

**Town of Tamworth
Board of Selectmen's Meeting
January 16, 2014
Town Office**

BOARD MEMBERS

PRESENT: John Roberts, James Hidden & Steve Gray

OTHERS

PRESENT: Town Administrator Cassandra Pearce, Pat & Dave Farley, Ruth Timchak, Rosalind Gray, Nelson O'Bryan & Sam Martin.

Chairman Roberts called the meeting to order at 4:02 p.m.

**DEPARTMENT
HEADS:**

Pat Farley thanked the Board for attending the TIF meeting sponsored by the Economic Development Commission. The Board thanked the EDC for having it.

PUBLIC COMMENT: None

SELECTMEN

UPDATES: Selectman Hidden stated he attended the TIF presentation sponsored by the EDC and was not able to attend the site walk on Hollow Hill Road with the Planning Board but believes they will be discussing it next Wednesday (1/22/14) at the Planning Board meeting. Selectman Hidden was asked to be sure that a public hearing is held if any tree cutting is going to be done.

Selectmen Gray stated he also attended the TIF presentation, a Conservation Meeting which he will let Nelson discuss with the Board since he is here this evening, and listened to a Webinar sponsored by LGC on the Freedom of Speech.

Selectman Roberts stated he attended the TIF presentation, a Cemetery Trustees meeting where they worked on their annual report and they will not be meeting again until March.

ADMINISTRATION: The Board approved and signed the following items:

- An intent to cut for tax map 419 lots 4, 5 and 5.1
- An Intent to cut for tax map 414 lot 053
- A yield tax levy in the amount of \$925.24
- A Conservation Restriction Application for Map 205 & 206 Lots 2 & 41

Motion made by Selectman Roberts to approve & sign a payroll manifest in the amount of \$19,788.71 with authorization for a transfer in the amount of \$11,616.75 for direct deposit (included in this amount), and an additional transfer of \$6,535.22 to be transferred for the Federal tax deposit (not included

in the amount above). Motion was seconded by Selectman Hidden and passed unanimously.

Motion made by Selectman Roberts to approve & sign the accounts payable manifest in the amount of \$32,918.25. Motion was seconded by Selectman Hidden and passed unanimously.

Motion made by Selectman Roberts to approve & sign the accounts payable check register in the amount of \$32,918.25. Motion was seconded by Selectman Hidden and passed unanimously.

Motion made by Selectman Roberts to approve & sign the accounts payable manifest in the amount of \$269,400.78. Motion was seconded by Selectman Hidden and passed unanimously.

Motion made by Selectman Roberts to approve & sign the accounts payable check register in the amount of \$269,400.78. Motion was seconded by Selectman Hidden and passed unanimously.

Motion made by Selectman Roberts to approve and sign the minutes of December 19, 2013. Motion was seconded by Selectman Hidden and passed unanimously.

Motion made by Selectman Roberts to approve and sign the non-public minutes of December 19, 2013. Motion was seconded by Selectman Hidden and passed unanimously.

Motion made by Selectman Roberts to approve and sign the minutes of January 2, 2014. Motion was seconded by Selectman Hidden and passed unanimously.

The Board discussed an email received from the State regarding the assessment review for 2014. The Board would like to attend and selected a date of 2/27/14 @ 2:30 for this meeting. Mrs. Pearce will set this up with all parties and confirm with the Board at the next meeting.

There was discussion on the polling hours for 1/21/14, and the availability of the Board members to be present during this time. Selectman Gray stated he would work from 8-12, Selectman Roberts stated he would work from 12-4, and Selectman Hidden agreed to work from 4-close.

The Board was reminded that due to the "extra State election" the March polling hours would be extended as well to 8-7 rather than the 10-7.

CONSERVATION:

Nelson O'Bryan was present to discuss with the Board a request from the Tamworth Fire department to cut trees at the Great Hill Fire Tower. He has reviewed the Quitclaim Deed from the State to the Town which states "Also conveying the right to cut and remove trees that obstruct the view from the top of the tower. The town shall request the assistance of the District Forester in the marking of such trees and only those marked by the District Forester shall be

cut and removed. All brush and tops shall be disposed of in a manner acceptable to the District Forester.” Nelson explained to the Selectmen that the District Forester has already been out and marked the trees and the Conservation Commission has already discussed this at their meeting and obtained a price from a logger. They will need approval by the Selectmen and the Selectmen will have to be the ones to enter into the agreement with the logger. The Selectmen asked who was going to be paying for the work. Nelson did not know at this time. The Fire Department was going to be asked if they are paying for some or all of this work. The Selectmen would like to do a site walk prior to making their decision. Nelson is unavailable for the meeting on the 30th therefore the next meeting for this discussion will be on 2/13/14 at which time the members will have walked this site and be prepared to discuss further.

ADMINISTRATION:

The Board was asked about Annual reports received from Lakes Region Planning Commission and Mount Washing Valley Economic Council and whether or not they wanted them printed within in the Town’s Annual Report. At this time the Board does not plan on adding any additional reports to the Town’s Report, but it was suggested that these reports be forwarded to the Planning Board, ZBA, and Economic Commission for their use.

The Board was informed that the Tamworth Historical Society will be in on the meeting of the 30th to discuss the 250th celebration.

The Vacation portion of the Town’s Personnel Policy was discussed and will be amended in the future when another change is made to the policy.

The Board was reminded that there is a mandatory training for Town Employees on 1/27/14 at 9 a.m. The Board approved the memo going out with the addition that any employee unable to attend must inform the Board in writing no later than 1/24/14 with the reason why.

The Board was reminded that the bid opening for the Chocorua Village Project is on 1/17/14 at HEB in Conway at 2 p.m.

NON PUBLIC:

Motion made by Selectman Roberts to enter into a non public session under RSA 91 A: 3 II (c) at 5:04 p.m. Motion seconded by Selectman Hidden and passed unanimously.

Motion made by Selectman Roberts to exit non public at 5:40 p.m. Motion seconded by Selectman Hidden and passed unanimously.

ADJOURNMENT:

Motion made by Selectman Roberts to adjourn at 5:47 p.m. Motion seconded by Selectman Hidden and passed unanimously.

Respectfully Submitted,
Cassandra M Pearce
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Approved by Board of Selectmen

John E. Roberts

James S. Hidden

Stephen G. Gray