

TOWN OF TAMWORTH BOARD OF
SELECTMEN 84 MAIN STREET
TAMWORTH, NH 03886
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Selectmen's Meeting 6 :00pm
Town Office

Thursday, September 23, 2021

DRAFT MEETING MINUTES

- **CALL TO ORDER:** called to order at 6:00 PM by Selectman Mason. Present are: Selectman Streeter, Selectman Roberts on zoom, Selectman Mason, Selectman Goodson, Town Administrator Karen Anthony, Ed Comeau, Dan Beauregard, Bruno, Pat Farley. On Zoom: Jim and Maureen Diamond.
- **CHANGES/ADDITIONS TO AGENDA:** added non-public under RSA 91-A:3 II (a) and RSA 91-A:3 II (c)
- **PUBLIC INPUT:** N/A.
- **NEW BUSINESS:**
 - Dan Beauregard, Recreation Director update: Have 75 kids playing soccer; Highway Dept cleaned up the field and parking; *Motion to move old septic tank and cement slab by Selectman Mason, seconded by Selectman Goodson. Roll call vote: Streeter – yes, Goodson – yes, Roberts – yes, Mason – yes.* Looking at fence quotes; Tamworth Outing Club is putting together Halloween event for kids. Rec will help out; Want to utilize the storage space in the attic of the rec building. Need to have a set of stairs to the attic rather than the pull down ladder; tractor is back from shop; Selectman Mason asked if there can be a town wide Halloween event. Dan will come up with something; First game night went well. Residents donated games; still using highway trailer for the tractor; looking for used soccer cleats; Selectman Streeter likes the garage all clean; heater at rec building will be serviced.
 - Pat Farley, EDC update: Attended LRPC meetings. Tamworth 2020 census has population at 2,634. Hazardous Waste contract will expire next year. Currently no charge for overage. That will likely change with a new contract. Tamworth had 35 participants; EDC will send in budget sheet after the October 12th meeting. Economic Revitalization Zone deadline for business to submit for a tax break is February 2022. At least 3 businesses are in communication with the state. Would like to have a forum on Broadband in early December. New brochures have been sent to the printer. EDC would like to develop a pop-up location for entrepreneurs that do not have a storefront. Pat will send Selectman Mason a link showing businesses in town so it can be put on the Town's webpage.
 - Audit Recommendations: Add date to completed on the Reconciliation Policy. Will review next week. Sewer assets are 20+ years old. Selectman Mason to follow up with auditors regarding that. Karen to send copy of audit recommendation letter to the Library. Review cash procedures at the Transfer Station with Glenn and draft a policy.
 - Administrator Update: Bank balance is \$3,221,124; Internet should be increased soon *Motion to increase the internet speed at the Town Office by Selectman Mason, seconded by Selectman Goodson. Roll call vote: Streeter – yes, Goodson – yes, Roberts – yes, Mason – yes.*; Looking into setting up employee training with Primex; Water heater in the basement of the Town Office is leaking and needs to be replaced immediately. Cost for a new one is estimated at \$1,000 plus labor. This will be done on Monday.
- **SIGNATURE FILE:**
 - Selectmen's minutes for September 16, 2021; Motion to approve by Selectman Mason, 2nd

by Selectman Goodson. Roll call vote: Streeter – yes, Goodson – yes, Roberts – yes, Mason – yes

