

TOWN OF TAMWORTH
BOARD OF SELECTMEN
84 MAIN STREET
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5:00 pm Ricker's Junk Yard
5:45 pm Non Public per RSA 91A: II (a)
Selectmen's Meeting
Town Office

Thursday June 15, 2017

MINUTES

At 5:00pm, Chairman Hidden, Selectmen Gray and Poirier met at Ricker's Auto Salvage for a sight visit to new the junkyard permit. Chairman Hidden recessed the meeting at 5:25 to move to the town office.

Present: Chairman Hidden, Selectmen Gray and Poirier, Transfer Supervisor Glenn Johnson, Recreation Director Parker Roberts, Library Director Mary Cronin, EDC Chairman Pat Farley, Sergeant Cooper, Sheriff Richardi, Town Administrator McWhirter, Videographer from Governmentoversite.com and 9 members of the public.

- I. CALL TO ORDER: At 5:45pm, Chairman Hidden called the meeting to order.
- II. NON PUBLIC PER RSA 91– A:3 II (c)
 - Motion made by Chairman Hidden at 5:45 pm to enter into a non-public session under RSA 91 A: 3 II (c). Motion seconded by Selectman Gray and passed by roll call vote. Hidden Y, Gray Y & Poirier Y.
 - Motion made by Chairman Hidden to adjourn the non public session and to recess the regular session until 6:00pm. Motion seconded by Selectman Gray and passed unanimously.
- III. Chairman Hidden reopened the meeting at 6:01pm. He shared that earlier the board was at Ricker's Auto Salvage for the annual visit. Chairman Hidden made a motion to approve and sign Ricker's Auto Salvage 2017 Junkyard permit. The motion was seconded by Selectman Gray and passed unanimously.
- IV. DEPARTMENTS & COMMITTEES:
 - Transfer Station:

Supervisor Glenn Johnson reported that the painting of the building will be completed by next week. 2 of the new containers are being delivered Friday.
 - Recreation Department:

Director Roberts is happy to announce the recreation department has a Face book page. Girls softball grades 4-6 coached by Mark Anthony won the Carroll County Championship. Summer programs are set, signups are being held again on June 21 and 22, from 5-7:30 at the Brett School. July 4th festivities are being planned. The ball fields are in great shape. Mr. Roberts will create a punch list that would direct groups using the Town House to open/close the building so Parker doesn't have to do it.
 - Economic Development:

Chairman Farley announced the 2nd Annual Street Fair is being held on August 5th, she has requested the office staff participate again this year. LRPC's annual meeting is June 26th in Wolfeboro. At the LRPC meeting, Mrs. Farley shared that some area towns are researching how to create a solar energy areas.

- Administration:

After some discussion the board decided to ask Road Agent Roberts to remove the poles that were placed by the bridge during the 250th Celebration. They will also ask him to remove a tree in Remick Park. Administrator McWhirter will negotiate a higher interest rate with MVSb. Auditor Colby has finished his field work. He will be reporting capital assets differently than in the past.

V. APPOINTMENTS:

- Library Director Mary Cronin stated that the Libraries Trustees voted to have the Board of Selectmen sign the contract with RDT Roofing. The references have been verified. Chairman Hidden made a motion to sign the contract for \$73,700. The motion was seconded by Selectman Gray and passed unanimously.
- Carroll County Sheriff Richardi thanked the committee for their hard work on the report and thanked the board for allowing him the opportunity to oversee the Police Department. He reminded the Board that they are still in charge. Sheriff Richardi will meet with Sergeant Cooper to review day to day operations, set schedules and assist in writing a job description for a Chief of Police. Sheriff Richardi will also assist in forming a hiring committee and help with the interview process. There was a brief discussion regarding confidentiality during the interview process for a new chief. He stated that the work he will be doing will be a couple of hours a week and there will be no cost to the town for this service. If a special detail or designated patrol is needed then that could result in a cost. The Sheriff's Department will begin to provide oversight on June 19th and a non public session under RSA 91-A: 3 (a) will be held on June 22nd. After a brief discussion with the Sheriff regarding the amount of commuter miles the police cruiser is driven. Selectman Poirier made a motion to not allow Sergeant Cooper to take the vehicle to Wolfeboro. Motion was seconded by Selectman Gray and after some discussion the motion was withdrawn. Chairman Hidden made a motion effective June 29, 2017 all police vehicles will be left at the Police Station after each officer's shift. The motion was seconded by Selectman Gray and passed (2-1).

