

**Town of Tamworth
Board of Selectmen's Meeting
September 25, 2014**

Town House

BOARD MEMBERS

PRESENT: Jim Hidden, Steve Gray & John Roberts

OTHERS

PRESENT: Town Administrator Cassandra Pearce, Herb Brown from Laconia Electric, Dennis Quinn, and William Batchelder.

TOWN HOUSE:

3:00 the Board met with a few individuals to discuss the Town House concerns regarding the lighting and sound issues. Mr. Brown will send down a light fixture to try, recommendations were made to add braided rugs, and wall quilts to help with the acoustics. Suggest trying drapes rather than just curtains to windows. Internet access was then discussed and Dennis will address his Board and let the Town know about cost.

**MEETINGS/
SCHEDULE:**

The Board discussed scheduling for upcoming meetings:

10/1/14	5:30 p.m.	Town Office Petitions
10/27/14	7 a.m.	Evaluations
11/5/14	6 p.m.	Ossipee Town Hall
12/1/14	7 a.m.	Budget Meeting
12/8/14	7 a.m.	Budget Meeting

4:00 p.m.

**OTHERS
PRESENT:**

Police Chief Dan Poirier, Transfer Station Manager Glenn Johnson, Emergency Management Director Dana Littlefield, Mariette Ross, Bruno Siniscalchi, Pat Farley, Ruth Timchak, Dana Bonica, Chris Conrod, George Plender, Larry Nickerson, David Little, Nathaniel Winthrop, and Tom Howard.

**DEPARTMENT
HEADS:**

Police Chief Dan Poirier stated all was good, the Board did ask about the recent run through town and if a detail is charged. Dan informed the Board they do charge for the detail as do most of the Towns.

Transfer Station Manager Glenn Johnson advised the Board that he attempted to obtain additional pricing for the addition to the Transfer Station. Two vendors he approached do not have the insurance the Town requires, two did not reply, and two he received quotes for that

will still put him over budget this year. The Board agreed that at this time the building should be closed in for the winter and completion will be done next year with funds being requested from 2015.

Bruno Siniscalchi stated the 250th committee is meeting again this evening.

Pat Farley gave a brief update on the Economic Development Commission and reminded all that the Agricultural Business Event will be here at the Town House on 11/1/14.

**COOK MEMORIAL
LIBRARY:**

George Plender and Larry Nickerson were in to address the Board about current building deficiencies with the Library. The roof is currently leaking and it appears there is a portion of the attic that was not insulated. Discussion was held on where funds would come from if work was done in 2014, and the fact that the attic hasn't been insulated for some time. It was a consensus of the Board that the Trustee's should get prices and budget for the repairs in their 2015 budget.

**EMERGENCY
MANAGEMENT:**

Emergency Management Director Dana Littlefield presented the 2014 Emergency Operations Plan to the Board of Selectmen. Motion made by Selectman Hidden to adopt the EOP of 2014 as presented. Motion seconded by Selectman Gray and passed unanimously. The Board then signed all the required documents, and thanked Dana for all his work on the project. They also recognized the work of the Fire Chief Richard Colcord.

Dana also discussed a new grant application he would like to submit for a homeland security grant. The Board approved the submission and Chairman Hidden signed off on the Grant Application.

**CONSERVATION
EASEMENT:**

Chris Conrod was in attendance on behalf of the Conservation Commission to update the Board on the Thompson Easement. Lakes Region Conservation Trust (LRCT) has suggested a few changes to the Easement and it has again been sent to the Town Attorney for review. It is an easement that would give the Town executory interest. Nathaniel Winthrop (new owner of the property) was present and stated he is in favor of the easement and plans on doing a great deal of farming here. Tom Howard from LRCT stated they are in hopes to close on this prior to the Board's next meeting and was looking for approval this evening. The Board stated they could not officially approve it prior to Town Counsels final review but would hold a special meeting if needed once his review was complete.

CIP:

David Little was in attendance on behalf of the Capital Improvement Committee to present the final Capital Improvements Plan (CIP) for

2015-2020 to the Board. Mr. Little stated this is the 5th annual update and they would like to thank all the Department Heads, Boards, and others involved with making this possible. He discussed the possible changes that can occur with RSA 32:7-a, the replacement of storage containers at the transfer station, and road reconstruction. Motion made by Selectman Hidden to accept the CIP as presented by the CIP Committee for the 2015-2020 years. Motion seconded by Selectman Gray and passed unanimously.

