

**Town of Tamworth  
Board of Selectmen's Meeting  
February 26, 2015**

**Town House**

**BOARD MEMBERS**

**PRESENT:**

Jim Hidden, Steve Gray & John Roberts

**OTHERS**

**PRESENT:**

Town Administrator Cassandra Pearce, Road Agent Richard Roberts, Police Chief Dan Poirier, Tax Collector/Clerk Kim Trammell, Executive Assistant Darlene McWhirter, Chris Moneypenny, Bruno Siniscalchi, David Little, Sam Martin, Robert Seston, John Watkins, Josephine Belville, David Cornell and other members of the public.

Selectmen Hidden called the meeting to order at 4:00 p.m.

**DEPARTMENT**

**HEADS:**

Police Chief Daniel Poirier stated he had nothing to report.

Bruno Siniscalchi spoke on behalf of the 250<sup>th</sup> committee and informed the board that they received the approval for the plates with some minor changes. They will also be distributing handouts at candidate's night, Election Day and town meeting.

Road Agent Richard Roberts reported the crew has been working on the roads and feels they are in good shape, everything pushed back with the exception of Chocorua lake area which they are leaving for the dog sled races this weekend. They have done some small equipment repairs, but the new one ton is great!

**BALLPARK:**

Chris Moneypenny presented an updated proposal to board using a different logging company that has all the insurance requirements the Town requested. They then discussed the different right of ways available to the property. Chris and or Parker are going to touch base with Paul King to find out for sure where these are. Logger is willing to do the small portion of the property but feels it may be best to do entire piece while the equipment is in there. Estimated start time is last week of March. The Board discussed with Chris the right of way, and the access to it being off Hall Way which is private, and who will be responsible for the repairs to it. The Board feels it will be the logger's responsibility to maintain the road while logging. Chris will look into this and let the Board know.

**DEPARTMENT**

**HEADS:**

Tax Collector/Town Clerk Kim Trammell stated the Clerk Work support contract has been approved by Town Counsel and is ready to be signed by the Board. The Board signed the contract for the software support. They also discussed a proposed grant to the Tamworth Foundation – "Conservation of Historical Records (Archival Project)". The Town Clerk is

requesting the Board's approval to apply for the grant to the Tamworth Foundation which in hopes will ultimately lead to an archival project of the Town's historical records through Conservation, preservation and record retention planning. If the Board approves the Town Clerk will be looking to amend her budget at Town Meeting to raise the \$3500.00 which will only be spent if the grant is approved. The Board is in support of the project and is agreeable to applying to the foundation for a grant in the amount of \$3,500.00 to initiate an archival project of Town Records. (For the preparation work to prepare and apply for the moose plate grant.)

David Little would also like to see the Town look into the upgraded the Town House vault to preserve it. Selectman Roberts stated the Board has discussed this in the past and would be interested in finding out if there is a grant for this type of preservation as well.

#### CHOCORUA LAKE CONSERVANCY:

Bob Seston and John Watkins were present to discuss with the Board of Selectmen the merger of the Chocorua Lake Assoc. and the Chocorua Lake Conservation Foundation to become the Chocorua Lake Conservancy. They would like to apply to the Town to become exempt from property taxes and possibly make an arrangement for a PILOT (payment in lieu of taxes). Currently between the two they own 22 parcels which are in the process of being transferred into the one name. In the future they may be purchasing additional properties which they would want to include. A map of the current properties were shown to the Board, potential properties they are considering purchasing and a few ideas for a PILOT were discussed. They would be interested in looking at a PILOT for the properties at a current use rate standing. Mr. Seston will inform the Town Office as soon as the CLC is most certain that the transfers will be complete by the end of March in order for this to be effective this year. If they are going to be done this year, a PILOT will be drafted for all to review and discuss. If not it will be put on the back burner until next year.

#### NH DRA:

Josephine Belleville and David Cornell addressed the Board regarding the revaluation in 2014 with the exception of the utility properties. Per RSA all properties need be assessed every 5 years. They are here to see what the Board would like to do to address this matter before DRA goes to the BTLA with the matter. They explained to the Board their options. The easiest option is to accept DRA values each year and adjust them by the equalization ratio. Another option is to hire a utility appraiser to have them updated. And a third option pointed out by a Board member is to do nothing. DRA informed them that if they do nothing then DRA will go to the BTLA with a motion/petition to have the utilities appraised at the Town's cost. The Board requested time to consider the options and DRA stated they would like a response by March 13, 2015.

