

**Town of Tamworth
Board of Selectmen's Meeting
February 7, 2013
Town Office**

PRESENT: John Roberts, Jim Hidden & Robert Abraham

Also Present: Town Administrator Cassandra Pearce, Police Chief Dan Poirier, Road Agent Richard Roberts, Judson Noyes, Ruth Timchak, Rosalind Gray, Jim Hoenscheid, William Farnum, Scott Aspinall, John Wheeler, Steve Gray, Richard Colcord, Ron Moore & other members of the public.

**REGULAR MTG
CALL TO ORDER:** The meeting was called to order at 4:00 p.m. by Selectman Abraham.

**DEPARTMENT
HEADS:** **Police Chief Poirier:** Distributed his monthly stats for January. There was brief discussion on the stats. Officer Littlefield has been signed up for training in New Mexico which is paid for through the program.

Road Agent R. Roberts: Preparing for upcoming storm. Things are running good. Selectman Roberts asked if we should have someone look at the expansion cracks on some of the roads. At least look into it and get some prices.

Mr. Farnum thanked the Road agent for using less salt on Great Hill Road.

NON PUBLIC: Motion made by Selectman Abraham to enter into non-public session under 91:1 3 II (c) session at 4:08 p.m. Motion was seconded by Selectman Hidden and passed with a vote of 3-0.

The Board met with an employee. No decisions were made.

Motion made by Selectman Abraham to exit non-public at 4:25 p.m. Motion was seconded by Selectman Roberts and passed unanimously.

PUBLIC COMMENT: William Farnum announced that the rumor around town that he is ill is not true and that he is very healthy.

David Little commented on the memo that Sam Martin read to the Selectman at the meeting of 1/24/13 and the names that were mentioned in the letter. He urged the Board to look at the files. He feels this memo is a request to the Board to do someone else's dirty work. Selectman Abraham stated he thought it was just a statement being read and had no intention of investigating. He stated it wasn't taken as a formal complaint. Selectman Hidden agreed, he did not feel it was a complaint to be investigated. Selectman Roberts stated there

was no evidence submitted that would suggest this is a complaint to be investigated.

Jim Hoenscheid stated in regards to the letter from the Tamworth Conservation Commission & Mr. Beecher, he felt that the comment about lack of leadership if a position was taken was an inaccurate statement and felt the Board did the right thing by not taking a position. He also stated that with respect to the two petitioned warrant articles, yes CMI (Club Motor Sports) did assist with one of the petitions. They did not know Mr. Bowles was out with a petition to abolish the Tamworth Wetlands Ordinance. Selectman Roberts thanked Mr. Hoenscheid for coming in to explain that and being upfront.

William Farnum stated when people's names are thrown out in public meetings it makes you think twice about wanting to serve your community. It's one thing to bring a legitimate complaint, but innuendos are unfair.

SELECTMEN UPDATES:

Selectman Roberts reported the Cemetery Trustees met on Tuesday working towards finalizing the mowing proposals. They will meet again at the end of the month.

Selectman Hidden reported he had no meetings to report on. He did mention the safety training held on 1/28/13 and thanked the employees, and trainers for attending.

Selectman Abraham reported that the CIP met Monday, and they will be meeting again this evening, they are awaiting a little more information regarding the Tahoe to make a decision on the Fire Department SUV warrant article. He also reported the Road Study Committee met Wednesday evening and that it is still work in progress.

The Board briefly discussed Mr. Moore's property on Washington Hill Road with the Road Agent. Drainage to this property was an issue years ago and was corrected. Selectman Roberts stated the owner is happy with what has been done to the road now, the issue he is bringing to the Board is from prior years. The Road Agent was excused at this time.

ADMINISTRATION:

The Board approved and signed the following items:

Intent to Cut for M 203 L 034-001

Intent to Cut for M 413 L 007-001

Application for Website Link for CC Adult education (approved)

Fireworks Permit for Chris Vernon/Niteworks 210-012-001 (approved)

Application to the Tamworth Foundation for an AED for the transfer station.

