

**Town of Tamworth  
Board of Selectmen's Meeting  
January 30, 2014  
Town Office**

**BOARD MEMBERS**

**PRESENT:**

John Roberts, James Hidden & Steve Gray

**OTHERS**

**PRESENT:**

Town Administrator Cassandra Pearce, Pat & Dave Farley, Rosalind Gray, Josh McAlister, Bruno Siniscalchi, John Gotjen, & Kate Thompson.

Chairman Roberts called the meeting to order at 4:01 p.m.

**DEPARTMENT  
HEADS:**

Chief Poirier stated he had nothing to report everything was going well.

Pat Farley delivered a message that small towns should be taking advantage of State contracts such as supplies, oil, bulk purchasing items. She invited the Selectmen to the School Board meeting of 2/6/14 as they will be discussing the Teen Leadership program.

**SELECTMEN  
UPDATES:**

Selectman Hidden stated he attended the Planning Board meeting on January 22 where they approved a Boundary Line adjustment for Map 203 Lots 28 & 36, and scheduled a public hearing for 2/26/14 for PSNH to do cutting on Hollow Hill Road. He also attended the Primary Election.

Selectmen Gray stated he also attended the Primary Election and the Safety Meeting.

He then mentioned people getting older and John & Jim were both wished Happy Birthday from all.

Selectman Roberts state he too had attended the Primary, and the Safety Meeting. He also asked the Board about the street light out front as PSNH had asked him if the Board wanted to update it as it was going to cost additional funds per year or they could leave it off entirely. The Board will check it out over the next few weeks and see if there is a big difference with it being out. He stated that they will be doing a change over to a new pole and the fact that the office will be out of power from 9-12 when this takes place. They will schedule it for a Monday.

**CHOCORUA VILLAGE  
PROJECT:**

Josh McAllister from HEB Engineers was present to address the bids for Phase II. He gave a copy of all the bids to the Town. The Bids were publically opened on 1/17/14 at 2 p.m. at the offices of HEB Engineers.

Bids received were as follows:

Contractor	Base Bid	Alternate 1	Alternate 2
Sargent Corporation	\$884,275.50	\$8,800.00	\$14,680.00
G.W. Brooks & Son, Inc.	\$673,288.25	\$2,335.00	\$15,350.00
Alvin J. Coleman & Son, Inc.	\$850,587.75	\$7,550.00	\$45,800.00
L.A. Drew, Inc.	\$680,264.00	\$3,050.00	\$18,480.00

Josh explained to the Board that after the bids were opened and publically announced HEB then takes the bid packages and reviews them for completeness and reviews the bid sheets for accurateness. Unfortunately, the apparent low bidder, G.W. Brooks did not have a complete package and therefore HEB is recommending that the Town award the bid to LA Drew. Josh has already discussed the issue with the William Rose at the State and he agreed that G.W. Brooks would be a disqualified bidder.

Motion made by Selectman Roberts to award Phase II of the Chocorua Village Project to LA Drew of North Conway the Base Bid in the amount of \$680,264.00. Motion was seconded by Selectman Hidden and passed unanimously.

Josh informed the Selectmen that the next step was to send a written request to the State with the bid table requesting the approval to award the bid to LA Drew.

Selectman Roberts mentioned office space that may be available to rent if the company is interested they should contact the owner, he knows the last firm was set up in that building so they were on site. He also stated that he wanted it to be clear that everything should go thru the proper channels and that any requests, comments or concerns from the public should come thru the Board of Selectmen and any construction issues brought to Josh's attention from the onsite engineer should be brought to the Board.

## **HISTORICAL SOCIETY:**

Kate Thompson was present to respond to the Board regarding the offer of \$200.00 budget for the 250<sup>th</sup> celebration planning for the Town. Although they are excited about being involved the Historical Society does not want to be on the spot for the entire whole project and feels the Selectmen should put a committee together to oversee the celebration.

