

**Town of Tamworth
Board of Selectmen's Meeting
November 20, 2014**

Town House

BOARD MEMBERS

PRESENT: Jim Hidden, Steve Gray & John Roberts

OTHERS

PRESENT: Town Administrator Cassandra Pearce,

Chairman Hidden called the meeting to order at 3:36 p.m.

ADMINISTRATION: The Board approved and signed the following items:

- An abatement for overcharges for 2014 taxes \$1148.00
- An abatement for Tax map 407 Lot 34 \$1316.00 which was deeded to the town.

Motion made by Selectman Hidden to approve & sign the accounts payable manifest in the amount of \$307,142.16 Motion was seconded by Selectman Gray and passed unanimously.

Motion made by Selectman Hidden to approve & sign the accounts payable check register in the amount of \$307,142.16. Motion was seconded by Selectman Gray and passed unanimously.

Motion made by Selectman Hidden to approve & sign a payroll manifest in the amount of \$33,832.91 with authorization for a transfer in the amount of \$12,036.52 for direct deposit (included in this amount), and an additional transfer of \$ 8,520.31 to be transferred for the Federal tax deposit (not included in the amount above). Motion was seconded by Selectman Gray and passed unanimously.

Motion made by Selectman Hidden to approve and sign the minutes of November 6, 2014. Motion was seconded by Selectman Gray and passed unanimously.

The Board was reminded of the Dec 1, 8, and possibly 15th Budget Work sessions.

The Board was shown a copy of a letter sent to Glenn regarding the plowing at the KA Brett School.

The Board reviewed the proposals for container repairs which Glenn had left for them.

The Board reviewed and approved to sign an agreement with Primex for a CAP on the Workers Comp rates for three years.

The Welcome signs are completed and will be stored at the Police Station until a decision is made on posts and weather allows for installation.

The Board reviewed the final version of the Property Transfer survey that will be sent to sellers and buyers of current sales. This is to help gather information on sales for the Town's use when completing the assessment data certification sheets which will help obtain a more accurate equalization ratio for the Town.

The Board received a request from the Tamworth rescue Squad to attend a meeting on 12/3/14 @ 6:30 to hear a presentation on Ambulance billing.

Two letters of interest were received regarding the Whittier Road Bridge over Stony Brook. Proposals are due by December 12th.

The Board discussed their meeting schedule and at this time will be changing the meetings effective 1/1/15 so that the first meeting in 2015 will be on 1/8/15 and every other week after.

The Board was given a copy of a proposal for an update to the Towns website to review prior to budget meeting.

**OTHERS
PRESENT:**

Road Agent Richard Roberts, Town Clerk/Tax Collector Kim Trammell, Transfer Station Manager Glenn Johnson, David Farley, David Little, Amy Berrier, Bob Streeter, Peg Loughran, Bob Seston, John Wheeler, and Ruth Timchak.

**DEPARTMENT
HEADS:**

Road Agent Richard Roberts informed the Board that there were a lot of trees down from the storm and that they have cleaned up most of the debris. They have a new driver filling in and he is working out well.

Transfer Station Manager Glenn Johnson informed the Board of the quotes he received on the compactors. The Board stated they had reviewed them earlier and they would agree to Whittier Service Center if he can work it in soon. Glenn now has a Town Cell phone so he can be reached when needed for plowing at the School.

David Farley was present on behalf of Pat Farley for the Economic Development Committee. He gave the Board a Summary from LRPC on Economic Opportunity, and Environmental Quality.

Town Clerk/Tax Collector Kim Trammell presented a draft warrant article for the Boards review. The article was in regards to her pay and benefits that the Board requested she present. Discussion was held and more information is needed. She will review the process with DRA and Town Administrator Pearce will run it by Town Council. Further discussion will take place again at the next meeting.

**CHOCORUA
VILLAGE:**

The Board was informed that the Boulders on Route 16 needed to be moved and that LA Drew and HEB are working on this item.

A note was received from John Gotjen informing us that the benches have been moved by Association members to protect them from damage over the winter maintenance season.

The new lighting in the village is costing around \$300.00 a month. Solar lights and dimmers were once again discussed.

**WAGE, SALARY &
BENEFITS SURVEY
RESULTS:**

David Little gave a presentation on the survey results which were distributed to the Board. He explained how they determined which Towns to compare to and then removed some that were too big or too small coming up with a total of 22 Towns and all but one participated.

David Little went thru the charts regarding salaries. David Farley discussed the comparison charts on benefits and John Wheeler did the portion on the Library positions.

The Selectmen thanked the Committee for their hard work, time and efforts they dedicated to this survey. They feel this Committee obtained much more information than other Towns obtained that paid consultants for this type of data and received less information.

**SELECTMEN'S
UPDATES:**

Selectmen's updates were skipped to allow for public comment as the Board has an additional meeting this evening at 6 in Ossipee.

**PUBLIC
COMMENT:**

Bob Streeter read minutes from prior meetings regarding the use of the Town House and changes to the Town Office building. Mr. Streeter read excerpts from the minutes of 4/24/14, 5/22/14, 7/3/14, 8/14/14, & 11/06/14 and after doing so Mr. Streeter asked the Board to approve a questionnaire to be completed by employees and boards/committees who use the space, which can be done over the next two weeks, along with having an architect come in at no charge to look into an option b. Selectman Hidden & Selectman Gray agreed to hold off for two weeks, Selectman Roberts reminded them that they already gave the go ahead to the contractor to start work at the Town Office. Selectman Roberts

voted against the two week hold period. Group will return on 12/4/14 @ 4:30.

RECESS:

Chairman Hidden recessed the meeting @ 5:40 to travel to Ossipee where they will be meeting with other towns to discuss a multi town Ambulance contract.

ADJOURNMENT:

Motion made by Selectman Hidden to adjourn @ 7:28 p.m. Motion was seconded by Selectman Gray. The Motion passed unanimously.

Respectfully Submitted,

Cassandra M. Pearce
Town Administrator

Approved by Board of Selectmen

James S. Hidden

Stephen G. Gray

John E. Roberts