

**Town of Tamworth
Board of Selectmen's Meeting
October 23, 2014**

Town House

BOARD MEMBERS

PRESENT:

Jim Hidden, Steve Gray & John Roberts

OTHERS

PRESENT:

Town Administrator Cassandra Pearce, Police Chief Dan Poirier, Road Agent Richard Roberts, Emergency Management Director Dana Littlefield, Town Clerk/Tax Collector Kim Trammell, Nelson O'Bryan, Sharon Nothnagle, Doug Barron, John Gotjen, Bruno Siniscalchi, Rosalind Gray, Bob Streeter, Kate Thompson, Susan Nickerson, and Nancy Searce.

**DEPARTMENT
HEADS:**

Road Agent Richard Roberts informed the Board they have been cleaning up leaves and debris from the rain storms. He stated the top coat has been applied to Cleveland Hill Road and they will be working on the shoulders. The Company is done crushing and were able to get about 4800 yards of good material. He wanted to thank John Roberts for donating 250 yards of chips for Mountain Road. He also informed the Board that Bruce Knox put a package together for Stony Brook Bridge and proposals are due the first of December. He is hoping for a spring start. Selectman Roberts informed Richard that the school would like to meet with him and Glenn regarding the plowing. Richard mentioned the number of tires that have been left around town the last 2-3 weeks; others stated they have noticed this also.

Police Chief Dan Poirier stated he had nothing to report.

Sharon Nothnagle (Supervisor of the Checklist) Informed the Board they were meeting Saturday at the Town Office. Selectman Roberts stated the Board made it very clear that all future meetings were to be held at the Town House and was shocked to see the posting. She stated there is plenty of room for the three of them to meet at the Town Office, and the Board informed her that was not the point that the intention is to have the meetings at the Town House so people get used to where the meetings are all held. The room at the Town Office will be divided and there will not be a meeting space. The Board agreed that NO future meetings of the Supervisors should be posted or held at the Town Office and made Sharon well aware of this.

Town Clerk/Tax Collector Kim Trammell informed the Board of a situation where two parcels were in bankruptcy at the time of the normal deeding process and the Attorney has informed her the bankruptcy case

is now closed so she will continue the deeding process on these two parcels.

Pat Farley was unable to attend but wanted to remind everyone of the event on 11/1/14.

**SELECTMEN'S
UPDATES:**

Selectman Roberts stated he was not able to attend the Planning Board meeting; he did attend the final site walk in Chocorua Village and discussed the mailbox and the maintenance agreement. He wanted to inform the Board that PSNH has finished moving the power lines from Hemingway out to 113A, a project they started about 3 years ago.

Selectman Gray stated he attended the Library meeting where they discussed the budget, acknowledged receipt of 4 applications for the Directors job. He attended a seminar at Tin Mtn regarding energy, and also attended the Chocorua Site walk.

Selectman Hidden attended candidate's night and wanted to thank the Chocorua Community Association for hosting this event.

EMG:

Emergency Management Director Dana Littlefield was in to inform the Board that Tamworth has been awarded an EMPG for a generator at the Town Office Building. This is a 50/50 grant.

Motion made by Selectman Hidden to accept the terms of the Emergency Management Performance Grant as presented in the amount of \$4,150.00 for the purchase and installation of a generator for the Emergency Operation Center (Town Office) and acknowledge that the total cost of this project will be \$8,300.00 of which the Town will be responsible for a 50% match. Motion seconded by Selectman Gray and passed unanimously.

The Board signed all the necessary documents and the agreement will be sent in as soon as the minutes are available.

**PUBLIC
COMMENT:**

None

**H. THOMSON
EASEMENT:**

Nelson O'Bryan was present on behalf of the Conservation Commission to present the final Conservation Easement on the Harry Thompson Property. Nelson briefly described the easement again and informed the Board that it has been reviewed by all parties, including Town Counsel, and the Commission is ready to move forward. The Board signed and approved the Conservation Easement for the H. Thompson Property giving the Town an Executory interest in the property.

