

TOWN OF TAMWORTH BOARD OF
SELECTMEN 84 MAIN STREET
TAMWORTH, NH 03886
TELEPHONE: (603) 323-7525 FAX: (603) 323-2349
WWW.TAMWORTHNH.ORG

Selectmen's Meeting 6 :00pm
Town Office

Thursday, December 09, 2021

DRAFT MEETING MINUTES

- **CALL TO ORDER:** called to order at 6:00 PM by Selectman Mason. Present are: Selectman Streeter, Selectman Mason, Selectman Goodson, Selectman Roberts (zoom), Selectman Ricker, Town Administrator Karen Anthony, Ed Comeau, Bruno, Tim McGlew, Jim/Maureen Diamond (zoom).
- **PUBLIC HEARING:** Open the public hearing under RSA 31:95-b: to accept and expend \$22,153.50 from tax auction proceeds and to accept and expend \$16,663.34 from HealthTrust. The BOS motioned last week to give back a portion of HealthTrust monies to the employees who paid in. The BOS does not plan to expend any monies from the tax auction proceeds. Public Input: Maureen Diamond asked why we received 2008 tax auction proceeds. Both Selectman Mason and Selectman Streeter explained how proceeds from tax auctions work and that there is a 10 year statute of limitations for finding the previous owners. *Motion to accept and expend \$22,153.50 and \$16,663.34 by Selectman Mason, 2nd by Selectman Goodson. Roll call vote: Ricker – yes, Streeter – yes, Goodson – yes, Roberts – yes, Mason – yes.*
- **CHANGES/ADDITIONS TO AGENDA:** Added to signature file
- **PUBLIC INPUT:** Maureen Diamond worked at St. Andrews pantry. They have a healthy inventory for families in need.
- **NEW BUSINESS:**
 - Maintenance budget: Discussion. Karen to update spreadsheet. *Motion to spend up to \$1,500 to purchase a snowblower by Selectman Mason, 2nd by Selectman Goodson. Roll call vote: Ricker – yes, Streeter – yes, Goodson – yes, Roberts – yes, Mason – yes*
 - CIP budget: Discussion. Okay.
 - Data Processing Budget: Discussion. Added stipend for website updating under internet services.
 - Assessing Budget: Discussion. Look into revalue costs. Double check contracts.
 - WD/RR Landfill: Discussion. Transfer Station monitoring to be moved from their budget to this one.
 - Administrator Update: Bank balance is \$1,560,387; the School Budget Hearing will be held Wednesday, March 2nd; the most recent Boston Cane recipient has passed, and her family would like to know if the Town would like them to return the cane. Yes, with gratitude; The Transfer Station will be open normal business hours on Monday, December 27th; CAI is asking if/when the Board is going to sign the mapping contract. Selectman Mason has a couple questions; Received an email from a resident on Old Mail Road pertaining to snowmobile travel; Training with a Finance professional is going great; there is a Selectmen's Deed in the signature file. Tax acquired property was bought back; Contacted Primex regarding workers comp cost for swim program employees.
 - Agreement for Auction: *Motion to send the agreement to legal for review by Selectman Mason, 2nd by Selectman Goodson. Roll call vote: Ricker – yes, Streeter – yes, Goodson – yes, Roberts – yes, Mason – yes*
 - Selectman Mason received emails asking if the Town will add a link for Alztimers and

Veterans' small business to the Town's website. *Motion to put links on website by Selectman Mason, 2nd by Selectman Goodson. Selectman Streeter asked to add the link to Government Oversight. Motion to amend to add Government Oversight link by Selectman Streeter, 2nd by Selectman Goodson. Roll call vote: Ricker – yes, Streeter – yes, Goodson – yes, Roberts - yes, Mason – yes. Original motion as amended by Selectman Mason, 2nd by Selectman Goodson. Roll call vote: Ricker – yes, Streeter – yes, Goodson – yes, Roberts - yes, Mason – yes*

- TCNA: TCNA would like to meet to discuss building project. Karen to notify them that the 16th will work.
- Tennis Courts MOU: Selectman Mason drafted a MOU for the tennis courts for the KA Brett School. Jack added language. This is in the signature file.