An application for a Raffle permit for the Arts Council of Tamworth to be held 2/9/13 at the Brett School (approved).

Thank you letters for those who provided employee training on January 28.

Letter of Agreement w/HEB for 2013 Landfill monitoring.

An abatement and agreement of settlement for Map 216 Lot 032

Motion made by Selectman Abraham to approve & sign the payroll manifest in the amount of \$20,538.36 with authorization for a transfer in the amount of \$13,181.11 for direct deposit (included in this amount), and an additional transfer of \$7,038.11 to be transferred for the Federal tax deposit (not included in the amount above). Motion was seconded by Selectman Hidden and passed unanimously.

Motion made by Selectman Abraham to approve & sign the accounts payable manifest in the amount of \$237,555.07. Motion was seconded by Selectman Hidden and passed unanimously.

Motion made by Selectman Abraham to approve & sign the accounts payable check register in the amount of \$237,555.07. Motion was seconded by Selectman Hidden and passed unanimously.

Motion made by Selectman Abraham to approve and sign the minutes of the regular meeting of January 24, 2013. Motion was seconded by Selectman Hidden and passed unanimously.

Motion made by Selectman Abraham to approve and sign the minutes of the Non-Public session of January 24, 2013. Motion was seconded by Selectman Hidden and passed unanimously.

The Board was given a copy of the proposed 2012 Management's Discussion and Analysis letter for the audit for review and approval. The board stated it was a good job and all set to submit.

A property on the Albany/Tamworth town line was discussed regarding ownership. Board agreed to put the property in the owner's name that has come to our attention.

The Town Administrator asked for permission to install a new light out front for the flag. The current light fixture has had issues and the electrician has suggested replacing it. A quote has been obtained for the fixture and installation at \$150.00. Board approved.

It was stated that the auditor will be here a few days next week.

The Board was informed the Town Administrator will be out the last week of February.

RON MOORE

Mr. Moore was in to request the Board assist him with the problems he is having with his home due to the runoff from the road that occurred for about 10 years. The road was never repaired during Mr. Robinson's tenure. The road has been repaired since Mr. Roberts became road agent, but the repairs to his home still need attention. Looking to see if Town has any liability insurance that would cover the repairs as he feels it was neglect on the previous road

agent's part. Selectman Abraham feels the Town has no liability. Selectman Roberts does not see how the Town can go on the property and fix the sills. Unfortunately, it is not the town's practice or policy to make these repairs. A swale was put in at one time to try to alleviate the problem a few years ago once the concern was brought to the town's attention. Mr. Moore thanked the Board for their time.

ADMINISTRATION:

Personnel Policy update: the board was presented with pages 7 & 18 of the personnel policy to be updated with their decision from 12/10/12 regarding the health insurance stipend which states "Effective 7/1/2013, the stipend offered to employees under this policy will remain one half of the premium that the Town would pay for a single individual health insurance plan to a maximum capped amount of \$300 per month". Board agreed to update the policy.

Selectman Abraham updated the board on the CIP (Capital Improvement Program) committee meeting. The Committee would have liked to have seen this purchase in next year's plan, but due to the fact the vehicles are in tough shape, the CIP will support putting it in this year's budget. The Fire Chief stated the wards agreed to the Tahoe.

John Wheeler stated this is not normal procedure and they will not be altering the plan. They will support it for this budget year but would like to see these items in the plan in the future.

PUBLIC HEARING 2013 BUDGET:

The Public hearing was opened at 5:30 p.m.

Town Administrator Pearce began by explaining the three different handouts. A correction was noted on page 7 of the gray (expenditure) handout changing the very last item on the page; turn out gear, from 17,500 to 27,500. A correction was also noted to page 2 of the blue (warrant articles) handout, article 8, the total should be \$617,463 with the change being on the fire department total to 201,935. It was then asked if there were any specific questions prior to the reading of the Warrant Articles.

