

**Town of Tamworth  
Board of Selectmen's Meeting  
July 2, 2015**

**Town Office**

**BOARD MEMBERS**

**PRESENT:**

Steve Gray, John Roberts & Jim Hidden

Chairman Gray called the meeting to order at 3:30pm at the Barnstormer's, Selectmen moved to the Town Office at 4:00pm.

**BARNSTORMER'S:**

The Board met with Mr. DeMaio at the Barnstormer's to review the proposed outside area to serve beer and wine. Because this area does not impede the right of way, the Board decided there was no need to give approval.

**OTHERS**

**PRESENT:**

Town Administrator Cassandra Pearce, Executive Assistant Darlene McWhirter, Police Chief Poirier, Road Agent Richard Roberts, Transfer Station Supervisor Glenn Johnson, Architect Michael Couture, Bruno Siniscalchi, Bob Streeter, Peg Loughran, David Little, Lindy Gray, Ruth Timchak.

**DEPARTMENT**

**HEADS:**

Police Chief Poirier had nothing to report.

Road Agent Richard Roberts reported the highway crew will continue to replace culverts and clean up ditch lines. Paving will begin next week on Page Hill Road and Bemis Mountain Road. Chocorua Lake Road will be paved in the fall.

Transfer Station Supervisor Glenn Johnson requested permission to try using Coastal for recycling electronics, they pay for items and the hauling fees are less than the town is paying presently. Trying Coastal does not affect our current contract with Waste Management. Mr. Johnson has reviewed the proposed contract with Waste Management and is asking the board to sign it. Motion made by Chairman Gray to approve and sign the Waste Management Contract by designee. Motion was seconded by Selectman Hidden and passed unanimously.

Mr. Johnson discussed the bid for a new larger container from Atlantic Recycling. Motion made by Chairman Gray to approve and sign the agreement. Motion was seconded by Selectman Hidden and passed unanimously.

**250<sup>TH</sup>**

**ANNIVERSARY:**

Bruno Siniscalchi reported the committee is making progress and a float will be in the July 4<sup>th</sup> parade.

**FARMER'S  
MARKET:**

Continuing with the discussion from the last meeting regarding the parking at the Farmer's Market, Bob Streeter and Peg Loughran feel it would be premature to move without data. The BOS never asked the Farmer's Market to move now, but did ask for solutions to the issue for next season. David Little has created a parking survey to be conducted over the next couple of weeks to see if moving the location of the Farmer's Market is necessary. They are also looking into the possibility of satellite parking areas. Police Chief Poirier did highlight the biggest issue is the pedestrian traffic and to face the possibility that the Farmer's Market may have outgrown this space. Peg Loughran has drafted a letter to the NH DOT to request an additional stop sign at the junction of (113, 113A and Main Street, making it a 4way stop).

**ARCHITECT  
TOWN OFFICE:**

Architect Michael Couture came before the board to discuss updating the plans he prepared last year to convert the meeting room at the Town Office into closed offices and move the meeting room to the back office. Mr. Couture charges \$110.00/hr and will contact Ms. Pearce to discuss further space needs.

**TAMWORTH  
CAMPGROUND:**

Resident Marie Whyte asked the board to reconsider what is happening at Tamworth Campground per RSA 236:111-a. There are motor homes, vehicles, boats, tires, appliances, etc being stored there. The board will visit the property on a different date.

**PUBLIC  
COMMENT:**

The Board of Selectmen agreed to give Planning Board member David Little a thumb drive containing an updated property list and tax maps for the exclusive use of the Planning Board. He also requested instructions be placed in the sales book in the lobby.

**SELECTMEN'S  
UPDATE:**

Selectmen Hidden reported there is a Babe Ruth Baseball team.

Selectmen Roberts missed the cemetery meeting.

Chairman Gray attended the Library meeting, the book sale is scheduled for July 11<sup>th</sup>. The Planning Board has a conceptual and design review scheduled regarding the Chocorua Dam. Harold Cook was awarded the Logger of the Year.

**ADMINISTRATION:**

Town Administrator Cassandra Pearce presented and discussed the following items:

The board reviewed proposals from Eastern, Jesse Lyman and Irving Oil for propane, oil and diesel. Motion made by Chairman Gray to accept the fixed prices from Jesse Lyman for heating fuel at \$2.359, propane at \$1.499 and diesel at \$2.299. Motion was seconded by Selectman Hidden and passed unanimously.

