

TOWN OF TAMWORTH BOARD OF
SELECTMEN 84 MAIN STREET
TAMWORTH, NH 03886
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Selectmen's Meeting 6 :00pm
Town Office

Thursday, February 11, 2021

DRAFT MEETING NOTES

- **CALL TO ORDER:** The meeting was called to order at 6:00 pm by Selectman Farnum. Present are: Selectman Willie Farnum, Selectman Melanie Streeter, Selectman Kelly Goodson, Selectman Becky Mason, Selectmen Aaron Ricker, Town Administrator Karen Anthony, Linda Cook & Present on Zoom were Jim and Maureen Diamond, Pat Farley, John Wheeler, and Anne Chant
- **PUBLIC BUDGET HEARING:** Chairman Farnum opened the public hearing at 6:00pm.

TAMWORTH 2021 TOWN WARRANT
The State of New Hampshire

Due to the concerns arising from the ongoing COVID-19 pandemic, and as duly authorized under Emergency Order #83 as so ordered by Governor Christopher T. Sununu on January 22, 2021, the Board of Selectmen of the Town of Tamworth, County of Carroll, State of New Hampshire do hereby give notice as follows: To the inhabitants of the Town of Tamworth, County of Carroll in said State qualified to vote in Town Affairs:

You are hereby notified to meet for the First Session of the Annual Town Meeting at the Kenneth A Brett School, 881 Tamworth Road, in said Town of Tamworth on **Tuesday, the 11th of May, 2021**, to choose town officers and to vote on other matters required to be on the official ballot. Polls to be open for voting on **ARTICLE #01** and **ARTICLE #02** at eight o'clock in the forenoon, and to close not earlier than seven o'clock in the evening, and you are hereby notified to meet for the Second Session of the Annual Town Meeting at the Kenneth A. Brett School, 881 Tamworth Road, in said Town of Tamworth on **Saturday, the 15th of May, 2021**, at one o'clock in the afternoon for the transaction of all other Town business as specified in the remaining articles of this warrant.

ARTICLE #01

To elect all necessary **Town Officers**, which appear on the official Town ballot for the ensuing year. Open positions (2) Selectmen 3 year term, (1) Town Clerk/Tax Collector 3 year term, (1) Treasurer 1 year term, (2) Planning Board members 3 year term, (1) Trustee of the Trust Funds 3 year term, (1) Cemetery Trustees 3 year term, (2) Library Trustees 3 year term, (1) Library Trustee 1 year term, (1) Firewards – At Large 3 year term, (1) Firewards – East 3 year term.

ARTICLE #02

To see if the Town will vote to adopt the Amendment to the Tamworth Personal Wireless Service Facilities Ordinance as proposed by the Planning Board as follows: To amend the Tamworth Personal Wireless Service Facilities Ordinance to comply with current Federal and State law and regulations as well as to update and revise the Ordinance by replacing in its entirety the current Ordinance with new language. (Majority vote required)

ARTICLE #03

To see if the Town will vote to raise and appropriate the sum of **\$96,671** for **salary and benefits** for the current year for the position of **Town Clerk/Tax Collector**. **NOTE:** The

amount requested under this article shall be used for an annual salary of \$64,000 to include 20 paid days off, FICA and Medicare in the amount of \$4,896, a health and dental insurance premium (the Town's health & dental insurance plan currently with a 90/10% split for a two- person policy) and to include a flexible spending account of \$1,000 all totaled \$19,700 with contributions to the NH State Retirement System at the effective contribution rate (at a rate of 11.17% Jan - June 30, 2021 and 14.06% July - Dec 31, 2021) of \$8,075. (The retirement funds shall be disbursed as long as the eligibility requirements are met in accordance with the NH Retirement System). Also, if a midterm appointment of a new Town Clerk/Tax Collector should be made a salary and benefit package will be determined by the Board of Selectmen at the time of the appointment. (Majority Vote Required)

The Board of Selectmen **recommends** this article. (5-0)

ARTICLE #04

To see if the Town will vote to raise and appropriate the sum of **\$710,751** for **General Government Operations**. To offset this appropriation **\$10,000** will come from grants and the balance of **\$700,751** will be raised by taxation:

