

**Town of Tamworth
Board of Selectmen's Meeting
December 31, 2015**

Town Office

BOARD MEMBERS

PRESENT: Steve Gray, John Roberts and Jim Hidden

OTHERS

PRESENT: Town Administrator Cassandra Pearce, Executive Assistant Darlene McWhirter, Road Agent Richard Roberts, Tax Collector/Town Clerk Kim Trammell, Dave & Pat Farley and Damon Steer.

Chairman Gray reconvened the meeting at 3:24 pm.

**DEPARTMENT
HEADS:**

Road Agent Richard Roberts reported that the department is ready for winter; they are still brush cutting and limbing. He reminded the board that Rob Costaldo resigned and asked the board if the vacant position can be filled. Chairman Gray made a motion to accept the resignation of Rob Costaldo as of January 1, 2016. The motion was seconded by Selectman Hidden and passed unanimously. The highway position will be posted and advertised in the January 9th and 12th edition of the Conway Daily Sun. The applications need to be submitted by 4pm on January 27th and will be opened at the January 28th Selectmen's meeting beginning at 3:00pm.

**ECONOMIC
DEVELOPMENT
COMMITTEE:**

Pat Farley stated that the Mount Washington Valley Economic Council has postponed their meeting with the Tamworth Planning Board that was scheduled for January 27th 2016.

**PUBLIC
COMMENT:**

Reporter from the Conway Daily Sun, Damon Steer asked the board if Tamworth still had a Police Chief. Chairman Gray stated that Chief Poirier has submitted his notice of intent to retire as of 2/1/2016. Mr. Steer asked if there was more to the story, in which Chairman Gray responded no.

TX/TC: Kim Trammell reviewed with the board the addition of a line in her budget which is needed to accept funds for the Moose Plate Grant.

• *Items approved and signed by the Board:*

- Motion made by Chairman Gray to approve and sign the minutes of December 14, 2015. Motion was seconded by Selectman Hidden and passed unanimously
- Motion made by Chairman Gray to approve and sign non-public minutes Per RSA 91-A: 3, II (a & e) of December 14, 2015. Motion was seconded by Selectmen Hidden and passed unanimously. Chairman Gray made a motion to seal the December 14, 2015 non-public

minutes Per RSA 91-A: 3, II (a & e) until January 1, 2025. Motion was seconded by Selectmen Hidden and passed unanimously.

- Motion made by Chairman Gray to approve and sign the minutes of December 17, 2015. Motion was seconded by Selectman Hidden and passed unanimously
- Motion made by Chairman Gray to approve and sign non-public minutes Per RSA 91-A: 3, II (a & e) of December 17, 2015. Motion was seconded by Selectmen Hidden and passed unanimously.
- Motion made by Chairman Gray to approve and sign the minutes of December 21, 2015. Motion was seconded by Selectman Hidden and passed unanimously
- Motion made by Chairman Gray to approve and sign non-public minutes Per RSA 91-A: 3, II (a & e) of December 21, 2015. Motion was seconded by Selectmen Hidden and passed unanimously. Chairman Gray made a motion to seal the December 21, 2015 non-public minutes Per RSA 91-A: 3, II (a & e) until January 1, 2025. Motion was seconded by Selectmen Hidden and passed unanimously.
- Motion made by Chairman Gray to approve and sign non-public minutes Per RSA 91-A: 3, II (a & e) of December 22, 2015. Motion was seconded by Selectmen Hidden and passed unanimously. Chairman Gray made a motion to seal the December 22, 2015 non-public minutes Per RSA 91-A: 3, II (a & e) until January 1, 2025. Motion was seconded by Selectmen Hidden and passed unanimously.
- Motion made by Chairman Gray to approve & sign a payroll manifest in the amount of \$20,443.05 with authorization for a transfer in the amount of \$14,100.86 for direct deposit (included in this amount), and an additional transfer of \$7,165.05 to be transferred for the Federal tax deposit (not included in the amount above). Motion was seconded by Selectman Roberts and passed unanimously.
- Motion made by Chairman Gray to approve & sign the accounts payable check register in the amount of \$296,932.05 Motion was seconded by Selectman Hidden and passed unanimously.
- Motion made by Chairman Gray to approve & sign the accounts payable manifest in the amount of \$296,932.05. Motion was seconded by Selectman Hidden and passed unanimously.
 - Regarding the insurance claim for the accident in Chocorua Village, the board can expect a check for \$10,311.80. Veno will fix pole and fixtures. A check for \$500 was send directly to the land owner to repair the grass.

NON-PUBLIC MEETING:

Motion made by Chairman Gray at 3:55 p.m. to enter into a non public session under RSA 91 A: 3 II (a & e). Motion seconded by Selectman Hidden and passed by a roll call vote. Gray Y, Roberts Y, Hidden Y

Motion made by Chairman Gray to exit non public at 4:36 pm and to open the regular session at 4:37 pm Motion was seconded by Selectmen Hidden and passed unanimously.

Motion made by Chairman Gray to seal the non public minutes of this meeting for perpetuity under RSA 91-A:3 II (a & e). Motion seconded by Selectman Hidden and passed unanimously.

**ADMINISTRATION
CONTINUED:**

County Commissioners and administrators are scheduled to attend the BOS January 14th meeting at 5:00pm

There is no heat in the Selectmen and clerk offices, it is being repaired. This line should be revisited for 2016 budget.

IRS mileage reimbursement rate for 2016 is \$.54 down from 2015 \$.575.

Planning Board will be holding a public hearing to accept the revised Flood Plain ordinance on January 27th, 2016 at 7:15pm.

Town Administrator Pearce needs information and pictures regarding the Boston Post Cane recipient.

Mrs. Pearce presented a list of encumbrances for 2015:

| | |
|-------------|--|
| \$2,500.00 | Perambulation of Town Line |
| \$24454.77 | TC/TX Restoration Grant |
| \$2,000.00 | DP Hardware Upgrade |
| \$5,500.00 | PB Consulting fees |
| \$555.00 | GB Town Office Bldg Repair |
| \$9,660.00 | Road Reconstruction – Chocorua Lake Rd |
| \$10,340.00 | Road Reconstruction – Whittier Rd Bridge |
| \$1,325.00 | EDC – 250 th Banners |

Chairman Gray made a motion to approve the 2015 encumbrances. The motion was seconded by Selectman Hidden and passed unanimously.

**NON-PUBLIC
MEETING:**

Motion made by Chairman Gray at 4:56 p.m. to enter into a non public session under RSA 91 A: 3 II (a & e). Motion seconded by Selectman Hidden and passed by a roll call vote. Gray Y, Roberts Y, Hidden Y

Motion made by Chairman Gray to exit non public at 6:05 pm and to open the regular session at pm Motion was seconded by Selectmen Hidden and passed.

Motion made by Chairman Gray to seal the non public minutes of this meeting for perpetuity under RSA 91 A:3 II(a & e). Motion seconded by Selectman Hidden and passed unanimously.

ADJOURNMENT:

Motion made by Chairman Gray to adjourn at 6:07 p.m. Motion was seconded by Selectman Hidden. The Motion passed unanimously.

Respectfully Submitted,

Darlene McWhirter
Executive Assistant

Approved by Board of Selectmen

Stephen G. Gray

John E. Roberts

James S. Hidden

DRAFT