- Non-public minutes for September 16, 2021
 1. RSA 91-A:3 II (c) session 1 – minutes are unsealed. Motion to approve by Selectman Mason, 2nd by Selectman Goodson. Roll call vote: Streeter – yes, Goodson – yes, Roberts – yes, Mason – yes
 2. RSA 91-A:3 II (c) session 2 – minutes are unsealed. Motion to approve by Selectman Mason, 2nd by Selectman Goodson. Roll call vote: Streeter – yes, Goodson – yes, Roberts – yes, Mason – yes
 3. RSA 91-A:3 II (c) session 3 – minutes are unsealed. Motion to approve by Selectman Mason, 2nd by Selectman Goodson. Roll call vote: Streeter – yes, Goodson – yes, Roberts – yes, Mason – yes
- Accounts Payable Manifest in the amount of \$317,235.02. \$250,000 to school and \$50,000 for chip sealing. YTD \$7,139,467.88. Motion to approve by Selectman Mason, 2nd by Selectman Goodson. Roll call vote: Streeter – yes, Goodson – yes, Roberts – yes, Mason – yes.
- Timber Yield Tax Map 407 Lot 93 in the amount of \$3,046.52. Motion to approve by Selectman Mason, 2nd by Selectman Goodson. Discussion: Approved last week. State provided the incorrect lot number. Had to redo paperwork. Roll call vote: Streeter – yes, Goodson – yes, Roberts – yes, Mason – yes
- Contract with James R. St. Jean Auctioneers. Auction to be held Saturday, January 29th at 10 AM. Motion to approve by Selectman Mason, 2nd by Selectman Goodson. Discussion: This auction is a no reserve auction. The auctioneers would like a quorum of board members attend in the chance that decisions need to be made. The BOS can decline an offer if need be. Roll call vote: Streeter – yes, Goodson – yes, Roberts – yes, Mason – yes
- Intent to Cut Map 218 Lots 119. Motion to approve by Selectman Mason, 2nd by Selectman Goodson. Roll call vote: Streeter – yes, Goodson – yes, Roberts – yes, Mason – yes.

▪ **SELECTMEN'S UPDATE:**

- **Selectman Streeter:** Attended Planning Board meeting; was asked if the police stats can be put on the website. *Motion put the police stats on the website by Selectman Streeter, seconded by Selectman Goodson. Roll call vote: Streeter – yes, Goodson – yes, Roberts – yes, Mason – yes.* Karen to send stats to Selectman Mason; Currently no plans for Veteran's Day. If someone wants to help plan one call the office; Received prices for wells and septic. Will email out and discuss next week; History Center wants to remove old shed and put up a new one. Selectman Mason would like them to come to a meeting.
- **Selectman Roberts:** Nothing to report
- **Selectman Goodson:** Attended TSIC meeting. Looking into 2 grant opportunities.
- **Selectman Mason:** MOU for tennis courts; Schedule Richard Roberts in on 10/14 for a non-public at 5:30; Attended Broadband webinar with NHMA; Updated Welfare Guidelines and application and put them on the website; Chocorua fire station door can be painted red; helped with LEOP grant; working with planning board and CAI on overlays and contract.

- **PUBLIC INPUT:** Maureen Diamond thanks Dan. Thanks Pat for her report; Pat Farley asked about overlay for current use; 2 people from each town to represent for Broadband; Police stats; Ed Comeau asked about the Page Hill detour being changed with Google maps. Karen will send Pat the email chain with LRPC; Linda Cook asked about YTD department expense reports.

▪ **OLD BUSINESS:**

- 2022 Police Cruiser
- Nuisance Ordinance
- Job descriptions/Personnel Policies/Earned Time Policy

- **NON-PUBLIC:** Motion to enter into non-public at 7:13 PM for 3 sessions under RSA 91-A:3 II (e), RSA 91-A:3 II (a), and RSA 91-A:3 II (c) by Selectman Mason, 2nd by Selectman Goodson. Roll call vote: Streeter – yes, Goodson – yes, Roberts – yes, Mason – yes.

Motion to leave non-public session at 7:48 PM by Selectman Mason. 2nd by Selectman Goodson. Roll call vote: Streeter – yes, Goodson – yes, Roberts – yes, Mason – yes. All minutes are unsealed.

- **ADJOURNMENT:** Motion to adjourn @ 7:48 PM by Selectman Goodson

Respectfully submitted,

Karen Anthony, Town Administrator

Rebecca Mason – Chairman

Melanie Streeter

Kelly Goodson

Aaron Ricker

Emery Roberts