Mr. Wheeler asked what the retirement rates were and if there was any COLA budgeted this year. The retirement rates were given and it was stated that no COLA increase was budgeted.

The Articles were read aloud to the public and questions/discussion was allowed after each article was read.

You are hereby notified to meet for the First Session of the Annual Town Meeting at the Tamworth Town House, 27 Cleveland Hill Road, in said Town of Tamworth on **Tuesday, the 12th of March, 2013**, to choose town officers and to vote on other matters required to be on the official ballot, polls to be open for voting on Articles 1 - 4 at ten o'clock in the forenoon, and to close not

earlier than 7:00 o'clock in the evening, and you are hereby notified to meet for the Second Session of the Annual Town Meeting at the Kenneth A. Brett School, 881 Tamworth Road, in said Town of Tamworth on **Wednesday, the 13th of March, 2013**, at 7:00 o'clock in the evening for the transaction of all other Town business as specified in the remaining articles of this warrant.

ARTICLE #1

To elect all necessary **Town Officers**, which appear on the official Town ballot for the ensuing year.

ARTICLE #2

(By Petition). Are you in favor of abolishing the Wetlands Conservation Ordinance?
(Majority Vote Required)

The Planning Board does not recommend this article.

ARTICLE #3

(By Petition). We the undersigned registered voters and citizens in the Town of Tamworth hereby petition an amendment of the Wetlands Conservation Ordinance of Tamworth, New Hampshire, pursuant to RSA 675:4. We petition that the amendment delete subsection 2 of "Section F, Special Provisions" which currently gives the Planning Board jurisdiction over a 25 foot buffer to wetlands and add an amendment to add language as a new subsection 4 of "Section D. Permitted Uses within the Wetlands Conservation District" as follows:

4. Notwithstanding any provision of this Ordinance to the contrary, no Special Use Permit or other Planning Board approval shall be required for any use for which a permit has been obtained from the New Hampshire Department of Environmental Services pursuant to RSA 482-A or the United States Army Corps of Engineers pursuant to 33 U.S.C. §1251 et seq.

Subsection 2 of "Section F. Special Provisions" shall be deleted in its entirety.
(Majority Vote Required)

The Planning Board does not recommend this article.

ARTICLE #4

Are you in favor of the adoption of Warrant Article No. 4 as proposed by the Planning Board as follows: Amend the Tamworth Floodplain Development Ordinance as necessary to comply with requirements of the National Flood Insurance Program? (Majority Vote Required)

The Planning Board recommends this article.

ARTICLE #5

(By Petition). To see if the Town will vote to name the town ball field on Durrell Road the Roy Grace Memorial Park. (Majority Vote Required)

ARTICLE #6

(By Petition). We, the residents and registered voters of Tamworth, would like the Town to accept our roadways: Silver Pine Lane, Hawthorn Court, Willow Lane, and Brandywine Road. (Majority Vote Required)

The roads are built to Town specs.

ARTICLE #7

To see if the Town will vote to raise and appropriate the sum of **\$726,519** for **General Government Operations:** (Majority Vote Required)

Board of Selectmen	\$ 13,489
Town Administration	\$160,254
Town Clerk/Tax Collector	\$104,790
Election & Registration	\$ 4,539
Treasurer's Expense	\$ 5,639
Data Processing	\$ 14,835
Revaluation of Property	\$ 20,188
Legal Expenses	\$ 20,000
Personnel Administration	\$ 3,000
Planning	\$ 32,234
Zoning	\$ 3,472
Office Building	\$ 39,422
Town House	\$ 11,525
Cemeteries	\$ 31,876
Property Liability Insurance	\$ 30,000
Advertising & Regional Assoc.	\$ 7,092
Emergency Repair Response	\$150,000
Debt Service Principal & Interest	\$ 74,164

ARTICLE #8

To see if the Town will vote to raise and appropriate the sum of **\$ 617,463** for **Public Safety:** (Majority Vote Required)

