

TOWN OF TAMWORTH BOARD OF  
SELECTMEN 84 MAIN STREET  
TAMWORTH, NH 03886  
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[WWW.TAMWORTHNH.ORG](http://WWW.TAMWORTHNH.ORG)

Selectmen's Meeting 6:00pm  
Town Office

Thursday, November 19, 2020

**DRAFT MEETING MINUTES**

- **CALL TO ORDER:** The meeting was called to order at 6:00 pm by Selectman Farnum. Present are: Willie Farnum, Melanie Streeter, Kelly Goodson, Karen Anthony – Town Administrator, Kristin Hatch, Recording Secretary, Ed Comeau – Government Oversight, & Present on Zoom are Jim & Maureen Diamond & Selectman Rebecca Mason

Selectman Farnum announced that the Governor has mandated masks in all public places inside and out unless 6' can be maintained. Memo needs to be sent to all employees specifying that and if more than 2 people in the vehicle they should wear masks.

- **APPOINTMENTS:** None
- **PUBLIC INPUT:** Maureen Diamond said hello and thank you for all the work that is so continuously. Happy Thanksgiving!
- **NEW BUSINESS:**
  - Richard Roberts – Highway update - Bunker Hill Bridge if all goes well it should be open tomorrow by the end of the day. Punch list meeting on Monday. Everything else seems to be going well, have been able to take advantage of this good weather and get all the leaves out of the ditches, plow equipment is all hooked up. Little issue with one of the trucks, pump wore out and trying to find a pump for the old 550. Doing a lot of maintenance work, have some trees and brush that need to be cut still if the weather cooperates.
  - Hub66 – Selectman Farnum reports that Karen sent out a request to the fire chief and to the conservation commission about changing the MOU to have hub 66 as the person on instead of grasshopper wireless. The response back from the fire department is that they just want to make sure that any new equipment that was installed wouldn't interfere with their existing repeater system. The other part that they were inquiring about is digging at the tower and I don't think that there will be any digging because it all ledge, but this is something we'll have to inquire about. Need to make sure they understand which polls belong to the fire department. Nelson from the conservation commission didn't seem to have any issues, one of his inquiries was will any of the trees need to be cut. Inquired whether there would be any additional equipment installed? They seem somewhat in accordance with moving forward with it. I think we need to take the MOU and redraft it and then we could send it to hub 66 with the questions that were here and see if they like it. One of the parts I like is that we will be getting some revenue. Richard did say that in the past few months they have come up with an agreement to share the electricity costs.
  - Selectman Farnum makes a motion to move forward with changing the MOU for the fire tower from grasshopper wireless to hub 66, seconded by Selectman Goodson. Roll call vote: Selectman Streeter – yes; Selectman Goodson – yes; Selectman Mason - yes; Selectman Farnum – yes.

- Review Draft Earned Time Policy – discussion ensued; this is just a rough draft. Will continue to work on this diligently, will review again on December 3<sup>rd</sup>. Karen will contact primex and/or attorney to make sure we can change this policy.
- Review Draft Per Diem Winter Help Job Description; Motion to accept by Selectman Farnum, seconded by Selectman Goodson. Roll call vote: Selectman Streeter – yes; Selectman Goodson – yes; Selectman Mason - yes; Selectman Farnum – yes
- Administrator Update - Karen Anthony - Bank balance after AP is \$1,748,835.00; Received the HVAC quote for \$2400.00 I gave the okay to get this started, he will be here within the next 2 weeks; Received a email today from Bridgette Beckwith with the State of NH, we have been approved for the economic revitalization zone; On request of Becky and Kelly I did contact the attorney regarding the EDC posting, they are not in favor, it opens up liabilities; Followed up with the school regarding the recreation oversite committee ,we have someone from the Library interested and the Tamworth Outing Committee, 2 Community Members, they sent an email back stating that they put it out to all employees and nobody has expressed any interest.; Emailed the board the pilot agreement for Pine Tree Power, they want to renew it but they are now under a new name; emailed all the departments to start working on their employee reviews which will take place on December 10<sup>th</sup> for the Department heads come in; Next weeks meeting will be on Tuesday, November 4 at 5:30 to sign AP and Payroll.

▪ **SIGNATURE FILE:**

- Selectmen’s minutes for November 12, 2020; Motion to approve by Selectman Farnum, seconded by Selectman Goodson. Roll call vote: Selectman Streeter – yes; Selectman Goodson – yes; Selectman Mason - Abstain; Selectman Farnum – yes
- Non-public meeting minutes for November 12, 2020; Motion to approve by Selectman Farnum, seconded by Selectman Goodson. Roll call vote: Selectman Streeter – yes; Selectman Goodson – yes; Selectman Mason - Abstain; Selectman Farnum – yes

Session 1 -RSA 91-A:3 II (b) – unsealed; Motion to approve by Selectman Farnum, seconded by Selectman Goodson. Roll call vote: Selectman Streeter – yes; Selectman Goodson – yes; Selectman Mason - Abstain; Selectman Farnum – yes

Session 2-RSA 91-A:3 II (c) – unsealed; Motion to approve by Selectman Farnum, seconded by Selectman Goodson. Roll call vote: Selectman Streeter – yes; Selectman Goodson – yes; Selectman Mason - Abstain; Selectman Farnum – yes

