

**Town of Tamworth
Board of Selectmen's Meeting
August 27, 2015**

Town Office

BOARD MEMBERS

PRESENT: Steve Gray, John Roberts & Jim Hidden

OTHERS

PRESENT: Town Administrator Cassandra Pearce, Executive Assistant Darlene McWhirter, Library Director Mary Cronin, Library Trustee Allie Thompson, Michelle Champagne-Field and Shelley Waltz both from Primex.

Chairman Gray called the meeting to order at 3:03pm

PRIMEX

INSURANCE: Ms. Champagne- Field and Ms. Waltz gave an overview of the Town's new policy for Property & Liability Insurance. Brief discussion ensued regarding claims, special coverage for raveling shows and special pieces concerning the library.

NON-PUBLIC

MEETING: Motion made by Chairman Gray at 4:02 p.m. to enter into a non public session under RSA 91 A: 3 II (e). Motion seconded by Selectman Hidden and passed unanimously.

Motion made by Chairman Gray to exit non public at 4:13 p.m. Motion was seconded by Selectman Hidden and passed unanimously

OTHERS

PRESENT: Town Administrator Cassandra Pearce, Executive Assistant Darlene McWhirter, Police Chief Poirier, Bruno Siniscalchi, Pat Farley, John Gotgen, Rosalind Gray, Ruth Timchak.

Chairman Gray called the regular portion of the meeting to order at 4:15pm.

**DEPARTMENT
HEADS:**

Police Chief Poirier and the board discussed the parking issues at the Farmer's Market. When Bob Streeter and members of the Farmer's Market left the previous meeting, they were to contact Police Chief Poirier to discuss modifications to the parking on Main Street. Police Chief Poirier stated as of this meeting the Farmer's Market had not been in touch. There were 2 weeks of markets held and there is some question whether Rte 113 was posted as discussed. Chief Poirier will hold off on posting NO PARKING signs on Main Street and will not strictly enforce parking issues until after the September 10th Selectmen's meeting. But he will ticket or tow vehicles if they are over the white line.

Earlier this summer, the Farmer's Market requested the NH DOT investigate the possibility of an additional stop sign at the intersection of Tamworth Road and Main Street. In a recent letter, the NH DOT asked the Board if they are in support of the request. Per the Board of Selectmen's instruction, Ms. Pearce will respond to the DOT that the board does not support an additional stop sign.

Pat Farley reported that the Economic Development Committee has been working on placement of a banner in the center of town publicizing the street fair for the 250th Celebration.

Bruno Siniscalchi reported the 250th Committee has completed the license plate design and finalized correspondence. He reported the committee would like to apply for a grant to the Tamworth Foundation to purchase historical markers and granite posts for the "Welcome to Tamworth" signs. Administrator Pearce asked Bruno if the committee had any issues with the support being provided from the Administration office, he said he is very pleased with the support.

Chairman Gray asked for a moment of silence for Tom Abugelis, a former Selectman, who passed away.

**PUBLIC
COMMENT:**

John Gotgen came before the board to discuss trees and shrubs in Chocorua Village that did not take. There was a lengthy discussion regarding having the railings fixed, submitting a list of damages to the state for reimbursement, recovering 2 of the 6 six benches that belong in the park. A meeting will be set up with LA Drew to speak about replacing the trees and shrubs.

**SELECTMEN'S
UPDATE:**

Chairman Gray reported that at the CIP Meeting the Highway and Fire Departments have tweaked plans to level off the tax burden for Capital Expenditures. The Planning Board discussed the Flood Plain Ordinance, placing a monitor for the public to access assessing records. Chairman Gray will relay to the planning board that the BOS would like to see final changes to the Floodplain Ordinance before it goes to the public hearing. The Board of Selectmen has agreed to wait until the spring of 2016 to provide a monitor for public use. David Little will ask the Administrative office to reformat the thumb drive previously provided.

ADMINISTRATION: Town Administrator Cassandra Pearce presented and discussed the following items:

- Traffic & Road Regulations – Presented to Board as requested for review.
- Record Retention Policy was presented to the board for their review and approval.

Craig Evans, Archivist is willing to meet with the board to discuss the policy, an ordinance, etc. if they feel it is necessary. The board doesn't feel it is necessary at this time. The proposed Record Retention Policy will be discussed at the next meeting.

- Town Office Modifications – after a brief discussion regarding cost of additional work by the architect on plans and time frame to receive the revised plans the board agreed not to go any further with the Architect.
- Town Website – the board previewed the new website which will be up and running within a few weeks.
- Chocorua Village Maintenance Contract – Presented to the Board for review and approval, which will be discussed at the next meeting.
- ***Items approved and signed by the Board:***
 - Abatement for tax map 415-090-200
 - Intent to Cut for tax map 414-053-000
 - Minutes of 08/13/2015
 - NP Minutes of 8/13/2015
 - Minutes of 08/15/2015
 - Minutes of 08/17/2015
 - NP Minutes of 08/17/2015

**NON-PUBLIC
MEETING:**

Motion made by Chairman Gray at 7:09 p.m. to enter into a non public session under RSA 91 A: 3 II (a). Motion seconded by Selectman Roberts and passed unanimously.

Motion made by Chairman Gray to exit non public at 8:10 p.m. Motion was seconded by Selectman Hidden and passed unanimously

ADJOURNMENT:

Motion made by Chairman Gray to adjourn at 8:15 p.m. Motion was seconded by Selectman Hidden. The Motion passed unanimously.

Respectfully Submitted,

Darlene McWhirter
Executive Assistant

Approved by Board of Selectmen

Stephen G. Gray

John E. Roberts

DRAFT