

**Town of Tamworth
Board of Selectmen's Meeting
April 10, 2014
Town Office**

BOARD MEMBERS

PRESENT: James Hidden, Steve Gray & John Roberts

OTHERS

PRESENT: Blandine Shallow from MRI, Melanie Streeter Secretary/Assessing Clerk, Police Chief Dan Poirier, Road Agent Richard Roberts, Chris Baker, Fire Chief Richard Colcord, H. Parker Roberts, Bruno Siniscalchi, Ruth Timchak, Pat Farley, John Gotchen, Sam Martin, Tax Collector/Town Clerk Kim Trammell, Rick Alpers from Primex, Dana Littlefield, Peg Loughran, David Giampietro

Chairman Hidden called the meeting to order at 4:03.

DEPARTMENT HEADS:

Road Agent Richard Roberts felt the roads were in good shape, No problems to report.

Recreation Director Parker Roberts reported he had received a few questions about the Town House. He asked if the public could still rent the downstairs. Chairman Hidden stated the Board of Selectmen would be holding their first meeting there on June 5th. The downstairs is no longer available for rental by outside groups.

Fire Chief Richard Colcord stated he made the Board aware that he was having delivery issues with Fred Fuller Oil. The Board stated that they will be requesting bids from various oil companies for the Fall/Winter season and due to these issues with Fred Fuller their company would not be an option. Chairman Hidden asked Chief Colcord if he would like to be on the ambulance committee and his reply was yes.

Chief Poirier handed out the police log for March 2014. He stated the new generator will be hooked up next Tuesday, April 15th.

Emergency Management Director Dana Littlefield reported on the EMPG grant agreement for the Emergency Shelter Supply Trailer Project. The approved grant is for a 16 X 80 trailer. Lettering is included. The grant is also paying for the shelving. Dana anticipates it will take two months to get the trailer. Motion was made by Chairman Hidden to approve, sign and accept the terms as presented for a grant agreement with the NH Dept. of Safety Homeland Security and Emergency Management in the amount of \$3997.00 which is 50% of the total project (\$7994.00) as the Town will match the 50% (\$3997.00) for an Emergency Shelter Supply Trailer. Motion seconded by Selectman Roberts and passed unanimously

Kim Trammell said she had provided additional information and asked if the Selectmen had made a decision regarding the amendment that was passed at Town Meeting to increase the salary of the Town Clerk/Tax Collector. Selectman Gray raised two questions. First, can an elected person's salary be raised during their term and second, are some of the benefits mandatory per State law but there are other benefits provided in relation to personnel policy. Kim replied there are different options and it varies from town to town. Some clerks have their own warrant article because the town's personnel policy does not apply to them and they still want the protection of receiving the benefits that other employees have. Kim stated she is willing to include pay benefits under a separate warrant article. Selectman Gray then asked if she had a right to do that. Kim added that she had finished the Town Meeting minutes and submitted them to Michelle Clarke at the Department of Revenue Administration. She made Michelle aware of the situation. They will review the minutes and ascertain the appropriations are in line with what was voted at Town Meeting. This will be followed up with a telephone call and if necessary with a letter. Kim stated she is willing to work with the Board of Selectmen and consider various options that are available.

Selectman Roberts indicated he was surprised Kim did not have his email address. He said he believed that she intentionally did not send it to him. She had put a hard copy of the information in the Selectmen's box. Selectman Roberts indicated she had used his email address on the MS-11. Kim replied she didn't think that was his current email address.

Selectman Roberts then asked the other Selectmen if they thought Kim was entitled to benefits, health insurance, personal time, and cola. Chairman Hidden replied yes. Selectman Gray replied yes, some of them.

Selectman Roberts asked if the other Selectmen thought Kim was an employee of the town. Chairman Hidden replied yes, in certain aspects. He explained regardless of whether the Selectmen agree with the \$2,368 addition, the article was unchanged except to increase her salary and the allowance for insurance.

Selectman Roberts then asked if the other Selectmen felt page 13 which Kim submitted to the Board is part of Warrant Article #2 that was passed. He didn't believe that page 13 was part of the warrant. Kim agreed it was not part of the warrant, it was the budget. She said this is the page she supplied to the Staff Attorney so the Attorney could see the lines were in the budget and the amendments that were made.

