

**Town of Tamworth
Board of Selectmen's Meeting
March 27, 2014
Town Office**

BOARD MEMBERS

PRESENT: James Hidden, Steve Gray & John Roberts

3 PM MEETING

OTHERS

PRESENT: Town Administrator Cassandra Pearce, and Don Jutton from MRI (Municipal Resources Inc).

Chairman Hidden called the meeting to order at 3:00.

The Board met with Mr. Jutton to discuss a proposal for services for Administrative Services. The Board discussed the needs of the Town, and the availability of the MRI staff. Mr. Jutton explained options available, background of the Company and the staff and resources available to the Town. The Board agreed to have MRI come in and assist the town during the absence of the current Town Administrator for a period yet to be determined.

Kim Trammell was in to inform the Board that her assistant has obtained a fulltime job. Mrs. Trammell will be keeping her on as an assistant in case she is available since she is trained. The Board is in agreement.

ADMINISTRATION: The Board approved and signed the following items:

- A letter to the State of NH Liquor Commission regarding the sale of Alcohol for Prodigal Brewing Company.
- An appointment form for James Hidden to the LRPC.
- An abatement for Tax Map 415-090-027 in the amount of \$397.41
- An Intent to Excavate for Tax Map 413-013-000
- An Intent to Excavate for Tax Map 413-014-000
- An Intent to Excavate for Tax Map 413-015-000
- An Intent to Excavate for Tax Map 206-040-000
- An Intent to Excavate for Tax Map 206-040-000
- Petition Pole License for PSNH for Washington Hill Road
- The MS-232 (Report of Appropriations Actually Voted)

Motion made by Selectman Hidden to approve and sign the minutes of March 13, 2014. Motion was seconded by Selectman Roberts and passed unanimously.

Motion made by Selectman Hidden to approve and sign the minutes of March 21, 2014. Motion was seconded by Selectman Roberts and passed unanimously.

Motion made by Selectman Hidden to approve and sign the non-public minutes of March 21, 2014. Motion was seconded by Selectman Roberts and passed unanimously.

Motion made by Selectman Hidden to approve & sign the accounts payable manifest in the amount of \$288,794.16. Motion was seconded by Selectman Gray and passed unanimously.

Motion made by Selectman Hidden to approve & sign the accounts payable check register in the amount of \$288,794.16. Motion was seconded by Selectman Gray and passed unanimously.

HEB Engineers has scheduled the preconstruction meeting for CVSP for April 9th at 10 a.m. and is proposed to be held at Runnells Hall.

The Board was given a "Project" list for 2014 to review for discussion for the next meeting.

Board is ok with setting up a special fund for the 250th.

4 PM MEETING

OTHERS PRESENT:

Town Administrator Cassandra Pearce, Secretary/Assessing Clerk Melanie Streeter, Police Chief Dan Poirier, Road Agent Richard Roberts, Bruno Siniscalchi, John Gotjen, Rosalind Gray, Ruth Timchack and Doug Barron.

DEPARTMENT HEADS:

Road Agent Richard Roberts: is in the process of obtaining prices for the F550, they are working on pushing roads back. Everything is going well.

Chief Poirier has nothing to report and is wondering if Board is given any thought to what was discussed at town meeting for pay. Selectman Gray discussed comparables and has pulled a few positions for the members to review. Selectman Roberts asked Chief Poirier if he knew what the intentions of Mr. Giampietro were. Chief Poirier said no. Selectman Roberts stated it was discussed what the Board set at budget time was 2% COLA and that's what the board agreed to stay with at that time. He stated again, as a Board they agreed what was set is what they agreed to. Kim Trammell stated that she is an elected official and would receive her increase. She feels the personnel policy does not apply to her as she is not an employee and is not under the direction of the Board of Selectmen. Selectman Roberts asked if she receives the Town benefits. She stated she is receiving Town benefits and she will look into this as she feels since they are in her budget she should receive them. She feels she deserves the \$2000.00 that was approved at town meeting. Selectman Hidden stated Kim as an elected official is hired and fired by the town's people. He

understands the Selectmen worked hard on the budget, but feels the voice of the people has spoken. Selectman Gray distributed comparable sheets for some positions for discussion and gave some explanation on them. Discussion pursued on a wage and classification study needing to be done so that all Town employees are treated fairly and so that the Town is paying on an even scale whether it is in the 50% tile or somewhere around there at least all employees would be in the same range. After the discussion for the need of the study being done, Chief Poirier stated he is willing to hold his department at the 2% so the Board can use the increase given to his department at Town Meeting towards a wage and class study to make the increases fair and across the board.

Pistol Permits: Selectman Gray feels there was just a failure to communicate. The Chief is doing background checks, and there is no longer an issue, background checks will be done on new and renewals.

**PUBLIC
COMMENT:**

John Gotjen requested copies of the revised plans for Chocorua Project; he feels they should be available to the public. He was informed that they are available to the public here at the Town Office. Asked about the date for start of the project and was informed of the preconstruction meeting of 4/9/14.

**SELECTMEN
UPDATES:**

Selectman Gray stated he had been to the presentation at the Cook Memorial Library given by Jeff Burke. He also “attended” a webinar on conflicts of interest.

Selectman Roberts attended the planning board meeting where they continued the Public Hearing for PSNH/Mautone for tree trimming; they approved a BLA for Ambrose pending a bond, which may need to be reviewed, a BLA for Thompson; a BLA for Ruggiero & Lang and a lot line adjustment for Dolan. They also appointed Steve Gray as Chairman of the CIP Committee.

Selectman Hidden stated he had attended the Grace Field Enhancement Committee which has been established to pursue the Warrant Article from 2013 in regards to the naming of the ball fields on Durrell Road the “Roy Grace Memorial Park”. They discussed an updated score board. They will be meeting again in April.

ADMINISTRATION:

Motion was made by Selectman Hidden to issue a 2% COLA across the board for the town employees excluding the Town Clerk/Tax Collector who’s salary will be decided at the next meeting. Seconded by Selectman Gray and passed unanimously.

NON-PUBLIC:

Motion made by Selectman Hidden to enter into non-public session at 5:40 p.m. under RSA 91A:3II (c). Motion seconded by Selectman Roberts and passed unanimously.

Motion made by Selectman Hidden to exit non-public at 6:23 p.m.
Motion seconded by Selectman Roberts and passed unanimously.

RECESS:

Motion made by Selectman Hidden to recess the meeting 6:24 p.m. and to continue the Meeting at the Hall in Freedom. Motion seconded by Selectman Roberts and passed unanimously.

AMBULANCE:

The meeting reconvened at 7:04 p.m. in Freedom where the Board met with CarePlus, the Towns of Freedom, Madison, Effingham, Ossipee, and Eaton to discuss Regional Ambulance Services. CarePlus did a PowerPoint presentation and then held discussion with the Towns. All six towns were in agreement with setting up a committee to research the option further.

ADJOURNMENT:

Motion made by Selectman Hidden to adjourn at 8:04 p.m. Motion seconded by Selectman Roberts and passed unanimously.

Respectfully Submitted,
Cassandra M Pearce

Approved by Board of Selectmen

James S. Hidden

Stephen G. Gray

John E. Roberts