VI. NEW BUSINESS:

- The discussion regarding the Fire Department and the Rescue Squad was postponed while waiting for more information from Town Counsel.

VII. SIGNATURE FILE:

- Chairman Hidden made a motion to approve and sign the Selectmen's Minutes for June 1 and June 5, 2017. Motion was seconded by Selectmen Gray and passed unanimously.
- Chairman Hidden made a motion to approve and sign 5 sets of the Selectmen's Non Public Minutes for June 1, 2017. Motion was seconded by Selectmen Gray and passed unanimously. Selectmen Gray made a motion to redact personal information from non-public minutes of June 1, 2017 if requested in response to any Right to know request. The motion was seconded Chairman Hidden and passed unanimously.
- Chairman Hidden made a motion to approve and sign the A/P Manifest and Check Register dated June 22, 2017 in the amount of \$286,706.89. The motion was seconded by Selectmen Gray and passed unanimously.
- Chairman Hidden made a motion to approve and sign the Payroll Manifest dated June 22, 2017 in the amount of \$29,683.68. The motion was seconded by Selectman Gray and passed unanimously.
- Chairman Hidden made a motion to accept the terms of the Pre-Disaster Mitigation Program as presented in the amount of \$6,000.00 to update the community's Local Hazard Mitigation Plan. The Board acknowledges that the total cost is \$8,000.00, which the town is responsible to \$2,000.00. The motion was seconded by Selectman Gray and passed unanimously.
- Chairman Hidden made a motion to sign the 2017 Municipal Warrant for Unlicensed Dogs. The motion was seconded by Selectman Gray and passed unanimously.

- Chairman Hidden made a motion to accept the recommendation from the Assessor to approve abatement for 420-051 and 215-001. The motion was seconded by Selectman Gray and passed unanimously.
- Chairman Hidden made a motion to approve and sign Land Use Change Tax Warrants for 415-015, 202-31.1 and 218-119. The motion was seconded by Selectman Gray and passed unanimously.
- The Board agreed to approve and sign the following items:
 - Letter to Carroll County Commissioners
 - Intent to Cut – 410-3 & 4
 - (2) Raffle Applications for Arts Council of Tamworth

VIII. SELECTMEN'S UPDATE:

- Selectmen Gray attended a meeting with LRPC and surrounding towns regarding potential savings on electrical services. LRPC will put out bids in September.
- Chairman Hidden attended the meeting with the Fire Wards and the Municipal Safety Building Committee meetings, they are still making progress. The next MSBC meeting will be July 10th

IX. OLD BUSINESS:

- The board discussed items to be included in the Capital Improvement Program. Administrator McWhirter will get pricing for GIS mapping to be included in the program. The board discussed reinstating the performance evaluation system for employees. The board will discuss with department heads in September.
- Irene's Way – meeting June 28th @ 3pm
- Sandwich Perambulation – no change
- Tamworth Road –tentative meeting on June 28th

X. PUBLIC COMMENT:

- Becky Mason suggests the board should use a confidentiality statement for town volunteers and/or for members of any hiring committee. She also suggests that non public minutes be approved in non public if there is a concern regarding personal information in the minutes. Once in public, state the dates for the meetings that were approved. Mrs. Mason is concerned that the County Commissioners still want Tamworth to pay for the administrative oversight being conduct by the Sheriff's office.

- XI. ADJOURNMENT: At 7:55pm, Chairman Hidden made a motion to adjourn the meeting. The motion was seconded by Selectmen Gray and passed unanimously.

Respectfully submitted,

Darlene McWhirter
Town Administrator

Approved by the Board of Selectmen

James S. Hidden

Steven G. Gray

Daniel J. Poirier