Chairman Hidden made the motion to approve the 2% COLA which was built into the original warrant article for the Town Clerk/Tax Collector. Selectman Gray seconded the motion. The motion passed 2-1.

Chairman Hidden made the motion to honor the additional \$2,368 for the Town Clerk/Tax Collector that was passed at town meeting. Selectman Gray seconded the motion. The motion passed 2-1.

Richard Roberts said the Selectmen had decided on a 2% increase across the board and felt it was not fair to have someone ask for more money. He said this would be setting precedence.

SELECTMEN UPDATES:

Chairman Hidden: Attended a Care Plus meeting along with Selectman Gray and Roberts in Freedom three weeks ago. The ambulance contract expires in 1 ½ years. He attended the Lakes Regional Planning Commission meeting at Tri-County CAP. The Lakes Region Master Plan was reviewed. He also attended the Fire Wards meeting and a Rescue meeting.

Selectman Roberts: Attended the Joint Loss Management Committee. There are no new injuries to report. He also attended the work session for the Planning Board where they have set May 14th to review the master plan along with the scenic road ordinance, and June 11th to review the groundwater ordinance.

Selectman Gray: Attended the Lakes Region Planning Commission meeting

PRIMEX: Rick Alpers from Primex was present to address the Board regarding a proposal for the Town's Property & Liability Insurance. He shared the current rates and the benefits of having them as the Town insurer.

Public Comment: Pat Farley gave the Board a job description that is for the Executive Director in the Tamworth Teen Leadership, so it can be sent to the insurance company.

Peg Loughran questioned the Town House rental over the winter months.

John Gotjen again requested copies of the revised plans for the Chocorua Project.

Jim Hidden stated there will be a Public Hearing for the Butler Bridge Project on April 22.

ADMINISTRATION: **The Board approved and signed the following items:**

- Application/Permit for a Raffle
- An Intent to Cut for Tax Map 421, Lot 1, 2, & 5
- An Intent to Cut for Tax Map 420, Lot 10
- An Intent to Excavate for Tax Map 210, Lot 003
- A Yield Tax Levy in the amount of \$200.50

- A Yield Tax Levy in the amount of \$2900.18
- A letter to the State of NH Liquor Commission regarding the sale of alcohol for Sap House Meadery

Motion made by Chairman Hidden to approve and sign the minutes of March 27, 2014. Motion was seconded by Selectman Gray and passed unanimously.

Motion made by Chairman Hidden to approve & sign the non-public minutes of March 27, 2014. Motion was seconded by Selectman Gray and passed unanimously.

Motion made by Chairman Hidden to approve & sign the accounts payable manifest in the amount of \$254,528.58. Motion was seconded by Selectman Gray and passed unanimously.

Motion made by Chairman Hidden to approve and sign the accounts payable check register in the amount of \$254,528.58. Motion was seconded by Selectman Gray and passed unanimously.

Motion made by Chairman Hidden to approve & sign the accounts payable check manifest in the amount of \$18,062.06 with authorization for a transfer in the amount of \$10,787.47 for direct deposit (included in this amount, and additional transfer of \$5,878.40 to be transferred for the Federal tax deposit (not included in the amount above). Motion was seconded by Selectman Gray and passed unanimously.

The Board was made aware that one of the inside entry door latch was broken and the Board discussed having a locksmith replace some of the locks in the building. It was suggested to call Mike's Lock & Key.

The Board was made aware of a roof leak in the Town Administrator's office. It was suggested to call AM Builders to repair the roof.

The Board was made aware that some of the computers in the Tax Collector/Town Clear office, Treasurer's office and Town Administrators office were in need of upgrades due to security issues. It was suggested to call Freedom Computer and ask that these upgrades be done.

NON-PUBLIC:

Motion made by Chairman Hidden to enter into non-public session at 6:15 p.m. under RSA 91A:3II (a)(b)&(c). Motion seconded by Selectman Gray and passed unanimously.

Motion made by Chairman Hidden to exit non-public at 6:15 pm. Motion seconded by Selectman Gray and passed unanimously.

ADJOURNMENT: Motion made by Chairman Hidden to adjourn at 7:40 pm.. Motion seconded by Selectman Gray and passed unanimously.

Respectfully Submitted,

Blandine Shallow, MRI
Melanie Streeter, Secretary/Assessing Clerk

Approved by Board of Selectmen

James S. Hidden, Chairman

Stephen G. Gray

John E. Roberts