Police Department	\$258,273	
Police Cruiser	\$ 35,000	
Total Police		\$293,273
Ambulance Contracted Services		\$ 42,500
Fire Department		\$201,935
Rescue Squad		\$ 47,779
Forest Fires		\$ 5,383
Red Hill Fire Tower		\$ 500
Emergency Management		\$ 20,225
Animal Control		\$ 5,868

ARTICLE #9

To see if the Town will vote to raise and appropriate the sum of **\$35,000** for the purchase of a **Sports Utility vehicle (SUV)** for the Tamworth **Fire Department.** (Majority Vote Required)

ARTICLE #10

To see if the Town will vote to raise and appropriate the sum of **\$1,094,577** for **Public Works:** (Majority Vote Required)

Highway Department	\$526,595	
Equipment Purchase	\$65,000	
Paving	\$260,000	
Cleveland Hill Road Repairs	\$45,000	
Lease Payments	\$1	
Total Highway		\$896,596

Street Lights	\$ 12,247
Well Monitoring & Testing	\$ 7,500
Transfer Station Operations	\$178,234

Public comment was made about the need for a new sign to be put up at the end of the Transfer Station so people know where the transfer station is. Many people agreed with this statement.

Discussed the RSMS (Road Surface Maintenance System), feels we should have someone come in that can run the program and get it up and running. Board will look into cost prior to town meeting.

ARTICLE #11 To see if the Town will raise and appropriate the sum of **\$100,000** to be placed into the **Bridge Capital Reserve Fund** previously established, and further to designate the Board of Selectmen as agents to expend. (Majority Vote Required)

ARTICLE #12 To see if the Town will vote to raise and appropriate the sum of **\$21,483** for **Health and Welfare**: (Majority Vote Required)

General Assistance	\$20,883
Health Officer	\$ 600

ARTICLE #13 To see if the Town will vote to raise and appropriate the sum of **\$232,516** for **Culture & Recreation**: (Majority Vote Required)

Parks & Recreation	\$ 84,126
Swim Program	\$ 6,453
Cook Memorial Library	\$134,437
Patriotic Purposes/Family Day	\$ 7,500

ARTICLE #14 To see if the Town will vote to raise and appropriate the sum of **\$6,210** for **Tamworth Conservation Commission** expenses. (Majority Vote Required)

ARTICLE #15 (By Petition). To see if the Town will raise and appropriate the sum of **\$2,000** for the **Tamworth Outing Club** for the support of the Cal Ripken and Babe Ruth baseball programs. (Majority Vote Required)

ARTICLE #16 (By Petition). To raise and appropriate the sum of **\$6,000** for **Tri-County Community Action** for the purpose of continuing services of the Fuel Assistance Program for the residents of Tamworth. (Majority Vote Required)

ARTICLE #17 (By Petition). To see if the Town will vote to raise and appropriate the sum of **\$7,000** for the **Tamworth Caregivers** for the purpose of continuing services for the residents of Tamworth. (Majority Vote Required)

ARTICLE #18 (By Petition). We the undersigned registered voters of the Town of Tamworth do hereby petition the 2013 Annual Town Meeting to raise and appropriate the sum of **\$505** for **Medication Bridge**. (Majority Vote Required)

