managers to assist in deciding what would be best for the position that is needing to be filled in the Selectmen's office. Selectman Roberts suggested Robin Frost and stated she is not available on Mondays. Selectman Hidden suggested Martha Eldridge in Ossipee who is also unavailable on Mondays. Selectman Gray suggested Cathy Graham from Sandwich who would prefer to meet during the day between 9-3. The Board does not feel it would work during the day. Selectman Roberts stated he had also contacted Karen Hatch from Freedom but didn't get back in touch with her once he spoke with Robin. Selectman Gray will speak with Ms. Graham again and if she cannot be available in the evenings, he will contact Karen. The Board set up a meeting for Thursday, May 23 at 7 p.m. to meet with these Administrators/Managers.

ADJOURNMENT: Motion made by Selectman Roberts to adjourn at 7:30 p.m. Motion seconded by Selectman Hidden and passed unanimously.

Respectfully Submitted,
Cassandra M Pearce

Approved by Board of Selectmen

John E. Roberts

James S. Hidden

Stephen G. Gray