

TOWN OF TAMWORTH BOARD OF
SELECTMEN 84 MAIN STREET
TAMWORTH, NH 03886
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Selectmen's Meeting 6 :00pm
Town Office

Thursday, September 16, 2021

DRAFT MEETING MINUTES

- **CALL TO ORDER:** called to order at 6:00 PM by Selectman Mason. Present are: Selectman Streeter, Selectman Roberts, Selectman Mason, Selectman Goodson, Selectman Ricker, Town Administrator Karen Anthony, Ed Comeau, Lynn Kearney, Ed Kearney, Peter Barnard, and Steve Gray. On Zoom: Jim and Maureen Diamond and Joseph Haas.
- **CHANGES/ADDITIONS TO AGENDA:** added items to the signature file
- **PUBLIC HEARING:** To accept and expend money received from ARPA in accordance with RSA 31:95-b, in the amount of \$161,025.02. Selectman Mason opened the public meeting and explained what ARPA funds were and the limited ways the town could use them. At the time, the BOS is looking to use the funds to install water and sewer at the transfer station and to install sewer at the recreation building. Discussion ensued. Any other ideas can be emailed to the office. *Motion to accept and expend money received from ARPA in the amount of \$161,025.02 under RSA 31:95-b by Selectman Mason, seconded by Selectman Goodson. Roll call vote: Roberts – yes, Streeter – yes, Ricker – yes, Goodson – yes, Mason – yes.* Selectman Mason closed the public hearing.
- **PUBLIC INPUT:** Maureen Diamond thanked Becky for her help this week. Informed us that Chris Clyne's name is still listed as Welfare Director on the Welfare application. Karen to correct this; Joseph Haas made a comment summarized as the Federal Government has no money to give.
- **NEW BUSINESS:**
 - *Motion to accept \$5,000 from the sale of the F350 by Selectman Mason, seconded by Selectman Goodson. Roll call vote: Roberts – yes, Streeter – yes, Ricker – yes, Goodson – yes, Mason – yes.*
 - *Motion to accept \$4,000 from the sale of the sander by Selectman Mason, seconded by Selectman Goodson. Question from Selectman Streeter if we don't motion to expend can we never spend it. Selectman Mason said that the money was never appropriated to be spent and will go into unassigned fund balance. Roll call vote: Roberts – yes, Streeter – yes, Ricker – yes, Goodson – yes, Mason – yes.*
 - *Motion to accept and expend \$575.86 from Primex for the windshield claim by Selectman Mason, seconded by Selectman Goodson. Roll call vote: Roberts – yes, Streeter – yes, Ricker – yes, Goodson – yes, Mason – yes.*
 - Sergeant and Patrolman job descriptions were updated with blood borne pathogens and reformatted. *Motion to approve by Selectman Mason, seconded by Selectman Goodson. Roll call vote: Roberts – yes, Streeter – yes, Ricker – yes, Goodson – yes, Mason – yes.*
 - Investment Policy review: *Motion to approve by Selectman Mason, seconded by Selectman Goodson. Roll call vote: Roberts – yes, Streeter – yes, Ricker – yes, Goodson – yes, Mason – yes.*
 - Administrator Update: Bank balance is \$3,293,427; Tamworth Outing Club returned the \$1,000 sent to them that was approved at Town Meeting. Our Assessor, Rod, extended out

MS-1 deadline to October 1st. Waiting for utility valuations; Emailed out the estimated revenues and my changes. If you approve them, I will sign it tomorrow and upload to DRA. *Motion to accept as presented with changes of increase to payment in lieu of taxes to \$90,000, increase to business, licenses, and permits to \$20,900, increase other licenses, permits, and fees to \$11,900, and decrease other state sources to \$187,000 by Selectman Mason, seconded by Selectman Goodson. Roll call vote: Roberts – yes, Streeter – yes, Ricker – yes, Goodson – yes, Mason – yes.*; Budget sheets were sent to all departments with a due date of October 8th. We will review the sheets prior to setting a budget review schedule. Selectman Streeter would like to have one day and review everything, Selectman Goodson would like to extend meetings.; Attended the Budget and Finance class with NHMA on Tuesday.