- ARTICLE #19 (By Petition). To respectfully request that the town vote to raise and appropriate the sum of **\$1,573** in support of **Starting Point** providing advocacy and support to victims of domestic and sexual violence and their children. (Majority Vote Required)
- ARTICLE #20 (By Petition). To see if the Town of Tamworth will vote to raise and appropriate the sum of **\$5,000** for the **Tamworth Scholarship Committee, Inc.** (Majority Vote Required)
- ARTICLE #21 (By Petition). To see if the Town of Tamworth will vote to raise and appropriate the sum of **\$4,000** to assist the **Community Food Center.** (Majority Vote Required)
- ARTICLE #22 (By Petition). To see if the Town of Tamworth will vote to raise and appropriate the sum of **\$3,100** for the Early Supports & Services Programs (birth to 3 years) of **Children Unlimited, Inc.** (level funding request). (Majority Vote Required)
- ARTICLE #23 (By Petition). We the undersigned registered voters of the Town of Tamworth do hereby petition the 2013 Annual Town Meeting to raise and appropriate the sum of **\$40,000** for **Tamworth Community Nurse Association** for the purpose of continuing services to the residents of Tamworth. (Majority Vote Required)
- ARTICLE #24 (By Petition). To see if the Town will vote to raise and appropriate the sum of **\$16,000** to provide meals for the **Tamworth Meals on Wheels** Recipients. (Majority Vote Required)
- ARTICLE #25 (By Petition). To see if the Town of Tamworth will raise and appropriate the sum of **\$2,972** for the annual support of services provided to the citizens of this community by the **Central New Hampshire VNA & Hospice** dba Visiting Nurse Association-Hospice of Southern Carroll County & Vicinity, Inc. (Majority Vote Required)
- ARTICLE #26 (By Petition). To see if the Town of Tamworth will vote to raise and appropriate the sum of **\$17,000** for the support of Tamworth children, ages 5 – 12, using the Out-of-School Hours, School-Aged childcare services at **Bearcamp Valley School and Children's Center (Tamworth Preschool Inc.)**, a non-profit organization. These services include care before and after school, vacation weeks and summer programs for Tamworth Children ages 5 – 12. This request does not include any preschool programming. (Majority Vote Required)
- ARTICLE #27 (By Petition). To see if the Town will raise and appropriate **\$2,500** to assist **Agape Ministries** in their assistance to the residents of Tamworth. (Majority Vote Required)
- ARTICLE #28 (By Petition). To see if the Town of Tamworth will vote to raise and appropriate in the annual budget the sum of **\$5,000** (five thousand dollars) to support **Life Bridge, Inc.** Life Bridge is a mentoring organization serving students in Tamworth. Life Bridge supports students in 7th and 8th grade with one to one mentoring services and offers students healthy group events aimed at helping curb delinquency and risky behaviors. Life Bridge has provided a full-time staff person to oversee the program which currently Life Bridge serves about 40+ families from Tamworth. (Majority Vote Required)

ARTICLE #29 (By Petition). To see if the Town of Tamworth will vote to raise and appropriate the sum of **\$3,000** in support of **Carroll County Transit's Senior Transportation**. (Majority Vote Required)

ARTICLE #30 (By Petition). To see if the Town of Tamworth will vote to raise and appropriate the sum of **\$5,330** for the support of **White Mountain Community Health Center** to help meet the healthcare needs of the uninsured and underinsured residents of Tamworth. (Majority Vote Required)

ARTICLE #31 (By Petition). To see if the Town will raise and appropriate the sum of **\$3,750** to assist the **Mental Health Center**. (Majority Vote Required)

ARTICLE #32 To transact any other business that may legally come before the meeting.

Pat Olsen stated there are several people from Sokokis Pines present and would like to see the Town accept the road ways.

The Public hearing was closed at 6:04 p.m.

- Boards votes:**
- | | Article# |
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| 7. | (General Government \$726,519) Motion made by Selectman Hidden to recommend this article. Motion was seconded by Selectman Abraham and passed unanimously. |
| 8. | (Public Safety \$617,463) Motion made by Selectman Hidden to recommend this article. Motion was seconded by Selectman Abraham and passed unanimously. |
| 9. | (FD SUV \$35,000) Motion made by Selectman Hidden to recommend this article. Motion was seconded by Selectman Abraham and passed unanimously. |
| 10. | (Public Works \$1,094,577) Motion made by Selectman Hidden to recommend this article. Motion was seconded by Selectman Abraham and passed unanimously. |
| 11. | (Bridge Capital Reserve \$100,000) Motion made by Selectman Hidden to recommend this article. Motion was seconded by Selectman Abraham and passed unanimously. |
| 12. | (Health & Welfare \$21,483) Motion made by Selectman Hidden to recommend this article. Motion was seconded by Selectman Abraham and passed unanimously. |
| 13. | (Culture & Recreation \$232,516) Motion made by Selectman Hidden to recommend this article. Motion was seconded by Selectman Abraham and passed unanimously. |
| 14. | (Conservation Commission \$6,210) Motion made by Selectman Hidden to recommend this article. Motion was seconded by Selectman Roberts and passed with a vote of 2-1 Selectman Abraham opposed. |
| 15. | (Tamworth Outing Club \$2,000) Motion made by Selectman Hidden to recommend this article. Motion was seconded by Selectman Abraham and passed unanimously. |