Board of Selectmen	\$ 24,198
Town Administration	\$ 224,875
Town Clerk/Tax Collector Office	\$ 47,222
Election & Registration	\$ 7,171
Treasurer's Expense	\$ 7,049
Data Processing	\$ 40,905
Revaluation of Property	\$ 33,191
Legal Expenses	\$ 20,000
Personnel Administration	\$ 1,115
Planning	\$ 8,395
Zoning	\$ 53
Town Office Building	\$ 120,140
Town House	\$ 28,512
Cemeteries	\$ 32,915
Property Liability Insurance	\$ 43,133
Economic Dev	\$ 3,400
Moose Plate Grant	\$ 10,000
Debt Service Principal & Interest	\$ 58,477

(Majority vote required)

The Board of Selectmen **recommends** this article. (5-0)

ARTICLE #05

To see if the Town will vote to raise and appropriate the sum of **\$972,573** for **Public Safety**:

Police Department	\$442,680
Ambulance contract	
January 1, 2021 – December 31, 2021	\$ 235,912
Fire/Rescue Department	\$ 278,782
Forest Fires	\$ 5,877
Emergency Management	\$ 5,153
Animal Control	\$ 4,169

(Majority vote required)

The Board of Selectmen **recommends** this article. (5-0)

ARTICLE #6

To see if the Town will vote to raise and appropriate the sum of **\$384,000** for the following **Capital Expenses**:

Town Office Roof Replacement	\$ 50,000
Property Mapping	\$ 50,000
Property Revaluation	\$ 25,000
Purchase and outfit new Police Cruiser	\$ 50,000
Road Construction and Paving	\$ 200,000
Furnace at Cook Memorial Library	\$ 9,000

(Majority vote required)

The Board of Selectmen **recommends** this article. (5-0)

ARTICLE #7

To see if the Town will vote to raise and appropriate the sum of **\$100,000** to be added to the Rescue Vehicle Capital Reserve Fund previously established. (Majority vote required)

The Board of Selectmen **recommends** this article. (5-0)

ARTICLE #8

To see if the Town will vote to raise and appropriate the sum of **\$150,000** to be added to the Bridge Capital Reserve Fund previously established. (Majority vote required)

The Board of Selectmen **recommends** this article. (5-0)

ARTICLE #9

To see if the Town will vote to create a Capital Reserve Fund for Transfer Station Improvements under the provisions of RSA 34:1, to raise and appropriate **\$36,000** to be placed in said fund, and to designate the Selectmen as agents to expend. (Majority vote required)

The Board of Selectmen **recommends** this article. (5-0)

ARTICLE #10

To see if the Town will vote to raise and appropriate the sum of **\$215,000** for the purchase of new Self-Contained Breathing Apparatus for the Fire/Rescue Department, with **\$20,000** to be raised by taxation and the remaining **\$195,000** from a grant. If the grant is not received, this article will be null and void.

(Majority vote required)

The Board of Selectmen **recommends** this article. (5-0)

ARTICLE #11

To see if the town will vote to raise and appropriate the sum of **\$15,000** for a Gear Washer for the purpose of washing firefighter gear with **\$750** to be raised by taxation and the remaining **\$14,250**, from a grant. If the grant is not received this article will be null and void.

(Majority vote required)

The Board of Selectmen **recommends** this article. (5-0)

ARTICLE #12

To see if the Town will vote to raise and appropriate the sum of **\$1,025,872 for Public Works:**

Highway Department	\$ 670,986
Streetlights	\$ 8,400
Well Monitoring & Testing	\$ 10,000
Transfer Station Operations	\$ 336,486

(Majority vote required)

The Board of Selectmen **recommends** this article. (5-0)

ARTICLE #13

To see if the Town will vote to raise and appropriate the sum of **\$18,229 for Health and Welfare:**

Health Officer	\$ 1,088
General Assistance	\$ 17,141

(Majority vote required)

The Board of Selectmen **recommends** this article. (5-0)

ARTICLE #14

To see if the Town will vote to raise and appropriate the sum of **\$50,000** for **Parks & Recreation, Swim Program, and Patriotic Purposes/Family Day**. (Majority vote required)

The Board of Selectmen **recommends** this article. (5-0)

ARTICLE #15

To see if the Town will vote to raise and appropriate the sum of **\$6,581** for **Tamworth Conservation Commission** expenses.

(Majority vote required)

The Board of Selectmen **recommends** this article. (5-0)

ARTICLE #16

To see if the Town will vote to raise and appropriate the sum of **\$205,380** for the Cook Memorial Library of which **\$175,320** to be raised through taxation and **\$30,060** to come from library income from donations, grants, fees etc; such funds to be expended under the direction of the Board of Library Trustees.