▪ **SIGNATURE FILE:**

- Selectmen's minutes for December 2, 2021; Motion to approve by Selectman Mason, 2nd by Selectman Goodson. Roll call vote: Ricker – yes, Streeter – yes, Goodson – yes, Roberts - yes, Mason – yes
- Non-public minutes for December 2, 2021
 1. RSA 91-A:3 II (a) – session 1 @ 5:30, minutes are unsealed. Motion to approve by Selectman Mason, 2nd by Selectman Goodson. Roll call vote: Ricker – yes, Streeter – yes, Goodson – yes, Roberts - yes, Mason – yes
 2. RSA 91-A:3 II (c) – session 1 @ 8:01, minutes are unsealed. Motion to approve by Selectman Mason, 2nd by Selectman Goodson. Roll call vote: Ricker – yes, Streeter – yes, Goodson – yes, Roberts - yes, Mason – yes
 3. RSA 91-A:3 II (c) – session 2 @ 8:01, minutes are unsealed. Motion to approve by Selectman Mason, 2nd by Selectman Goodson. Roll call vote: Ricker – yes, Streeter – yes, Goodson – yes, Roberts - yes, Mason – yes
 4. RSA 91-A:3 II (c) – session 3 @ 8:01, minutes are unsealed. Motion to approve by Selectman Mason, 2nd by Selectman Goodson. Roll call vote: Ricker – yes, Streeter – yes, Goodson – yes, Roberts - yes, Mason – yes
 5. RSA 91-A:3 II (e) – session 4 @ 8:01, minutes are unsealed. Motion to approve by Selectman Mason, 2nd by Selectman Goodson. Roll call vote: Ricker – yes, Streeter – yes, Goodson – yes, Roberts - yes, Mason – yes
- Accounts Payable Manifest in the amount of \$521,779.39 with \$453,000 being paid to the county. Motion to approve by Selectman Mason, 2nd by Selectman Goodson. Roll call vote: Ricker – yes, Streeter – yes, Goodson – yes, Roberts - yes, Mason – yes.
- Payroll Manifest in the amount of \$97,794.66 with yearly stipends and volunteer fire pay. Motion to approve by Selectman Mason, 2nd by Selectman Goodson. Roll call vote: Ricker – yes, Streeter – yes, Goodson – yes, Roberts - yes, Mason – yes.
- Selectmen's Deed for Map 401 Lot 042: Resident repurchased property. Motion to approve by Selectman Mason, 2nd by Selectman Goodson. Roll call vote: Ricker – yes, Streeter – yes, Goodson – yes, Roberts - yes, Mason – yes
- Intent to Cut Map 405 Lot 007. Motion to approve by Selectman Mason, 2nd by Selectman Goodson. Roll call vote: Ricker – yes, Streeter – yes, Goodson – yes, Roberts - yes, Mason – yes
- Professional Services Agreement for Finance. Motion to approve by Selectman Mason, 2nd by Selectman Goodson. Roll call vote: Ricker – yes, Streeter – yes, Goodson – yes, Roberts - yes, Mason – yes
- Tennis Courts MOU with KA Brett School. Motion to approve by Selectman Mason, 2nd by Selectman Goodson. Roll call vote: Ricker – yes, Streeter – yes, Goodson – yes, Roberts - yes, Mason – yes

▪ **SELECTMEN'S UPDATE:**

- **Selectman Ricker:** Will attend Cemetery meeting next week

- **Selectman Streeter:** Auction company needs list of properties so they can start advertising. Karen will send everything once legal approves the sales agreement; Junkyard letter recipient would like someone to inspect the property; worked on job descriptions.
 - **Selectman Roberts:** No update.
 - **Selectman Goodson:** Attended TSIC meeting. Working on grant.
 - **Selectman Mason:** Working on budget. What do we want for office staff? Discussion. FT Town Administrator and PT Finance 16-24 hours; Review job description. Karen to post job opening in paper, NHMA, indeed, and on town website; Review Town Administrator job description. Karen to post job opening in paper, NHMA, indeed, and on town website.
- **PUBLIC INPUT:** N/A.
 - **OLD BUSINESS:**
 - 2022 Police Cruiser
 - Nuisance Ordinance
 - Job descriptions/Personnel Policies/Earned Time Policy
 - **NON-PUBLIC:** Motion to enter into non-public under RSA 91-A:3 (a) at 7:50 PM by Selectman Mason, 2nd by Selectman Goodson. Roll call vote: Ricker – yes, Streeter – yes, Goodson – yes, Roberts - yes, Mason – yes
- Motion to come out of non-public at 8:13 PM by Selectman Mason, 2nd by Selectman Goodson. Roll call vote: Ricker – yes, Streeter – yes, Goodson – yes, Roberts - yes, Mason – yes.
- **ADJOURNMENT:** Motion to adjourn @ 8:13 PM by Selectman Goodson

Respectfully submitted,

Karen Anthony, Town Administrator

Rebecca Mason – Chairman

Melanie Streeter

Kelly Goodson

Aaron Ricker

Emery Roberts