16. (Tri County Com. Action \$6,000) Motion made by Selectman Hidden to not recommend this article. Motion was seconded by Selectman Abraham and passed unanimously.
17. (Tamworth Caregivers \$7,000) Motion made by Selectman Hidden to recommend this article. Motion was seconded by Selectman Abraham and passed unanimously.
18. (HH Medication Bridge \$505) Motion made by Selectman Hidden to recommend this article. Motion was seconded by Selectman Abraham and passed unanimously.
19. (Starting Point \$1,573) Motion made by Selectman Hidden to recommend this article. Motion was seconded by Selectman Abraham and passed unanimously.
20. (Tamworth Scholarship Cmte \$5,000) Motion made by Selectman Hidden to recommend this article. Motion was seconded by Selectman Abraham and passed unanimously.
21. (Community Food Center \$4,000) Motion made by Selectman Hidden to recommend this article. Motion was seconded by Selectman Abraham and passed unanimously.
22. (Children Unlimited \$3,100) Motion made by Selectman Hidden to recommend this article. Motion was seconded by Selectman Abraham and passed unanimously.
23. (Tamworth Community Nurses \$40,000) Motion made by Selectman Hidden to recommend this article. Motion was seconded by Selectman Abraham and passed unanimously.
24. (Tamworth Meals on Wheels \$16,000) Motion made by Selectman Hidden to recommend this article. Motion was seconded by Selectman Abraham and passed unanimously.
25. (VNA/Hospice \$2,972) Motion made by Selectman Hidden to recommend this article. Motion was seconded by Selectman Abraham and passed unanimously.
26. (Bearcamp Valley School \$17,000) Motion made by Selectman Roberts to recommend this article. Motion was seconded by Selectman Hidden. After only one Selectman voted, Selectman Roberts withdrew his motion, and Selectman Hidden withdrew his second. Motion made by Selectman Abraham to not recommend this article. Motion was seconded by Selectman Hidden and passed by a vote of 2-1 Selectman Roberts opposed.
27. (Agape \$2,500) Motion made by Selectman Hidden to recommend this article. Motion was seconded by Selectman Roberts and passed with a vote of 2-1 Selectman Abraham opposed.
28. (Life Bridge \$5,000) Motion made by Selectman Abraham to not recommend this article. Motion was seconded by Selectman Hidden and passed with a vote of 2-1 Selectman Hidden opposed.

29. (CC Transit \$3,000) Motion made by Selectman Abraham to not recommend this article. Motion was seconded by Selectman Hidden and passed unanimously.
30. (White Mtn Com Health \$5,330) Motion made by Selectman Hidden to recommend this article. Motion was seconded by Selectman Abraham and passed unanimously.
31. (Mental Health Center \$3,750) Motion made by Selectman Hidden to recommend this article. Motion was seconded by Selectman Abraham and passed unanimously.

Selectman Roberts stated that even thou the Selectmen do not take a position on Article #6 regarding accepting the roads in the Sokokis Pines development, he would support the taking of these roads because it is a requirement of the subdivision that the roads be built to Town specs.

ADJOURNMENT: Motion made by Selectman Abraham to adjourn at 6:24 p.m. Motion seconded by Selectman Hidden and passed unanimously.

Respectfully Submitted,
Cassandra M Pearce, Town Administrator

Approved by Board of Selectmen

Robert J Abraham

John E. Roberts

James S. Hidden