(Majority vote required)

The Board of Selectmen **recommends** this article. (5-0)

ARTICLE #17

To see if the Town will vote to establish a contingency fund for the current year for unanticipated expenses that may arise and further to raise and appropriate **\$200,000** to put in the fund. This sum to come from undesignated fund balance. Any appropriation left in the fund at the end of the year will lapse to the general fund.

(Majority vote required)

The Board of Selectmen **recommends** this article. (5-0)

ARTICLE #18

To see if the Town will vote to raise and appropriate the sum of **\$21,198** for the Tamworth Sewer System of which **\$16,198** shall be used to operate the sewer system and **\$5,000** shall be placed into the Sewer Capital Reserve. This appropriation will be completely funded from sewer user fees; such funds to be expended under the direction of the Sewer Commissioners.

(Majority vote required)

The Board of Selectmen **recommends** this article. (5-0)

ARTICLE #19

To see if the Town will vote to raise and appropriate the sum of **\$1,000** to the **Tamworth Outing Club** for the support of the Cal Ripken baseball program.

(Majority vote required)

The Board of Selectmen **recommends** this article. (5-0)

ARTICLE #20

To respectfully request that the town vote to raise and appropriate the sum of **\$4,195** in support of **Starting Point** providing advocacy and support to victims of domestic and sexual violence and their children.

(Majority vote required)

The Board of Selectmen **recommends** this article. (5-0)

ARTICLE #21

To see if the Town of Tamworth will vote to raise and appropriate the sum of **\$5,000** for the **Tamworth Scholarship Committee, Inc.**

(Majority vote required)

The Board of Selectmen **recommends** this article. (5-0)

ARTICLE #22

To see if the Town of Tamworth will vote to raise and appropriate the sum of **\$3,822** for the Family Resource Center at **Children Unlimited, Inc.**

(Majority vote required)

The Board of Selectmen **recommends** this article. (5-0)

ARTICLE #23

To see if the Town will vote to raise and appropriate the sum of **\$80,000** to support the **Tamworth Community Nurse Association** for the purpose of continuing services to the residents of Tamworth.

(Majority vote required)

The Board of Selectmen **recommends** this article. (5-0)

ARTICLE #24

To see if the Town will vote to raise and appropriate the sum of **\$20,000** to provide meals for Tamworth **Meals on Wheels** recipients. Monies to be billed monthly to the Selectmen at the rate of \$1.75 per meal served.

(Majority vote required)

The Board of Selectmen **recommends** this article. (5-0)

ARTICLE #25

(By Petition) To see if the Town of Tamworth will vote to raise and appropriate the sum of **\$2,500** for the annual support of services provided to the citizens of this community by the **Central NH VNA & Hospice**. The VNA-Hospice Agency has been servicing Town residents for many years and the Town has consistently supported the VNA & Hospice.

(Majority vote required)

The Board of Selectmen **recommends** this article. (5-0)

ARTICLE #26

(By Petition) To see if the Town will vote to raise and appropriate the sum of **\$18,500** for support of the Tamworth children, ages 5 – 12, using the Out-of-School hours, School-Aged childcare services at **Bearcamp Valley School and Children's Center** (Tamworth Preschool Inc.), a non-profit organization. These services include before and after school, vacation weeks and summer programs for Tamworth Children ages 5-12. This request does not include any preschool programming.

(Majority vote required)

The Board of Selectmen **recommends** this article. (5-0)

ARTICLE #27

To see if the Town of Tamworth will vote to raise and appropriate the sum of **\$5,950** for the support of **White Mountain Community Health Center** to help meet the healthcare needs of the uninsured and underinsured residents of the Town of Tamworth.

(Majority vote required)

The Board of Selectmen **recommends** this article. (5-0)

ARTICLE #28

To see if the Town of Tamworth will vote to raise and appropriate the sum of **\$2,000** for **MWV Supports Recovery Coalition Recovery Support Programs** (family, peer support and recovery referral programs for substance use disorders).

(Majority vote required)

The Board of Selectmen **recommends** this article. (5-0)

ARTICLE #29

To see if the Town will vote to raise and appropriate the sum of **\$6,425** for the operation of **Tri-County Community Action Program, Inc.** service programs in Tamworth: Transportation, Energy Assistance, Weatherization, Guardianship, Head Start, Homeless Intervention and Prevention, RSVP, and Tamworth Dental Center.