- Account payable manifest; \$286,945.24; ytd \$8,830,229.26; Motion to approve by Selectman Farnum, seconded by Selectman Goodson. Roll call vote: Selectman Streeter – yes; Selectman Goodson – yes; Selectman Mason - yes; Selectman Farnum – yes
- Notice of Intent to Cut Map 407 Lot 112; Motion to approve by Selectman Farnum, seconded by Selectman Goodson. Roll call vote: Selectman Streeter – yes; Selectman Goodson – yes; Selectman Mason - yes; Selectman Farnum – yes
- Yield Tax Levy Map 410 Lots 122, 139, 140, 141 in the amount of \$15,921.21; Motion to approve by Selectman Farnum, seconded by Selectman Goodson. Roll call vote: Selectman Streeter – yes; Selectman Goodson – yes; Selectman Mason - yes; Selectman Farnum – yes

- Yield Tax Levy Map 412 Lot 37 in the amount of \$3,335.54; Motion to approve by Selectman Farnum, seconded by Selectman Goodson. Roll call vote: Selectman Streeter – yes; Selectman Goodson – yes; Selectman Mason - yes; Selectman Farnum – yes
- Administrative Abatement Map 415 Lot 67 Sublot 106; Motion to approve by Selectman Farnum, seconded by Selectman Goodson. Roll call vote: Selectman Streeter – yes; Selectman Goodson – yes; Selectman Mason - yes; Selectman Farnum – yes
- Administrative Abatement Map 415 Lot 67 Sublot 107; Motion to approve by Selectman Farnum, seconded by Selectman Goodson. Roll call vote: Selectman Streeter – yes; Selectman Goodson – yes; Selectman Mason - yes; Selectman Farnum – yes
- Administrative Abatement Map 214 Lot 154 Sublot 009; Motion to approve by Selectman Farnum, seconded by Selectman Goodson. Roll call vote: Selectman Streeter – yes; Selectman Goodson – yes; Selectman Mason - yes; Selectman Farnum – yes

▪ **SELECTMEN'S UPDATE:**

**Selectman Goodson** – Attended a TRP zoom meeting they may do a compost forum which would be 2 part 1 via zoom and 1 in person; spoke about the transfer station contract coming up and what the TRP can do to be helpful with it; Spoke with Paige Wilson about reviewing some other towns contracts and the wording in them might be helpful; EDC excited about the ERZ zone and grateful that we let that happen.

**Selectman Mason** – Legal line was overspent do we know where this money came from to pay for it because we did not do a line item transfer? Line item transfer will need to be done for December 3<sup>rd</sup> meeting; Need to do a line item transfer to cover MRI expenses out of the contingency fund; Have we gotten in the bids and stuff yet so we can encumber the money for things like Police Cruiser and the stuff that the fire department was going to bring in? Dealt with a few Health Officer related things this week; Sewer budget is a warrant article; Planning board is holding a special public meeting via zoom on December 2 @ 5:00 pm for the amendments to the wireless facility.

**Selectman Streeter** – Worked here for a couple of days on files, and with Kristin cleaning up the vault, progress is happening but still a lot to be done.

**Selectman Farnum** – On Monday met with Chris from Lakes Region Water, 3 samples were taken to be tested for lead, the results have come back, the bubbler came back for what was .0015 which is well below the allowable amount. The kitchen sink came back .001 which is very low. The one at the nurse's station was .011 which is below the required number of 0.15 but it does show lead; worked on the budget getting close to end of year and we need to think about scheduling and getting them organized; Street light over in S. Tamworth in front of the Fire Station has been re-directed still need to contact Affinity to fix the solar switch; It appears that for 13 months next year our streetlights will cost us \$1,819.74; Eversource did drop off the streetlight head from Route 25 on the south side right in front of Kennebec Lumber;

Motion to approve the changing of the faucet in the nurse's section by Selectman Mason; seconded by Selectman Goodson. Roll call vote: Selectman Streeter – yes; Selectman Goodson – yes; Selectman Mason - yes; Selectman Farnum – yes;

- OLD BUSINESS:
  - Nuisance Ordinance
  - Hazardous Waste – Light bulbs
  - Job descriptions/Personnel Policies
  - Disposal of Town Owned Property – Method
  - Police Cruiser

- **NON-PUBLIC:**

Entered non-public at 7:10 pm. Motion to enter nonpublic by Selectman Farnum, seconded by Selectman Goodson. Roll call vote: Selectman Streeter – yes; Selectman Goodson – yes; Selectman Mason – yes; Selectman Farnum – yes.

- RSA 91-A:3 II (c)

Motion to leave non-public session at 8:05 pm - Motion to leave non-public by Selectman Farnum, seconded by Selectman Goodson. Roll call vote: Selectman Streeter – yes; Selectman Goodson – yes; Selectman Mason – yes; Selectman Farnum – yes.

- **ADJOURNMENT:** Motion to adjourn @ 8:05 pm by Selectman Farnum, Seconded by Selectman Goodson; Roll call vote: Selectman Streeter-yes; Selectman Goodson-yes; Selectman Mason; Selectman Farnum-yes

Respectfully submitted,

Kristin Hatch, Recording Secretary

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William Farnum – Chairman

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Kelly Goodson

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Melanie Streeter

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Rebecca Mason

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Aaron Ricker