

TOWN OF TAMWORTH BOARD OF
SELECTMEN 84 MAIN STREET
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Selectmen's Meeting 5 :30pm
Town Office

Thursday, August 19, 2021

DRAFT MEETING MINUTES

- **CALL TO ORDER:** called to order at 5:33 PM by Selectman Mason. Present are: Selectman Streeter, Selectman Goodson, Selectman Roberts, Selectman Ricker, Selectman Mason, Town Administrator Karen Anthony, and Ed Comeau.

Selectman Mason discussed the transmission rate in Carroll County. She will update the Covid policy for employees.

Motion to go into non-public under RSA 91-A:3 II (b) by Selectman Mason at 5:40 PM, 2nd by Selectman Goodson. Roll call vote: Goodson – yes, Roberts – yes, Streeter – yes, Ricker – yes, Mason – yes.

Motion to leave non-public session at 6:04 PM by Selectman Mason. Minutes will not be sealed. 2nd by Selectman Goodson. Roll call vote: Goodson – yes, Roberts – yes, Streeter – yes, Ricker – yes, Mason – yes.

Additional attendees: Dana Littlefield, Linda Cook, Jim Bowles, Dana Lavertu Jr, Kaitlyn Lavertu, Alan Libby, Rick Moreau, Beverly Sullivan, Susan Dirubbo, Bill Dirubbo, Willie Farnum, and Jeremy Phillips. Zoom attendees are Ellen Farnum and Jim and Maureen Diamond.

- **CHANGES/ADDITIONS TO AGENDA:**
 - Added a non-public at the end of meeting
- **PUBLIC HEARING:** Rename a portion of Brewster Hill Road per RSA 231:133 and RSA 231:133-a.

Beverly Sullivan spoke to the fact that there are 4 houses on the Gardner Hill Road side and 1 house on the Philbrick Neighborhood Road side. Kaitlyn Lavertu spoke on behalf of Mr. Davis who resides on the Philbrick Neighborhood Road side. Mr. Davis is willing to change the road name to Davis Drive. *Motion to change the name of the road on the Philbrick Neighborhood Road side to Davis Drive by Selectman Mason, 2nd by Selectman Goodson. Roll call vote: Goodson – yes, Roberts – yes, Streeter – yes, Ricker – yes, Mason – yes.* Karen will work with the E911 system to make the changes and ask if Mr. Davis can keep his current number.

Motion to come out of public hearing at 6:12 PM by Selectman Mason, 2nd by Selectman Goodson. Roll call vote: Goodson – yes, Roberts – yes, Streeter – yes, Ricker – yes, Mason – yes.

- **PUBLIC INPUT:** Maureen Diamond thanked Karen for reading her email. Maureen has spoken with Chief Littlefield.
- **NEW BUSINESS:**
 - Bruce Knox: Transfer Station Improvement Plans: Bruce not able to attend. This will be rescheduled.
 - LEOP Agreement: *Motion to approve the adopt the NIMS Resolution by Selectman Mason,*

2nd by Selectman Goodson. Roll call vote: Goodson – yes, Roberts – yes, Streeter – yes, Rickers – yes, Mason – yes. Motion to pass and accept the Statement of Adoption of the Town of Tamworth Emergency Operations Plan by Selectman Mason, 2nd by Selectman Goodson. Roll call vote: Goodson – yes, Roberts – yes, Streeter – yes, Ricker – yes, Mason – yes.

- Administrator Update: Bank balance is \$3,702,932; The Town has received the 1st installment of the ARPA grant in the amount of \$161,065.02.

▪ **SIGNATURE FILE:**

- Selectmen’s minutes for August 12, 2021; Motion to approve by Selectman Mason, 2nd by Selectman Goodson. Roll call vote: Goodson – yes, Roberts – yes, Streeter – yes, Ricker – yes, Mason - yes
- Non-public minutes for August 12, 2021
 1. RSA 91-A:3 II (c) – minutes are unsealed; Motion to approve by Selectman Mason, 2nd by Selectman Goodson. Roll call vote: Goodson – yes, Roberts – yes, Streeter – yes, Ricker – yes, Mason - yes.
 2. RSA 91-A:3 II (b) – minutes are unsealed; Motion to approve by Selectman Mason, 2nd by Selectman Goodson. Roll call vote: Goodson – yes, Roberts – yes, Streeter – yes, Ricker – yes, Mason - yes
- Accounts Payable Manifest in the amount of \$28,306.97. Motion to approve by Selectman Mason, 2nd by Selectman Goodson. Roll call vote: Goodson – yes, Roberts – yes, Streeter – yes, Ricker – yes, Mason - yes.
- Payroll Manifest in the amount of \$17,453.24. YTD \$6,110,764.07. Motion to approve by Selectman Mason, 2nd by Selectman Goodson. Roll call vote: Goodson – yes, Roberts – yes, Streeter – yes, Ricker – yes, Mason - yes.
- Timber Yield Tax Map 407 Lot 64 for \$1,672.83. Motion to approve by Selectman Mason, 2nd by Selectman Goodson. Roll call vote: Goodson – yes, Roberts – yes, Streeter – yes, Ricker – yes, Mason - yes.

▪ **SELECTMEN’S UPDATE:**

- **Selectman Goodson:** Attended the first TSIC meeting. Working on meeting schedule and a timeline. Willie Farnum is the chair.
- **Selectman Roberts:** Nothing to update
- **Selectman Streeter:** Dan would like to open up the soccer registration to Madison residents. BOS okay with that; Tax cards and maps have been sent to the auctioneer; request from a trustee of a trust that listed the Town of Tamworth as a beneficiary. The trustee wants to the BOS to submit a letter allowing the beneficiary to be updated to CLC. BOS states the trustee needs to go through his attorney.
- **Selectman Ricker:** Nothing to update.
- **Selectman Mason:** Working with NHMA; reviewing the updated CDC recommendations. Will update the COVID employee policy to reflect the recommendations; the BOS Chairman reached out to discuss the boundary lines. BOS gives Selectman Mason permission to speak with her on behalf of the Board; masks are being purchased; attended sewer commission meeting. Meters to be installed on Town buildings by the end of the month; TCNA emailed asking if they can do a perc test on the back lot.

- **PUBLIC INPUT:** Jim Diamond stated there needs to be a laugh icon in the zoom chat box. Selectman Mason mentioned that Dan has been developing rec programs and mission statement for rec page. Tim has been doing great cleaning up the making improvements to the town properties.

▪ **OLD BUSINESS:**

- 2022 Police Cruiser
- Nuisance Ordinance
- Job descriptions/Personnel Policies/Earned Time Policy

- **NON-PUBLIC:** Motion to enter into non-public at 6:37 PM with 2 sessions under RSA 91-A:3 II (c) by Selectman Mason, 2nd by Selectman Goodson. Roll call vote: Goodson – yes, Roberts – yes, Streeter – yes, Ricker – yes, Mason - yes.

Motion to leave non-public session at 7:13 PM by Selectman Mason. Minutes for both sessions will not be sealed. 2nd by Selectman Goodson. Roll call vote: Goodson – yes, Roberts – yes, Streeter – yes, Ricker – yes, Mason – yes.

- **ADJOURNMENT:** Motion to adjourn @ 7:13 PM by Selectman Mason

Respectfully submitted,

Karen Anthony, Town Administrator

Rebecca Mason – Chairman

Melanie Streeter

Kelly Goodson

Aaron Ricker

Emery Roberts