(Majority vote required)

The Board of Selectmen **recommends** this article. (4-1)

ARTICLE #30

(By Petition) To see if the town will vote to urge that the New Hampshire General Court, which is obligated to redraw the maps of political districts within the state following the federal census, will ensure fair and effective representation of New Hampshire voters without gerrymandering. Additionally, these voters ask the town of

Tamworth to urge the NH General court to carry out the redistricting in a fair and transparent way through public meetings, not to favor a particular political party, to include communities of interest, and to minimize multi-seat districts.
(Majority vote required)

ARTICLE #31

To see if the voters of Tamworth will authorize the Board of Selectmen to designate the following roads and Highways to Summer Cottages under RSA 231:81 and said roads shall be closed from November 15th to April 30th each year until rescinded by the voters at a subsequent town meeting.

1. Old Mail Road from 43 deg. 5'09"N 71 deg. 16'57"W on the east end to 43 deg. 53'24"N 71 deg. 17'38"W on the west end.
2. Chocorua Lake Road from 43 deg. 54'06"N 71 deg. 15'40"W on the west end, to 43 deg. 54'07"N 71 deg. 15'11"W on the east end.
3. Pine Ground Road from 43 deg. 50'58"N 71 deg. 20'32"W on the north end, to 43 deg. 43 deg. 50'38"N on the south end.
4. Hemenway Road from 43 deg. 53'39"N 70 deg. 18'21"W on the south end, to 43 deg. 53'47"N 71 deg. 18'31"W on the north end.
5. Meader Road from 43 deg. 52'31"N 71 deg. 20'26"W on the north end, to 43 deg. 51'31"N 71 deg. 20'38"W on the south end.

(Majority vote required)

Public comment: John Wheeler asked what was happening with Recreation? Becky spoke that \$50,000 was put in as a place holder while the committee puts together a proposal. What about fund for the Community Food Center? Willie spoke that the Community Food Center sent a letter to the BOS stating they received funds from the government and will not be requesting funds from the Town this year. Maureen Diamond asked about the community requests not being petitioned. Willie explained that the Selectmen offered to have Selectmen warrants so no signatures were required for this year only. Linda Cook wanted to know how much service was provided to Tamworth residents from Starting Point and Children Unlimited. Karen to get Linda the information. John Wheeler asked about the increase to Tri County Cap. Melanie responded that Tri County Cap combined all services into one request. John asked if they had a PILOT agreement. Becky responded yes; \$1,900 paid twice a year.

ADJOURN PUBLIC HEARING: at 6:48pm, Chairman Farnum made a motion to close public hearing. Selectman Mason seconded; Roll call vote Selectman Streeter – yes; Selectman Ricker – yes; Selectman Mason – yes; Selectman Goodson – yes; Selectman Farnum - yes.

The Board took the following action on the warrant articles.

Article #3 recommended 5-0
Article #4 recommended 5-0
Article #5 recommended 5-0
Article #6 recommended 5-0
Article #7 recommended 5-0
Article #8 recommended 5-0
Article #9 recommended 5-0
Article #10 recommended 5-0
Article #11 recommended 5-0
Article #12 recommended 5-0
Article #13 recommended 5-0
Article #14 recommended 5-0

Article #15 recommended 5-0
Article #16 recommended 5-0
Article #17 recommended 5-0
Article #18 recommended 5-0
Article #19 recommended 5-0
Article #20 recommended 5-0
Article #21 recommended 5-0
Article #22 recommended 5-0
Article #23 recommended 5-0
Article #24 recommended 5-0
Article #25 recommended 5-0
Article #26 recommended 5-0
Article #27 recommended 5-0
Article #28 recommended 5-0
Article #29 recommended 4-1

Selectman Farnum made a motion to accept all warrant articles as read. Selectman Goodson seconded. Roll call vote; Selectman Streeter – yes; Selectman Ricker – yes; Selectman Mason – yes; Selectman Goodson – yes; Selectman Farnum – yes.

▪ **PUBLIC INPUT:** None

▪ **NEW BUSINESS:**

- EPA: Becky was able to get information on EPA. Last report submission was made by Casandra. Becky to send Karen the information to create a new log in. Willie stated this is not a priority.
- Administrator Update: Bank balance is \$3,200,972. Tent rental company has 6' and 8' tables for \$8 each. Everyone agrees it would be easier to rent tables. Rent 9 8' tables. Tamworth Foundation will be hosting a zoom meeting on February 16th for discussion and grant applications for ~\$100K raised to assist with Tamworth organizations and individuals.