Selectmen Hidden shared that he and Selectmen Roberts attended the BTLA hearing regarding the revaluation of utilities assessments that were not adjusted during the 2014 revaluation. BTLA was very upset with DRA because these

values have not been changed for a number of years. A ruling will be forthcoming.

The Board has agreed to have Ms. Pearce contact Pine Tree Power to see how they want to proceed regarding the PILOT that is set to expire December 2015.

The Board reviewed and discussed forming a Records Retention Committee. It was agreed that a Records Retention Policy will be created before a committee is appointed. David Little agreed to supply the Selectmen's Office with a copy of the Moose Plate Grant.

July 20<sup>th</sup> @ 7:00am the Board will meet to review and update the personnel policy and some job descriptions.

The Board of Selectmen will keep \$50,000 as a place holder in the CIP plan for work to be done at the Town Office. No work is planned for the Town House and replacing tax maps will not be included in the plan.

American Air System was in to check on the HVAC system. He fixed the issue with the fan and will return next week to investigate making adjustments to get better circulation throughout the building. Dehumidifier not draining properly in the basement and a plumber will be in next week to look at it.

The Board agreed to place a computer and printer in the lobby for public access to assessment cards. Fee for assessment cards will be waived once the computer is set up.

The Board approved and signed the following items:

- Notice of Intent to Cut for Map 408-004 & 415-015
- Yield Tax Levy in the amount of \$1,480.36
- Junk Yard license 215-036
- Application for business link to the Town's Website for E-Z Optical
- 2015 Application to the State for reimbursement for State and Federal Lands
- 2016 Tax Map Maintenance Agreement with CAI Technologies.

Motion made by Chairman Gray to approve and assign a designee to sign the Health Trust Application. Motion was seconded by Selectmen Hidden and passed unanimously.

After a brief discussion a motion was made by Chairman Gray to approve the installation of an additional phone line at the town office. Motion was seconded by Selectmen Hidden and passed unanimously.

Motion made by Chairman Gray to approve and sign the minutes of June 18, 2015. Motion was seconded by Selectman Hidden and passed unanimously.

Motion made by Chairman Gray to approve and sign the non- public minutes of June 18, 2015. Motion was seconded by Selectman Hidden and passed unanimously.

Motion made by Chairman Gray to approve and sign the non- public minutes of June 18, 2015. Motion was seconded by Selectman Hidden and passed unanimously.

Motion made by Chairman Gray to approve & sign a payroll manifest in the amount of \$22,381.22 with authorization for a transfer in the amount of \$14,371.49 for direct deposit (included in this amount), and an additional transfer of \$7,233.21 to be transferred for the Federal tax deposit (not included in the amount above). Motion was seconded by Selectman Hidden and passed unanimously.

Motion made by Chairman Gray to approve & sign the accounts payable check register in the amount of \$799.0. Motion was seconded by Selectman Hidden and passed unanimously.

Motion made by Chairman Gray to approve & sign the accounts payable manifest in the amount of \$799.00. Motion was seconded by Selectman Hidden and passed unanimously.

Motion made by Chairman Gray to approve & sign the accounts payable check register in the amount of \$343,108.47. Motion was seconded by Selectman Hidden and passed unanimously.

Motion made by Chairman Gray to approve & sign the accounts payable manifest in the amount of \$343,108.47. Motion was seconded by Selectman Hidden and passed unanimously.

**NON-PUBLIC  
MEETING:**

Motion made by Chairman Gray at 7:40 p.m. to enter into a non public session under RSA 91 A: 3 II (a) & (c). Motion seconded by Selectman Roberts and passed unanimously.

Motion made by Chairman Gray to exit non public at 8:35 p.m. Motion was seconded by Selectman Hidden and passed unanimously

**ADJOURNMENT:**

Motion made by Chairman Gray to adjourn at 8:35 p.m. Motion was seconded by Selectman Hidden. The Motion passed unanimously.

Respectfully Submitted,

Darlene McWhirter  
Executive Assistant

Approved by Board of Selectmen

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Stephen G. Gray

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John E. Roberts

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James S. Hidden

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