**WHITTIER ROAD  
BRIDGE (OVER  
STONY BROOK):**

The Board reviewed the draft Request for proposal (RFP) for the Whittier Road Bridge submitted by Bruce Knox and approved the recommendations. Road Agent Richard Roberts is to be the contact if possible otherwise if a Selectman is needed Selectman Roberts should be the contact.

**PUBLIC COMMENT:**

None

**SELECTMEN  
UPDATES:**

Selectman Gray stated since the Boards last updates he attended a number of ambulance and library meetings.

Selectman Hidden stated along with the ambulance meetings he has attended the Rescue squad meeting.

Selectman Roberts indicated he too had attended the ambulance meetings, was unable to attend the Planning Board meeting, and has attended other meetings with nothing new to report.

**ADMINISTRATION:**

Motion made by Selectman Hidden to approve and sign the minutes of February 12, 2015. Motion was seconded by Selectman Gray and passed unanimously.

Motion made by Selectman Hidden to approve and sign non public minutes (session 1) of February 12, 2015. Motion was seconded by Selectman Gray and passed unanimously.

Motion made by Selectman Hidden to approve and sign non public minutes (session 2) of February 12, 2015. Motion was seconded by Selectman Gray and passed unanimously.

Motion made by Selectman Hidden to approve and sign the minutes of February 23, 2015. Motion was seconded by Selectman Gray and passed unanimously.

Motion made by Selectman Hidden to approve and sign non public minutes (session 1) of February 23, 2015. Motion was seconded by Selectman Gray and passed unanimously.

Motion made by Selectman Hidden to approve and sign non public minutes (session 2) of February 23, 2015. Motion was seconded by Selectman Gray and passed unanimously.

Motion made by Selectmen Hidden to approve & sign the accounts payable check register in the amount of \$257,500.60. Motion was seconded by Selectman Gray and passed unanimously.

Motion made by Selectmen Hidden to approve & sign the accounts payable manifest in the amount of \$257,500.60. Motion was seconded by Selectman Gray and passed unanimously.

Motion made by Selectman Hidden to approve & sign a payroll manifest in the amount of \$21,631.31 with authorization for a transfer in the amount of \$13,604.86 for direct deposit (included in this amount), and an additional transfer of \$ 7,432.11 to be transferred for the Federal tax deposit (not included in the amount above). Motion was seconded by Selectman Gray and passed unanimously.

The Board approved and signed the following items:

- Yield Tax Levy in the amount of \$952.36 for 206-029-000

The Board reviewed a draft project list and went forward to discuss it. They would like to set up a meeting with the Sandwich Selectmen to discuss the perambulation of the Sandwich/Tamworth Town Line. The Board feels that the Selectmen should be able to walk the lines now that the Town has paid a surveyor to perambulate them and have good records of them, with the exception of the Sandwich line.

The Board stated that they reviewed the Management, Discussion and Analysis letter given to them at the last meeting and that they feel it is all set for the auditor and they have no additions or changes.

The Board approved recertification of the LPA (Local Public Agency) for federal funding for Mrs. Pearce.

The Board signed appointments for Nelson O'Brien and William Batchelder for the Conservation Commission.

The request from the LRPC (Lakes Region Planning Commission) for the 10 year plan was discussed and the Board has no response for them at this time.

The Board revisited the cost of cell phones for the employees and stated that the phone distributed to the Rescue squad is to be carried by the Captain. New figures are to be drawn up for review prior to Town meeting to see if amendments will need to be made.

Selectman Gray would like copies of the electric bills to give to revision energy for discussion of solar panels.

Selectman Gray stated that the Community School stated they would be willing to have students come up with designs for the triangle on the front of the town office building for the board to look at. The Board thought this would be interesting and would be willing to look at the designs.

**NON PUBLIC  
MEETING:**

Motion made by Chairman Hidden at 6:11 p.m. to enter into a non public session under RSA 91 A: 3 II (a) & (c). Motion seconded by Selectman Gray and passed unanimously.

Motion made by Chairman Hidden to exit non public at 6:44 p.m. Motion was seconded by Selectman Gray and passed unanimously.

**ADJOURNMENT:**

Motion made by Chairman Hidden to adjourn at 6:45 p.m. Motion was seconded by Selectman Gray. The Motion passed unanimously.

Respectfully Submitted,

Cassandra M. Pearce  
Town Administrator

Approved by Board of Selectmen

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James S. Hidden

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Stephen G. Gray

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John E. Roberts