Bruno Siniscalchi expressed his concern again that he had stated at a previous meeting that he feels the \$200.00 dollars is not enough and that he had previously offered to get a petition together to raise \$1,000.00 for this event. Selectman Roberts told Bruno that if he got a petition with the minimum 25 signatures needed to put it on the warrant for \$500.00 that his company John E. Roberts Excavation would match the petition and donate \$500.00. Bruno stated

he would do that. The Petition will be to raise and appropriate the sum of \$500.00 for the 250<sup>th</sup> Town Anniversary Committee.

The Selectmen will appoint a 12 member committee. Kate Thompson will inform the Selectmen's office of any interested persons she is aware of for the committee. Anyone else interested should contact the Selectmen's Office.

**GRANTS:**

Dana Littlefield came in to inform the Board that the grant for the generator at the Police Station has been approved. There has still been no response to the grant for the generator at the Town Office.

There is a meeting of the LEOP Committee on 3/7/14 at 10 a.m. here at the Town Office.

**PUBLIC COMMENT:** None.

**ADMINISTRATION:** The Board approved and signed the following items:

- A PILOT agreement with Housing Initiatives for "Remick Acres".
- Three thank you letters for presenters at the Employee's training on Monday.
- A permit for the Sale of Fireworks for Tax Map 210 lot 012-001

Motion made by Selectman Roberts to approve & sign a payroll manifest in the amount of \$20,587.89 with authorization for a transfer in the amount of \$12,425.80 for direct deposit (included in this amount), and an additional transfer of \$6,531.04 to be transferred for the Federal tax deposit (not included in the amount above). Motion was seconded by Selectman Hidden and passed unanimously.

Motion made by Selectman Roberts to approve & sign the accounts payable manifest in the amount of \$257,061.90. Motion was seconded by Selectman Hidden and passed unanimously.

Motion made by Selectman Roberts to approve & sign the accounts payable check register in the amount of \$257,061.90. Motion was seconded by Selectman Hidden and passed unanimously.

Motion made by Selectman Roberts to approve and sign the minutes of January 16, 2014. Motion was seconded by Selectman Hidden and passed unanimously.

Motion made by Selectman Roberts to approve and sign the non-public minutes of January 16, 2014. Motion was seconded by Selectman Hidden and passed unanimously.

The Board discussed the wording on that the Secretary of State's Office requested be placed on the Town Warrant. This will be researched further and added to the Warrant as required wherever necessary.

The Board was informed that the meeting for 2/27/14 at 2:30 for the Board to meet with the Assessor and the State has been confirmed.

The Board discussed the budget item for the Town Office renovations for \$75,000 and whether or not it should be a capital reserve incase the entire amount is not spent in 2014 and is needed in 2015 for the actual construction. There was discussion about the office space and the immediate need, capital improvement plan, and the use of the Town House. At this time the Board has decided to pull the request of \$75,000 from the budget and meet with Parker Roberts about the Town House and what/who is using it at this time and when. They will also discuss moving some of the Boards and Committees meetings to that location for a trial period to see if the conference room could be used for office space rather than meeting space.

The Board was informed that NH Municipal Association (NHMA)/Local Government Center (LGC) no longer does Wage and Classification Studies. They do the Wage surveys bi annually but not the Town W & C Studies they use to do. Selectman Roberts informed the other members that there are private companies that do these studies however he knows of a town that is paying \$7500 for a study on 12 employees. He also stated if Tamworth was to do one he would want to have a complete study with benefits, fulltime, and part-time employees of all groups included. The Board will discuss further in the future.

**NON PUBLIC:**

Motion made by Selectman Roberts to enter into a non public session under RSA 91 A: 3 II (a) at 6:15 p.m. Motion seconded by Selectman Hidden and passed unanimously.

Motion made by Selectman Roberts to exit non public at 6:56 p.m. Motion seconded by Selectman Hidden and passed unanimously.

**ADJOURNMENT:**

Motion made by Selectman Roberts to adjourn at 6:57 p.m. Motion seconded by Selectman Hidden and passed unanimously.

Respectfully Submitted,  
Cassandra M Pearce

Approved by Board of Selectmen

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John E. Roberts

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James S. Hidden

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Stephen G. Gray