▪ **SIGNATURE FILE:**

- Selectmen's minutes for February 4, 2021; Motion to approve by Selectman Farnum, seconded by Selectman Goodson. Roll call vote: Selectman Streeter – yes; Selectman Ricker – yes; Selectman Mason - yes; Selectmen Goodson – yes; Selectman Farnum – yes
- Non-public meeting minutes for February 4, 2021
 1. RSA 91-A:3 II (c) – unsealed; Motion to approve by Selectman Farnum, seconded by Selectman Goodson. Roll call vote: Selectman Streeter – yes; Selectman Ricker – yes; Selectman Mason - yes; Selectman Goodson – yes; Selectman Farnum – yes
- Accounts Payable Manifest in the amount of \$275,588.87 - \$250,000.00 for the School payment and \$25,588.87 for general expenses, voided check run for \$128,866.32 and reissue for \$127,150.09. Motion to approve by Selectman Farnum, seconded by Selectman Goodson. Roll call vote: Selectman Streeter – yes; Selectman Ricker – yes; Selectman Mason - yes; Selectman Goodson – yes; Selectman Farnum – yes
- Conservation Commission Appointments. 3 year terms for Jeremy Phillips, Nelson O'Bryan, and Anneliese Smith and 3 year term for alternates for William Batchelder and Ned Beecher; Motion to approve by Selectman Farnum, seconded by Selectman Goodson. Roll call vote: Selectman Streeter – yes; Selectman Ricker – yes; Selectman Mason - yes; Selectman Goodson – yes; Selectman Farnum – yes
- Yield Tax Levy Warrant Map 419 Lot 7: Motion to approve by Selectman Farnum, seconded by

Selectman Goodson. Roll call vote: Selectman Streeter – yes; Selectman Ricker – yes; Selectman Mason – yes; Selectman Goodson – yes; Selectman Farnum – yes

▪ **SELECTMEN'S UPDATE:**

- **Selectman Streeter:** Saw the cleaning company and was informed that the road salt being used on the walkways is eating into the floors in the office; Is anyone assigned to take the office trash to the transfer station? Maybe all can take turns; Conservation meeting got zoom bombed. Double checked the security settings for the BOS meetings and will be meeting with Nelson to set the security up with his meetings; Was asked by a resident if the Selectmen were getting PD stats and if they can be online.
- **Selectman Ricker:** Nothing.
- **Selectman Mason:** school inspection scheduled.
- **Selectman Goodson:** Rec meeting was not a good turnout but received good feedback and positive reinforcement. Attended EDC meeting
- **Selectman Farnum:** met with Adam Tasker from Wolfeboro transfer station at Tamworth TS; Meeting with Bruce Knox on the 20th; In process of getting hauling contracts from other towns. LRPC is willing help with contract negotiations.

- **PUBLIC INPUT:** Linda Cook asked if we could provide Fire Department logs similar to Police logs; would like to have Department Heads attending BOS meetings again for updates. Discussion on Transfer Station; asked if the Library can remove the furniture that is being stored at the Town House.

▪ **OLD BUSINESS:**

- Earned Time Policy
- Nuisance Ordinance
- Hazardous Waste – Light bulbs
- Job descriptions/Personnel Policies
- Disposal of Town Owned Property – Method
- Police Cruiser

- **NON-PUBLIC:** Entered non-public at 7:19 PM. Motion to enter nonpublic by Selectman Farnum, seconded by Selectman Goodson. Roll call vote: Selectman Streeter – yes; Selectman Ricker – yes; Selectman Mason – yes; Selectman Goodson – yes; Selectman Farnum – yes.

- RSA 91-A:3 II (c)

Motion to leave non-public session @ 7:23 PM by Selectman Farnum minutes not sealed, seconded by Selectman Goodson. Roll call vote: Selectman Streeter – yes; Selectman Ricker – yes; Selectman Mason – yes; Selectman Ricker – yes; Selectman Farnum – yes.

- **ADJOURNMENT:** Motion to adjourn @ 7:24 PM by Selectman Farnum

Respectfully submitted,

Karen Anthony, Town Administrator

William Farnum – Chairman

Kelly Goodson

Melanie Streeter

Rebecca Mason

Aaron Ricker