

**Town of Tamworth  
Board of Selectmen's Meeting  
March 21, 2013  
Town Office**

**PRESENT:** John Roberts, James Hidden & Steve Gray

**Also Present:** Town Administrator Cassandra Pearce, Road Agent Richard Roberts, Police Chief Dan Poirier, Fire Chief Richard Colcord, Parks & Recreation Director Parker Roberts, Chris Baker, Rosalind Gray, Ruth Timchak, Sam Martin, Pat Farley, Jeanne Bergen, Jay Poulin, John Wacker, Eric Dube, Bob Streeter and Doug Barron.

**REGULAR MTG**

**CALL TO ORDER:** The meeting was called to order at 4:02 by Selectman Hidden

**ORGANIZATION OF  
BOARD:**

Motion made by Selectman Hidden to appoint John Roberts Chairman of the Board of Selectmen. Motion was seconded by Selectman Gray and passed by a vote of 2-0-1 Selectman Roberts abstaining.

**DEPARTMENT  
HEADS:**

Police Chief Dan Poirier: Presented prices for vehicles to the Board; Chevy Tahoe 30,991.15 and Ford Expedition 29,500. Tahoe comes with Police package and the expedition does not. Both the Police and the Fire Chief prefer the Tahoe.

Richard Roberts obtained prices for a truck for the Highway Department. The Ford F350 2013 was 38,384, there was a 2012 left over for 31,531 w/9' plow, both from MacDonald Motors, and Crest had a Chevy P/U 2013 for 34,934 w/o a plow.

Board is ok with 2012 F350 from MacDonald Motors but asked that Richard try to talk them down just a little more. The Board also approved purchasing Tahoes for both the Police and Fire Departments.

Road Agent Roberts: Discussed the outside maintenance at the Town Office, regarding the discussion from Town Meeting about the landscaping. He stated he has a part-time employee that would be interested in coming in to take care of the yard on a monthly basis and Parker Roberts has agreed to continue the mowing. The Board approved. The Highway Department will do the spring clean up.

Richard stated he would like to get together with the Board in the next couple of weeks to discuss paving on site. They discussed the roads to be paved this year. (Turkey Street, Union Hall Road, Mason Hill Road, and Cleveland Hill Road) An onsite was set for 7 a.m. at the intersection of Turkey Street and Page Hill

on Thursday, March 29, 2013. (This onsite was changed later in the meeting to Friday, March 30 at the same time and place).

**NON-PUBLIC  
SESSION #1:**

Motion made by Selectman Roberts to enter into non-public session at 4:20 p.m. under RSA 91-A: 3 II (a). Motion was seconded by Selectman Hidden and passed with a vote of 3-0.

The Board met with the Road Agent to discuss a personnel matter.

Motion made by Selectman Roberts to exit non-public at 4:29 p.m. Motion was seconded by Selectman Hidden and passed unanimously.

**HEB:**

Jay Poulin of HEB (HE Bergeron) and John Wacker were present to discuss the Chocorua Village Project with the Selectmen. Jay reviewed with the Board the response from the State on the design of the project. Cost and frequency of repainting the surface areas in front of GIII was discussed and Jay will do some research and get back to the Board on this information. Easements were discussed and it was stated that no easements need to be obtained for the area around Chocorua Road, or for the area on the North end of Route 16 where the sign is proposed. The only easement required at this time will be at the south end of Route 16 for the gateway sign. This easement needs to be obtained before any bidding can take place.

A meeting to discuss the south bound easement and proposed work within the right of way in front of three businesses will be set up for next Friday, March 29, 2013, at 8 a.m. (The Board asked the Town Administrator to move the meeting with the Road Agent to Friday rather than Thursday).

A sample light was presented for review and approval. It was a King Luminaire light fixture which was approved in Phase 1 and approved by the NH Division of Historical Resources. The Board approved of the lighting presented after changing the color that was original chosen as green to black, going with the LED as presented here and confirmed a round, concrete pole with an etched finish to include decorative flutes.

**PUBLIC COMMENT:**

Eric Dube was in to request a letter from the Selectmen to sell alcohol at the Farmers Market. The Board approved and signed the letter to the State of NH Liquor Commission on behalf of Dube Cider to sell alcohol at the Tamworth Farmers Market so long as all State requirements are met and the property owners have no objection.

Pat Farley discussed a meeting of the CEDS (Comprehensive Economic Development Strategy) group which is subdivision of LRPC. LRPC is contacting 30 member municipalities and requesting potential projects for EDA or other state or federal funding. Their plan is to complete the CEDS update by

May, and then submit it to EDA for acceptance by July 2013. The TEDC discussed what can be done to improve Tamworth. The Water and Sewer systems were brought up. Pat asked the Board what their thoughts were on fixing the infrastructure in Tamworth. It was noted that currently the water system is owned by Lakes Region Water Company and the sewer system is owned by the Tamworth Village Association. The Board will give thought to other projects.

Pat Farley also announced that webcam donations can be sent the Tamworth Foundation at PO Box 128 Tamworth. Please specify on the check that is for the Webcam.

## **SELECTMEN UPDATES:**

Selectman Hidden stated he had been to the Economic Development Committee meeting which Pat talked about earlier in this meeting. He also stated he thought Town Meeting went well.

Selectman Gray stated he had only been to the office to get the low down on his duties.

Selectman Roberts stated he attended a Cemetery Trustee's meeting in which they had met with the contractors regarding the decision of the Trustee's to go out for proposals for this year's maintenance. They also tried to get together with the Veterans Committee and will be trying to set a date to meet with them in the near future.

