

TOWN OF TAMWORTH
BOARD OF SELECTMEN
84 MAIN STREET
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Selectmen's Meeting 6:00 pm
Town Office

Thursday, January 26, 2017

MINUTES

Present: Selectmen Hidden & Gray, Pat Farley, Bruno Siniscalchi, Sergeant Cooper, Dom Bergen, Kathy Estabrook, Darlene McWhirter and Governmentoversight.com videographer.

- I. CALL TO ORDER: Selectman Hidden called the meeting to order at 6:02pm.
- II. DEPARTMENTS & COMMITTEES:
 - Economic Development Commission

Chairman Farley reminded the board of the LRP Commissioner's meeting on April 24th with Senator Jeb Bradley and the LRPC Annual Dinner on June 26th at the Wolfeboro Inn.
 - 250th Celebration Committee

Bruno Siniscalchi came before the board to ask for a vote to place photos of the mosaic art piece that was done during the 250th celebration in the 2016 Town Report. The committee is asking for colored photos to be placed on the inside cover front and back. Selectman Gray made a motion to include colored photos of the mosaic on the inside front cover and inside back cover of this years' town report. The motion was seconded by Selectman Hidden and passed.
 - Police Department

Sergeant Cooper is busy with prosecutions. He will have stats for the next meeting.
 - Administration
 - Rmon Networks technician began the initial assessment of the network, server, workstations etc. on Wednesday. The technician created an inventory or equipment, software and he added a program to all the workstation to get online support.
 - The Board agreed to budget \$30,000 for legal expenses for 2017 and increase the Police Salary line to include a chief for 8 months and sergeant for 1 year.
 - The Board discussed briefly the reasoning for requiring vendors to have a \$1,000,000 liability policy. The town administrator will contact Primex to ask their position.
 - CDBG grant has been notarized and signed by all parties. It was forwarded to Donna Lane on January 24, 2017.
 - The board agreed to include a disclaimer on all email correspondence from the Selectmen's office stating that all email communication is public upon request.
 - The following changes will be made to the 2016 Town Report. A number of colored pictures will be included; the total cost will be about \$3,100.
 - Expenditure, Revenue and Payroll reports will be landscaped

- The Payroll report will be grouped by department.
- The list of vendor payments will include all 3 funds
- Table of Contents will be in alphabetical order in groupings
- List of Town Officers and Employees are formatted differently
- The Independent Auditor's Report, MS-535 (2016 Financial Statements) and the MS636 (2017 Budget) will be included.
- The Board agreed to include on the 2017 warrant an article to adopt the "All Veterans' Tax Credit" per RSA 72:28-b.
- Joanne Rainville asked to have a drain put in where the ramp meets the parking lot in the back of the building to alleviate some of the pooling in that area. Road Agent Roberts will look at it in the spring and possibly add a thin coat of asphalt.
- After comparing health insurance plans and costs, the Board agrees to change insurance carriers from School Care to HealthTrust beginning July 1, 2017. An HMO plan and a high deductible plan will be offered to employees.
- Michelle Killeen has accepted the Deputy Town Clerk/Tax Collector position. Her start date is February 1, 2017.
- Cub Master Andrew Nelson is asking for suggestions for a service project the cub scouts could do for the town. Darlene will check with Recreation Director Roberts.

III. SIGNATURE FILE:

- Motion made by Selectman Hidden to approve and sign the Selectmen's Minutes for January 12, 2017. Motion seconded by Selectman Gray and passed unanimously.
- Motion made by Selectman Hidden to approve and sign the Selectmen's Non Public Minutes of January 12, 2017. Motion seconded by Selectman Gray and passed unanimously.
- Selectman Hidden made a motion to approve and sign the accounts payable manifest and check register dated February 2, 2017 in the amount of \$269,949.35 for 2017 expenses. Motion was seconded by Selectman Gray and passed unanimously.
- Selectman Hidden made a motion to approve and sign the accounts payable manifest and check register dated February 2, 2017 in the amount of \$9,378.79 for 2016 expenses. Motion was seconded by Selectman Gray and passed unanimously.
- Motion made by Selectman Hidden to approve and sign the payroll manifest of February 2, 2017 in the amount of \$19,742.55 with authorization for a transfer in the amount of \$10,602.22 for direct deposit (included in this amount) and an additional transfer for the Federal Tax Deposit of \$6,247.79 and \$122.75 for processing fees (not included in the above amount). Motion was seconded by Selectman Gray and passed unanimously.
- The Board approved and signed the following items:
 - Elderly Exemption – 215-085-000
 - Veteran's Tax Credit – 414-019
 - Timber Tax Levy – 401-024
 - Notice of Intent to Cut – 410-121 & 120
 - Fireworks permit

IV. APPOINTMENTS:

V. NEW BUSINESS:

VI. SELECTMEN'S UPDATE:

- Selectman Gray reported that everything is going well at the Transfer Station. He also reported that the Highway Crew is busy plowing and cleaning up after the ice storms.

VII. OLD BUSINESS:

- Irene's Way – a letter was sent to Mr. Drew asking for information on Irene's Way.
- Sandwich Perambulation – per the boards' request, the Town Administrator will get a copy of a report from the Town of Sandwich which was submitted in December 2016.

VIII. PUBLIC COMMENT:

- Resident John Sandonato came before the board to discuss his property and ways to separate what he believes are 2 separate lots that were involuntarily merged. Ms. McWhirter will get the paperwork ready and get back to him.

IX. NON PUBLIC PER RSA 91– A:3 II (a)

- Motion made by Selectman Hidden at 6:55pm to enter into a non-public session under RSA 91 A: 3 II (a). Motion seconded by Selectman Gray and passed by roll call vote. Hidden Y & Gray Y.
- Motion made by Selectman Hidden to reopen the regular session at 7:05 pm. Motion seconded by Selectman Gray and passed unanimously.

- X. ADJOURNMENT: At 7:10 pm, Selectman Hidden made a motion to adjourn the meeting. The motion was seconded by Selectman Gray and passed unanimously.

Respectfully submitted,

Darlene McWhirter
Town Administrator

Approved by the Board of Selectmen

John E. Roberts

James S. Hidden

Steven G. Gray