**SELECTMEN
UPDATES:**

Selectman Roberts stated he attended the following meetings:

- The Cemetery Trustee's public hearing on the Rules and Regulations for Cemeteries where they voted to adopt them;
- The Planning Board meeting where they approved a BLA and the 2015 budget request;
- The Joint Loss Management Committee, next meeting is in December.

Selectmen Gray stated he attended the following:

- The CVSP substantial site walk
- The CIP meetings
- The Cook Library meetings where they discussed the position opening and the building repairs

Selectman Hidden stated he attended the following:

- The Rescue Squad meeting
- The Final LEOP meeting

**PUBLIC
COMMENT:**

None

ADMINISTRATION:

The Board approved and signed the following items:

- A driveway permit for Map 415 Lot 65
- A Certificate for Substantial Completion for the CVSP
- An intent to cut for Map 204 lot 001-1
- An intent to cut for Map 413 lot 018.1 & Map 412 Lot 37
- An intent to cut for Map 406 lot 58 & Map 406 lot 57
- Veterans Credits for the following properties:

➤ 214-013-000	➤ 216-023-000
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Motion made by Selectman Hidden to approve & sign the accounts payable manifest in the amount of \$147,204.80 Motion was seconded by Selectman Gray and passed unanimously.

Motion made by Selectman Hidden to approve & sign the accounts payable check register in the amount of \$147,204.80. Motion was seconded by Selectman Gray and passed unanimously.

Motion made by Selectman Hidden to approve & sign the accounts payable manifest in the amount of \$242,014.75 Motion was seconded by Selectman Gray and passed unanimously.

Motion made by Selectman Hidden to approve & sign the accounts payable check register in the amount of \$242,014.75. Motion was seconded by Selectman Gray and passed unanimously.

Motion made by Selectman Hidden to approve & sign a payroll manifest in the amount of \$19,254.03 with authorization for a transfer in the amount of \$ 12,719.72 for direct deposit (included in this amount), and an additional transfer of \$ 6,432.11 to be transferred for the Federal tax deposit (not included in the amount above). Motion was seconded by Selectman Gray and passed unanimously.

Motion made by Selectman Hidden to approve and sign the minutes of September 11, 2014. Motion was seconded by Selectman Gray and passed unanimously.

Motion made by Selectman Hidden to approve and sign the Non-public minutes of September 11, 2014. Motion seconded by Selectman Gray and passed unanimously.

Mrs. Pearce informed the Board that she had contacted two vendors regarding the Welcome to Tamworth signs and both were concerned with the condition and would actually recommend replacing rather than repairing. One vendor had given a price for both; the other had offered to give a price to replace if we were interested. The Board requested we obtain the quote from the second vendor to compare and discuss at the next meeting.

The Board received a letter with copies of the RSA's from Ms. White regarding a neighbor's property and her concerns with it. The Board will review the letter and the RSA's for discussion at the next meeting.

Received and discussed a letter from LRPC requesting a member to serve on the sub-committee for the Scenic Byways. The Board will consider for next meeting.

Discussed a request from GMCG (Green Mountain Conservation Group) looking to use the Town House on 12/4/14 both upstairs and downstairs. Request will need to be denied due to a conflict with the schedule as there is already a Town entity meeting that evening.

**WELFARE
GUIDELINES:**

Welfare Director Mariette Ross presented the Board with an updated “Appendix A” of the Welfare Guidelines which is the allowable levels of assistance payments for the Board to review and adopt if they approve the increases. The Board briefly discussed the amounts, the current economy, and the last time this was done. Motion made by Selectman Hidden to accept and update Appendix A as presented (copy attached to the minutes) by the Welfare Director. Motion seconded by Selectman Gray and passed unanimously.

**NON PUBLIC
SESSION:**

At 5:52 pm, Chairman Hidden made a motion to enter into non-public session per RSA 91 A: 3 II (c). Motion Seconded by Selectmen Gray and passed unanimously.

Motion was made by Chairman Hidden to exit non-public session at 6:02 pm. Motion seconded by Selectman Gray and passes unanimously.

The Board discussed a welfare issue with the welfare director. No decisions were made.

ADJOURNMENT:

Motion made by Selectman Hidden to adjourn at 6:04 p.m. Motion seconded by Selectman Gray and passed unanimously.

Respectfully Submitted,

Cassandra M. Pearce
Town Administrator

Approved by Board of Selectmen

James S. Hidden

Stephen G. Gray

John E. Roberts