

**Town of Tamworth  
Board of Selectmen's Meeting  
January 15, 2015**

**Town House**

**BOARD MEMBERS**

**PRESENT:** Jim Hidden, Steve Gray & John Roberts

**3 PM MEETING**

**OTHERS**

**PRESENT:** Town Administrator Cassandra Pearce and Executive Assistant Darlene McWhirter

Chairman Hidden called the meeting to order at 3:10 p.m.

**NON-PUBLIC  
SESSION:**

Motion made by Chairman Hidden to enter into a non public session under RSA 91 A: 3 II (a) & (c). Motion seconded by Selectman Gray and passed unanimously.

Motion made by Chairman Hidden to exit non public at 4:09 p.m. Motion was seconded by Selectman Gray and passed unanimously.

**4 PM MEETING**

**OTHERS**

**PRESENT:** Police Chief Dan Poirier, Tax Collector/Clerk Kim Trammell, Town Administrator Cassandra Pearce, Executive Assistant Darlene McWhirter and 9 members of the public.

**DEPARTMENT  
HEADS:**

Police Chief Dan Poirier presented statistics for the month of December 2014 and year end totals.

Tax Collector/Clerk Trammell reported to the board she would like to contract her Clerk Works software support using Inter Ware instead of BMSI beginning in 2015. The board recommended she have Attorney Sager read the contract. They briefly discussed the warrant article for the TC/TX salary being presented on the 2015 Warrant. The Board again confirmed their intention to have this as an annual Warrant Article.

**BARNSTORMERS:**

Barnstormer's Board member Lou Demaio discussed with the board the possibility of serving beer and wine, ½ hour before the show and during intermission. The board is in support and asked Mr. Demaio to put together a plan and present it at a later date.

**FLOODPLAIN:**

Beam Construction received approval for the Building Notification for lot 419-008.

Mrs. Pearce noted that changes/updates need to be made to the Floodplain Application and Ordinance. David Little offered to assist.

**ADMINISTRATION:** The Board approved and signed the following items:

- Intent to Cuts for 414-051-000, 217-045-000, 414-065-000
- Land Use Change Tax for 203-036-000

Motion made by Chairman Hidden to approve and sign the minutes of December 30, 2014. Motion was seconded by Selectman Gray and passed unanimously.

Motion made by Chairman Hidden to approve and sign non public minutes of December 30, 2014. Motion was seconded by Selectman Gray and passed unanimously. Selectman Gray motioned to seal the December 30, 2014 non public minutes indefinitely, the motion seconded by Chairman Hidden and passed unanimously.

Motion made by Chairman Hidden to approve & sign the accounts payable check register in the amount of \$244,397.58. Motion was seconded by Selectman Gray and passed unanimously.

Motion made by Chairman Hidden to approve & sign the accounts payable manifest in the amount of \$244,397.58. Motion was seconded by Selectman Gray and passed unanimously.

Motion made by Chairman Hidden to approve & sign a payroll manifest in the amount of \$19,186.66 with authorization for a transfer in the amount of \$12,095.64 for direct deposit (included in this amount), and an additional transfer of \$6,448.61 to be transferred for the Federal tax deposit (not included in the amount above). Motion was seconded by Selectman Gray and passed unanimously.

**PUBLIC  
COMMENT**

Resident Bob Streeter came before the board with a suggestion that the town should put into place a website policy and shared an example from another town. He also made suggestions for improvements to the site. Mr. Streeter asked for a copy of the website redesign proposal submitted in November.

The election in March will be held at the Town House and the polling hours have been changed to 8am to 7pm.

**ADMINISTRATION:** Town Administrator Pearce reported to the board that there is an Investment Policy on file at the town office. It was adopted by the trustees in 2014. Selectman Roberts stated that the policy should be approved by the Board of Selectmen.

The board approved signing the agreement from HEB for the 2015 Landfill Monitoring.

Town Administrator Pearce presented for approval a worksheet to be used by the Tamworth Rescue Squad to record their calls, mileage etc. on a monthly basis. The new format was approved.

Transfer Station personnel are asking if they should charge Tamworth Community Nurses a fee for disposing of computers/monitors. The board asked Mrs. Pearce to confirm that these items are from the nurses and not their client's personal items.

There was a brief discussion on the Personnel Policy and whether an employee can accrue vacation and sick time while out on Worker's Compensation. More discussion will take place at a later date.

**RESECESSED:**

Motion made by Chairman Hidden to recess @5:35 p.m. Motion was seconded by Selectmen Gray. The motion passed unanimously.

The Board reconvened in Ossipee and met with Board members from Ossipee, Eaton, Effingham and Freedom to discuss an ambulance contact.

**ADJOURNMENT:**

Motion made by Chairman Hidden to adjourn @ 6:40 p.m. Motion was seconded by Selectman Gray. The Motion passed unanimously.

Respectfully Submitted,

Darlene McWhirter  
Executive Assistant

Approved by Board of Selectmen

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James S. Hidden

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Stephen G. Gray

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John E. Roberts