

TOWN OF TAMWORTH BOARD OF
SELECTMEN 84 MAIN STREET
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Selectmen's Meeting 5 :30pm
Town Office

Thursday, August 12, 2021

DRAFT MEETING MINUTES

- **CALL TO ORDER:** called to order at 5:34 PM by Selectman Mason at Ricker's Auto Salvage at 112 Maple Road. Present are: Selectman Streeter, Selectman Goodson, Selectman Roberts, Selectman Ricker, Selectman Mason, and George Ricker.

Meeting resumed at Town Office. Present are: Town Administrator Karen Anthony, Ed Comeau – Government Oversight, Bruno, Linda Cook, Daymond Steer, Joanne Rainville, Leslie Johnson, Keats Myer, June Aprille, Chele Miller, Mary Watkins, Norman Cloutier, Bill Rich, Nina Perry

- **PUBLIC INPUT:** N/A
- **NEW BUSINESS:**
 - TCNA Presentation: Joanne, Director of TCNA, presented plans for a new building. Currently have 880 sq feet and the new building would be 3,000 sq feet. Discussion ensued. Selectman Mason stated this would need to be a town warrant and the governing body would need to vote on it. Daymond Steer asked if TCNA had looked at existing buildings or looked at the possibility of using space at the school. Joanne responded that they envision a campus setting in which residents would still have a "one shop" setting in downtown. Paul King will stake out the lot. Bill Rich asked if TCNA could come back in 6 weeks and present to the BOS how much money was raised. Linda Cook stated that the Town currently raises \$80K per year for the TCNA. Would they be asking for more? Keats answered no. Selectman Goodson thanked the TCNA for all their work.
 - Audit: Will create policy for reconciliation in which all 3 departments will approve. *Motion to approve the audit by Selectman Mason, 2nd by Selectman Goodson. Roll call vote: Ricker – yes, Roberts – yes, Streeter – yes, Goodson – yes, Mason – yes.*
 - Safety Policy: Review the policy. Karen is working on updating the Drug and Alcohol policy for DOT and non DOT employees. Once completed, the policies will be included in the Safety Policy.
- **NON-PUBLIC:** Motion to enter into non-public under RSA 91-A:3 II (c) at 6:31 PM by Selectman Mason, 2nd by Selectman Goodson. Roll call vote: Ricker – yes, Roberts – yes, Streeter – yes, Goodson – yes, Mason – yes.

Motion to leave non-public at 6:46 PM by Selectman Mason. Minutes will not be sealed. 2nd by Selectman Goodson. Roll call vote: Ricker – yes, Roberts – yes, Streeter – yes, Goodson – yes, Mason – yes.

- **NEW BUSINESS (continued):**
 - Personnel Policy: Karen updated the vacation section to reflect what is being offered to new employees. Will add Harassment, Non-Discrimination, Social Media, and IT policy to it. *Motion to approve the personnel policy with the additions by Selectman Mason, 2nd by Selectman Goodson. Roll call vote: Ricker – yes, Roberts – yes, Streeter – yes, Goodson – yes, Mason – yes.*

- Administrator Update: Bank balance is \$3,871,182 including the AP check run; the ARPA application has been submitted; Working with Becky on updated policies; read a public input from Maureen Diamond on the speeding concerns on Page Hill Road.

▪ **SIGNATURE FILE:**

- Selectmen's minutes for August 5, 2021; Motion to approve by Selectman Mason, 2nd by Selectman Goodson. Roll call vote: Ricker – yes, Roberts – yes, Streeter – yes, Goodson – yes, Mason - abstains
- Non-public minutes for August 5, 2021
 1. RSA 91-A:3 II (c) – minutes are unsealed; Motion to approve by Selectman Mason, 2nd by Selectman Goodson. Roll call vote: Ricker – yes, Roberts – yes, Streeter – yes, Goodson – yes, Mason - abstains.
- Accounts Payable Manifest in the amount of \$274,676.73 with \$250,000 for the school. YTD \$6,093,310.83. Motion to approve by Selectman Mason, 2nd by Selectman Goodson. Roll call vote: Ricker – yes, Roberts – yes, Streeter – yes, Goodson – yes, Mason – yes.
- Administrative Abatement Map 212 Lot 071 for \$12.91. Motion to approve by Selectman Mason, 2nd by Selectman Goodson. Roll call vote: Ricker – yes, Roberts – yes, Streeter – yes, Goodson – yes, Mason – yes.
- Intent to Cut Map 420 Lot 45. Motion to approve by Selectman Mason, 2nd by Selectman Goodson. Roll call vote: Ricker – yes, Roberts – yes, Streeter – yes, Goodson – yes, Mason – yes.
- Intent to Cut Map 402 Lot 29 and Lot 30. Motion to approve by Selectman Mason, 2nd by Selectman Goodson. Roll call vote: Ricker – yes, Roberts – yes, Streeter – yes, Goodson – yes, Mason – yes.
- Junkyard application for Ricker's Auto Salvage: Motion to approve by Selectman Mason, 2nd by Selectman Goodson. Roll call vote: Ricker – abstains, Roberts – yes, Streeter – yes, Goodson – yes, Mason – yes.
- Letter to Tamworth Foundation re: preservation of historical books. Motion to approve by Selectman Mason, 2nd by Selectman Goodson. Roll call vote: Ricker – yes, Roberts – yes, Streeter – yes, Goodson – yes, Mason – yes.

▪ **SELECTMEN'S UPDATE:**

- **Selectman Goodson:** EDC meeting was canceled; not able to attend the library meeting but read the minutes. Library is looking for a volunteer for the mobile unite to go to Remick Acres.
- **Selectman Ricker:** Saw everyone in my paradise today.
- **Selectman Roberts:** Not able to attend the library meeting.
- **Selectman Streeter:** Town owns 10 parcels. Called James St. Jean Auctioneers for process of setting up for an auction. No charge to look at them or meet with BOS to discuss.
- **Selectman Mason:** Rec Director Dan is working. Soccer program registration is opening soon. Tim has cleaned up around the office building and is cleaning up Remick Park. Karen pulled job descriptions for review. Karen's 1 year review is due this month. We will wait until November when we review all employees. Welfare Director is working. Covid cases are up. Take precautions.

▪ **PUBLIC INPUT:** Linda Cook stated that the mushrooms in Remick Park look great.

▪ **OLD BUSINESS:**

- 2022 Police Cruiser
- Nuisance Ordinance
- Job descriptions/Personnel Policies/Earned Time Policy
- Disposal of Town Owned Property – Method

▪ **NON-PUBLIC:** Motion to enter into non-public at 7:05 PM under RSA 91-A:3 II (b) by Selectman

Mason, 2nd by Selectman Goodson. Roll call vote: Ricker – yes, Roberts – yes, Streeter – yes, Goodson – yes, Mason – yes.

Motion to leave non-public session at 7:29 PM by Selectman Mason. Minutes will not be sealed. 2nd by Selectman Goodson. Roll call vote: Ricker – yes, Roberts – yes, Streeter – yes, Goodson – yes, Mason – yes.

- **ADJOURNMENT:** Motion to adjourn @ 7:29 PM by Selectman Mason

Respectfully submitted,

Karen Anthony, Town Administrator

Rebecca Mason – Chairman

Melanie Streeter

Kelly Goodson

Aaron Ricker

Emery Roberts