TOWN HOUSE:

Bob Streeter, Nancy Searce and Susan Nickerson were present to discuss the Meals on Wheels program which is still currently being held at Runnells Hall. Bob stated he thought the Board said ALL programs could come back to the Town House and yet the Meals on Wheels is still at Runnells Hall, Nancy stated they had taken an informal vote at one of their meals and a majority would like to come back to the Town House. Selectman Roberts stated the Board supports the program 100% and that for some of these people it is their only chance to get out. However, we already know of three Mondays that will be an issue as the room will be used by the Board during the day. Kim Trammell stated she does not agree with what the Selectmen are doing in regards to the Town Offices and moving the meetings to the Town House. She is upset she was not asked about the use of space. Discussion was returned to the Meals on Wheels program where Kate Thompson, Sharon Nothnagle, Susan Nickerson and others commented and discussed with the Board the attendance, the locations, the days, etc. It was then decided that at this time the Meals on Wheels will continue at Runnells Hall for the remainder of 2014, and then they can come back to the Town House beginning 2015 with the understanding that the Town Boards and Committees still take precedence.

TC/TX:

Kim Trammell stated she also wanted to mention to the Board that she will be changing the sign used at the Town House at election time to make it bigger regarding "Voting at the School", and put a sign at the school directing people to the gymnasium door.

She then returned to the Town Office subject and mentioned that she would like to add shelving and a closet to her office and that space needs to be provided for her records. The Board informed her she should obtain estimates for what it is she is looking to have done to her office.

CABLE:

Selectman Gray wanted to discuss the Time Warner contract with the other Board members and mentioned that he was reviewing the contract and the option of increasing the franchise fees. Ms. Pearce informed him that this would increase the user's fees and the Board decided against looking into this change.

PHONES:

The Board discussed the need to provide the Transfer Station manager a town phone since he will need to be called for plowing. Discussion was held on the current number of town phones vs. the number being used. The Town Administrator will give him her town phone to use at this time. The Board will hold a future discussion on the wireless phones.

WAGE & CLASS:

The Board was informed that the LGC 2014 Data is now available but only in a particular format. The Town Administrator will work on providing this data to the Salary and Benefits Committee on Monday.

ADMINISTRATION:

The Board approved and signed the following items:

- An intent to cut for Tax map 407 Lot 61
- A timber tax levy in the amount of \$52.87
- A timber tax levy in the amount of \$2,517.93
- A Land Use Change Tax in the amount of \$2,560.00
- A commitment letter to LRPC regarding HHWD

Motion made by Selectman Hidden to approve & sign the accounts payable manifest in the amount of \$297,521.83 Motion was seconded by Selectman Gray and passed unanimously.

Motion made by Selectman Hidden to approve & sign the accounts payable check register in the amount of \$297,521.83. Motion was seconded by Selectman Gray and passed unanimously.

Motion made by Selectman Hidden to approve & sign a payroll manifest in the amount of \$19,019.57 with authorization for a transfer in the amount of \$12,060.98 for direct deposit (included in this amount), and an additional transfer of \$ 6,035.29 to be transferred for the Federal tax deposit (not included in the amount above). Motion was seconded by Selectman Gray and passed unanimously.

Motion made by Selectman Hidden to approve and sign the minutes of October 9, 2014. Motion was seconded by Selectman Gray and passed unanimously.

Motion made by Selectman Hidden to approve and sign the Non-public minutes of October 9, 2014. Motion seconded by Selectman Gray and passed unanimously.

The Board was reminded of the following meetings:

Nov. 5th 6 p.m. in Ctr Ossipee regarding Ambulance Contract
 Oct 27th 7 a.m. Town House for evaluations
 Dec 1, 8, and possibly 15th for Budget Work sessions.

The Board agreed to have Selectman Hidden ask the Town Clerk/Tax Collector for the evaluations of her assistant and Deputy for Mondays review and that they will meet with her on 11/6/14.

ADJOURNMENT:

Motion made by Selectman Hidden to adjourn at 7:18 p.m. Motion was seconded by Selectman Gray and passed unanimously.

Respectfully Submitted,

Cassandra M. Pearce
 Town Administrator

Approved by Board of Selectmen

James S. Hidden

Stephen G. Gray

John E. Roberts