

# TOWN OF TAMWORTH

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## SELECTMEN'S MEETING

December 05, 2016

### Town Offices

**Present:** Chairman John Roberts, Selectmen James Hidden & Steve Gray  
Finance Officer Kathy Estabrook & Town Administrator Darlene McWhirter

**Others:** Department Heads & Committee Chairs to represent their budgets.

Chairman Roberts opened the meeting for budget reviews at 8:00 a.m.

#### Rescue (4220.20)

- Jeff Tavares and Shawn Taylor were present to discuss the Rescue budget. Mr. Tavares explained the increase in the truck repair line. He also mentioned the possibility of going to associate status with MWV Mutual Aid. The Board suggested a meeting be scheduled for the beginning of next year with the Fire Wards, Board of Selectmen and Rescue.

#### Recreation (4520.10), Town House (4194.20) & Patriotic Purpose

- Parker Roberts were present to discuss the Recreation Budget, the Town House and Patriotic Purposes. Parker did include the cost of a computer. In 2017, health care will be single coverage for 4 months and 8 months with 2 person coverage. The board requested Mr. Roberts obtain a quote to put a ramp at the side door of the town house.

#### Police Department (4210.10) & Animal Control (4414.10)

- Sergeant Cooper presented the Police Department and Animal Control budgets. The board asked the Sergeant to come back next Monday to continue a discussion regarding an additional officer and police cruiser.

#### General Assistance (4440.10)

- Chris Clyne reviewed the General Assistance Budget. A salary line was included for \$2,340 which is an average of \$15.00/hr for 3 hours per week.

#### Treasurer (4150.20)

- Priscilla Remick met with the board over the Treasurer's Budget in which an increase in salary with noted and the cost to replace the current computer.

#### Transfer Station (4326.20)

- Glenn Johnson presented the Transfer Station budget with an increase for a computer and painting the outside of the building. An article will be on the warrant this year for 3 new containers.

#### Planning Board (4191.10)

- Eric Dube presented the Planning Board budget there were no significant changes from 2016. There is a slight increase in the wage line.

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## Cemetery (4195.10)

- John Wheeler met with the board with the Cemetery Budget which showed a slight increase from 2016. Mr. Wheeler stated the Trustees will be submitting a petition warrant article "To see if the Town will vote to establish a cemetery expendable maintenance trust fund pursuant to RSA 31:19-a and to appoint the Cemetery Trustees agents to expend funds in said fund for improvements, expansion, and general maintenance of cemeteries in Tamworth; and further; Tow see if the Town will vote to authorize funds received from the sale of cemetery lots to be deposited into the above cemetery expendable maintenance trust fund. This proposed action is in accordance with RSA 289:2-a.

The board recessed from 9:55am to 10:00am.

## Swim Program (4520.10)

- Brenda Robinson presented the Swim Program budget. She stated there was a large increase in participation last year. The enrollment for 2015 was 130 swimmers and 175 swimmers in 2016. The salary line was increased accordingly.

Data Processing (4150.60) Revaluation of Prop (4152.10), Personnel Benefits (4155.20), ZBA (4191.30) and Advertising & Regional Assoc (4197.10) budgets.

- The board reviewed the Data Processing, Revaluation of Property, Personnel Benefits, ZBA and Advertising & Regional Association budgets.

## Election (4140.20)

- Sharon Nothnagle reviewed the Election Budget with the board. Per the direction of the board in 2015, the salaries and wages were increased for the supervisors, moderator and ballot clerks.

## Conservation Commission (4612.10)

- Nelson O'Bryan presented the Conservation Commission budget. The CC secretary has been given more tasks; therefore the salary line has increased.

## Town Clerk/Tax Collector (4140.10)

- Kim Trammell came before the board to review the town clerk/tax collector budget with no changes. Ms Trammell has asked to encumber the monies from the Moose Plant Grant for preservation. She has also requested a meeting next Wednesday to discuss the warrant article for her salary.

## Highway (4312.20)

- Richard Roberts presented the Highway Department Budget. He will be conducting 4 weeks of roadside mowing in 2017 increased from 3 weeks. Bunker Hill Bridge is scheduled to be completed in 2017.

**Non Public:** Motion made by Chairman Roberts to enter into **Nonpublic Session** at 12:05 a.m. under 91-A: 3 II (c). Motion seconded by Selectman Hidden and passed with a roll call vote, Roberts Y, Hidden Y, Gray Y.

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Board interviewed a legal firm as a potential hire. No decisions were made.

Motion made by Chairman Roberts to return to regular session at 1:00pm. Motion seconded by Selectman Hidden and passed unanimously.

Fire (4220.10), Forest Fire (4220.30) & Emergency Management (4290.10)

- Fire Chief Colcord came in to review the Fire Dept, Forest Fire and the Emergency Management budgets. The board agreed the warrant article for a new water craft (airboat) should be increased to \$20,000 from \$16,000.

Library (4850.10)

- Library Trustee Anne Chant and the Director Mary Cronin came before the board to review the Library's budget. The increases in the library budget were for painting the outside of the building, retirement and increase in health insurance for the Library Director and a new copy machine.

A Christmas luncheon was planned for employees to be held on December 22, 2016.

The board recessed from 3:40pm to 3:55pm.

**Non Public:** Motion made by Chairman Roberts to enter into Nonpublic Session at 3:57pm under RSA 91-A: 3 II (c). Motion seconded by Selectmen Hidden and passed unanimously.

Board interviewed an auditing firm as a potential hire. No decisions were made.

Motion made by Selectman Hidden to adjourn the Non Public Session at 4:12pm. Motion seconded by Chairman Gray and passed unanimously.

The board briefly discussed budgets that still need to be reviewed and set the agenda for next meeting. The board briefly discussed potential warrant articles.

At 4:45pm Chairman Roberts made a motion to adjourn the meeting. The motion was seconded by Selectmen Hidden and passed unanimously.

Respectfully Submitted,

Darlene McWhirter  
Town Administrator

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John Roberts

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James Hidden

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Steve Gray