Selectman Roberts asked Pat Farley to come up under the Department Head section of the meeting in the future. He would like to allow three minutes for public comment per individual or have them request to be placed on the agenda to make the time fair for everyone. The other Board members agreed.

The Board decided on their additional appointments:

Planning Board Ex Officio:	Jim Hidden
Mt. Washington Economic Council:	Pat Farley
Conservation Commission:	Steve Gray
CIP:	Steve Gray
Cook Memorial Library:	John Roberts
Joint Loss Management Committee:	John Roberts
Economic Development Committee:	Jim Hidden
Energy Committee:	Pending
Road Study Committee:	John Roberts

**ADMINISTRATION:** The Board approved and signed the following items:

An Intent to excavate for tax map 201 lot 039.  
An Intent to cut for tax map 423 lot 001.  
An Intent to cut for tax map 206 lot 029.

An Intent to cut for tax map 410 lots 87 & 88.

Selectman Roberts abstained.

A Yield Tax Levy in the amount of \$1,647.24.

A Yield Tax Levy in the amount of \$1,222.98.

A Yield Tax Levy in the amount of \$ 943.74.

A letter denying an intent to excavate for tax map 206 lot 40.

The MS-2 (Report of Appropriations actually voted) for 2013.

A request for approval/information on Don's Vintage Rides for NH Dept of Safety for a retail dealer at 164 Sara Circle.

Motion made by Selectman Roberts to approve & sign the Payroll Manifest in the amount of \$19,603.33 with authorization for a transfer in the amount of \$11,868.05 for direct deposit (included in this amount), and an additional transfer of \$6,270.10 to be transferred for the Federal tax deposit (not included in the amount above). Motion was seconded by Selectman Hidden and passed unanimously.

Motion made by Selectman Roberts to approve & sign the Accounts Payable Manifest in the amount of \$281,734.85. Motion was seconded by Selectman Hidden and passed unanimously.

Motion made by Selectman Roberts to approve & sign the accounts payable check register in the amount of \$281,734.85. Motion was seconded by Selectman Hidden and passed unanimously.

Motion made by Selectman Roberts to approve and sign the minutes of the regular meeting of March 7, 2013. Motion was seconded by Selectman Hidden and passed by a vote of 2-0-1 with Selectman Gray abstaining.

Motion made by Selectman Roberts to approve and sign the non public minutes of March 7, 2013. Motion was seconded by Selectman Hidden and passed by a vote of 2-0-1 with Selectman Gray abstaining.

The Board was informed of the dates for the local officials workshop sponsored by the Local Government Center.

Notice from Hanover insurance of a cancelation of a bond by Florida towers. Board requested that the Insurance Company be contacted to find out who canceled the bond.

An email was received from National Center for Missing and Exploited Children requesting the Town adopt a proclamation/resolution adopting May 25 as National Missing Children's Day in Tamworth. The Board would like additional information on the group. The Board will discuss this request again at the next meeting.

The Board discussed the previous requirement of local approval of septic plans prior to them being submitted to the State. Now that the Wetlands Ordinance has been abolished the Town can no longer enforce the 125' setback for septic systems and would not need to require pre approval. The Board agreed to send a letter to the State notifying them that the Town will no longer require local approval.

The Board agreed to send letters to the designer from the septic plans submitted for the past three years informing them of the change stated above.

The Board discussed a request of a road posting waiver. The Board briefly discussed and decided to leave the process as is for the current season and address the issue before next year's postings.

The Board reviewed a request for proposals for a statistical update for assessing. Selectman Roberts stated he reviewed it and he would like to see magnetic signs on the vehicles of the vendor. He does not feel it would need to be part of the RFP but would want it to be considered during the contract execution. Selectman Hidden reviewed the RFP and was comfortable with it. The Board agreed to send the RFP to selected vendors.

The Board was advised that some of the Barn Easements in Town will be expiring this year and that the owners have been sent reminder letters with applications for renewal. These applications are due by April 15<sup>th</sup> and a public hearing is required for each one. It was decided that one public hearing date will be set for all the applications submitted.

Discussed a letter received from the Unitarian Universalist Fellowship of the Eastern Slopes regarding the holiday lights on the "Brett tree" in front of the UU Fellowship. Selectman Roberts will talk to someone from the Outing Club as they were actually the group that installed them.

Selectman Gray discussed the alleged wetlands violations from previous meetings. The Board had a long discussion about the letters and all the members agree that no further investigation is going to take place at this time. Selectman Roberts stated he, as a Selectman, feels it was the wrong decision to send this letter out when they did. Selectman Hidden was asked how he felt and he stated he was not sure at this time and would let them know at a later date. No decision was made at this time as to how to proceed with this matter.

## **NON-PUBLIC SESSION #2:**

Motion made by Selectman Roberts to enter into non public session under RSA 91-A: 3 II (a) (c) & (e) at 7:40. Motion seconded by Selectman Gray and passed unanimously.

Motion made by Selectman Roberts to exit non-public at 7:42p.m. Motion seconded by Selectman Hidden and passed unanimously.

**ADJOURNMENT:** Motion made by Selectman Roberts to adjourn at 7:42 p.m. Motion seconded by Selectman Hidden and passed unanimously.

Respectfully Submitted,  
Cassandra M Pearce

Approved by Board of Selectmen

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John E. Roberts

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James S. Hidden

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Stephen G. Gray