▪ **SIGNATURE FILE:**

- Selectmen's minutes for September 9, 2021; Motion to approve by Selectman Mason, 2nd by Selectman Goodson. Roll call vote: Roberts – yes, Streeter – yes, Ricker – yes, Goodson – yes, Mason – yes
- Non-public minutes for September 6, 2021
 1. RSA 91-A:3 II (a) session 1 – minutes are unsealed. Motion to approve by Selectman Mason, 2nd by Selectman Goodson. Roll call vote: Roberts – yes, Streeter – yes, Ricker – yes, Goodson – yes, Mason – yes
 2. RSA 91-A:3 II (c) session 2 – minutes are unsealed. Motion to approve by Selectman Mason, 2nd by Selectman Goodson. Roll call vote: Roberts – yes, Streeter – yes, Ricker – yes, Goodson – yes, Mason – yes
 3. RSA 91-A:3 II (c) session 3 – minutes are unsealed. Motion to approve by Selectman Mason, 2nd by Selectman Goodson. Roll call vote: Roberts – yes, Streeter – yes, Ricker – yes, Goodson – yes, Mason – yes
 4. RSA 91-A:3 II (c) session 4 – minutes are unsealed. Motion to approve by Selectman Mason, 2nd by Selectman Goodson. Roll call vote: Roberts – yes, Streeter – yes, Ricker – yes, Goodson – yes, Mason – yes
- Accounts Payable Manifest in the amount of \$25.00. Motion to approve by Selectman Mason, 2nd by Selectman Goodson. Roll call vote: Roberts – yes, Streeter – yes, Ricker – yes, Goodson – yes, Mason – yes.
- Accounts Payable Manifest in the amount of \$24,362.30. Motion to approve by Selectman Mason, 2nd by Selectman Goodson. Roll call vote: Roberts – yes, Streeter – yes, Ricker – yes, Goodson – yes, Mason – yes.
- Payroll Manifest in the amount of \$29,002.66. Motion to approve by Selectman Mason, 2nd by Selectman Goodson. Roll call vote: Roberts – yes, Streeter – yes, Ricker – yes, Goodson – yes, Mason – yes. YTD \$6,822,232.86.
- Abatement for Map 215 Lott 055 Sublot 001 in the amount of \$386.00. Motion to approve by Selectman Mason, 2nd by Selectman Goodson. Roll call vote: Roberts – yes, Streeter – yes, Ricker – yes, Goodson – yes, Mason – yes
- Intent to Cut Map 203 Lot 8. Motion to approve by Selectman Mason, 2nd by Selectman Goodson. Roll call vote: Roberts – yes, Streeter – yes, Ricker – yes, Goodson – yes, Mason – yes.
- EOP Reimbursement request letter: Motion to approve by Selectman Mason, 2nd by Selectman Goodson. Roll call vote: Roberts – yes, Streeter – yes, Ricker – yes, Goodson – yes, Mason – yes
- Timber Yield Tax Map 407 Lot 98 in the amount of \$3,046.52. Motion to approve by Selectman Mason, 2nd by Selectman Goodson. Roll call vote: Roberts – yes, Streeter – yes, Ricker – yes, Goodson – yes, Mason – yes
- Intent to Cut Map 205 Lots 26, 29, 29-1, 27, 29-2. Motion to approve by Selectman Mason, 2nd by Selectman Goodson. Roll call vote: Roberts – yes, Streeter – yes, Ricker – yes, Goodson

– yes, Mason – yes.

- Notice of Violation and Cease and desist letter to 164 Chinook Trail. Motion to approve by Selectman Mason, 2nd by Selectman Goodson. Roll call vote: Roberts – yes, Streeter – yes, Ricker – yes, Goodson – yes, Mason – yes

▪ **SELECTMEN'S UPDATE:**

- **Selectman Roberts:** Nothing to report
- **Selectman Streeter:** Attended the Conservation Commission meeting; call from a resident asking about a Veteran's Day celebration; *Motion to remove the snack shack at the recreation field by Selectman Streeter, seconded by Selectman Ricker. Roll call vote: Roberts – yes, Streeter – yes, Ricker – yes, Goodson – yes, Mason – yes.*; Received 1 response to the junkyard letters and 3 have not picked up their letters; *Motion to start something at the transfer station and recreation fields with getting test pits and designs for water and sewer, Selectman Goodson seconded. Discussion ensued. Will get quotes. Roll call vote: Roberts – yes, Streeter – yes, Ricker – yes, Goodson – yes, Mason – yes.*
- **Selectman Ricker:** missed the cemetery meeting; people who received the junkyard letters are cleaning up. The office should be receiving response letters soon.
- **Selectman Goodson:** Attended Library meeting. Library opted out of going for a grant for the mobile library. Friends of the Library Board is looking for a President and Treasurer so they can remain a 501 3(c).; Attended EDC meeting. Focused on promoting the EDC Zone. Brochure is being reprinted. LRPC meeting is 9/23. Not able to attend but Pat will.
- **Selectman Mason:** Attended the Budget and Finance workshop; looking into energy costs with Direct Energy; working with CAI on map overlay. It can be done; Attended CIP public hearing last night. CIP will attend the BOS meeting on 9/30. New plan is on website.

▪ **PUBLIC INPUT:** N/A.

▪ **OLD BUSINESS:**

- 2022 Police Cruiser
- Nuisance Ordinance
- Job descriptions/Personnel Policies/Earned Time Policy

- **NON-PUBLIC:** Motion to enter into non-public at 7:10 PM for 2 sessions under RSA 91-A:3 II (c) by Selectman Mason, 2nd by Selectman Goodson. Roll call vote: Roberts – yes, Streeter – yes, Ricker – yes, Goodson – yes, Mason – yes.

Motion to leave non-public session at 7:43 PM by Selectman Mason. 2nd by Selectman Goodson. Roll call vote: Roberts – yes, Streeter – yes, Ricker – yes, Goodson – yes, Mason – yes. All minutes are unsealed.

- **ADJOURNMENT:** Motion to adjourn @ 7:43 PM by Selectman Ricker

Respectfully submitted,

Karen Anthony, Town Administrator

Rebecca Mason – Chairman

Melanie Streeter

Kelly Goodson

Aaron Ricker

Emery Roberts