

TOWN OF TAMWORTH BOARD OF
SELECTMEN 84 MAIN STREET
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Selectmen's Meeting 6:00pm
Town Office

Thursday, October 22, 2020

DRAFT MINUTES

- **CALL TO ORDER:** The meeting was called to order at 6 pm by Selectman Farnum. Present are: Willie Farnum, Melanie Streeter, Kelly Goodson, Karen Anthony – Town Administrator, Ed Comeau – Government Oversight. Present on Zoom are Jim & Maureen Diamond, Jim Alt, Beth McCarthy, Bridgett Beckwith, Pat Farley, Linda Cook was present.
- **PUBLIC HEARING:**
 - Traffic and Road Policy; It was adopted on 9/24/20 then realized that there was an error in the document under Snow Obstruction Article 3, 3.02 was listed as Old Mail Road and it needed to be changed to Locke Falls Road. The other change is under 1.5 restricting parking on streets. Change would say; Main Street diagonal parking in front of the Town Hall with 1-hour limit during office hours. Diagonal parking in front of the Lyceum, Perpendicular parking in front of the Library from the Lyceum to the Handicapped Van Parking space next to the main walkway for the Library. Other than in front of the Town Office, Library and Lyceum parking must be parallel to the road and not to obstruct traffic flow. Motion to adopt as amended by Selectman Farnum, seconded by Selectman Goodson. Roll call vote: Selectman Streeter – yes; Selectman Goodson – Selectman Farnum – yes
 - Facility Permit Sticker Policy; Sticker from Town of Tamworth needs to be on windshield in lower right-hand corner of the windshield on the passenger side. Residents will get 2 stickers each, if more than 2 needed can be purchased at \$10.00 each and they expire every 2 years. Stickers can be obtained through the Town Clerk this will starting on January 1, 2021, they must be displayed on or before April 30, 2021. Motion to adopt by Selectman Farnum, seconded by Selectman Goodson. Roll call vote: Selectman Streeter – yes; Selectman Goodson – Selectman Farnum – yes.
 - Motion to accept and receive \$11,752.50 from the Tamworth Foundation by Selectman Farnum, seconded by Selectman Goodson, Grant request for engineer planning for transfer station layout and building; Roll call vote: Selectman Streeter – yes; Selectman Goodson – Selectman Farnum – yes
 - Economic Revitalization Zone; Motion to have the whole town be an Economic Revitalization Tax Credit Zone by Selectman Farnum, seconded by Selectman Goodson. Roll call vote: Selectman Streeter – yes; Selectman Goodson – Selectman Farnum – yes.
- **APPOINTMENTS:** None
- **PUBLIC INPUT:** Pat Farley says we should get the application in for the Economic Revitalization Zone ASAP.
- **NEW BUSINESS:**
 - TCNA- Opening guidelines; will us COVID guidelines and patients will call when they arrive and will be screened in vehicles prior to entering the building through the back door. Motion to approve by Selectman Farnum, seconded by Selectman Goodson. Roll call vote: Selectman Streeter – yes;

Selectman Goodson – Selectman Farnum – yes

- Personnel wireless service facilities ordinance; Dated 10/14/20 Draft to review (25 pages), bring back next week for review.

- **Carroll County Broadband**; Melanie read letter of exactly what is involved with this. Motion to put this on the warrant for 2021 to ask the towns people if they wish to join a broadband initiative by Selectman Farnum, seconded by Selectman Goodson. Roll call vote: Selectman Streeter – yes; Selectman Goodson – Selectman Farnum – yes

- **Event Policy** – 2nd read - Discussion ensued; This is a work in progress, may need some legal advice for this.

- **Administrator Update** – Karen Anthony; AP Balance \$969,576.00; Overpaid school by \$250,000, will skip next payment; In signature file \$154,000 reimbursement from Bridge Repair Capital Reserve Account that will be returned to us. Dates set for Audit, first week of February; Have received approximately 7 budget sheets so far, how we want to handle them? Willie says if we can get 3 or 4 at every meeting as they come in to review.; Attorney for the NE Phone case provided a conflict waver form one was sent to Consolidated communication also, will be discussed in non-public; Received transfer station complaint via email regarding people not having stickers, new sticker policy will help with it.

- **SIGNATURE FILE:**

- Selectmen's minutes for October 15, 2020; Motion to approve by Selectman Farnum, seconded by Selectman Goodson. Roll call vote: Selectman Streeter – yes; Selectman Goodson – Selectman Farnum – yes
- Non-public RSA 91-A: 3 II (a) unsealed meeting minutes for October 15, 2020; Motion to approve by Selectman Farnum, seconded by Selectman Goodson. Roll call vote: Selectman Streeter – yes; Selectman Goodson – Selectman Farnum – yes.
- Account payable manifest \$382,580.74 /ytd: \$8,151,081.86; Motion to approve by Selectman Farnum, seconded by Selectman Goodson. Roll call vote: Selectman Streeter – yes; Selectman Goodson – Selectman Farnum – yes.
- Capital Reserve Expense Bridge Repair Account; A letter from the trustees of the trust fund requesting a withdrawal in amount \$154,744.77 from the capital reserve repair fund for the work done on the Bunker Hill Bridge; Motion to approve by Selectman Farnum, seconded by Selectman Goodson. Roll call vote: Selectman Streeter – yes; Selectman Goodson – Selectman Farnum – yes.
- Yield Tax Levy Warrant for Map 407 Lot 063; In the amount of \$5528.52; Motion to approve by Selectman Farnum, seconded by Selectman Goodson. Roll call vote: Selectman Streeter – yes; Selectman Goodson – Selectman Farnum – yes.
- Municipality Land Use Change Tax Bill form Map 214 Lot 215; In the amount of \$400.00; Motion to approve by Selectman Farnum, seconded by Selectman Goodson. Roll call vote: Selectman Streeter – yes; Selectman Goodson – Selectman Farnum – yes.
- Municipality Land Use Change Tax Bill form Map 206 Lot 29; In the amount of \$2,500.00; Motion to approve by Selectman Farnum, seconded by Selectman Goodson. Roll call vote: Selectman

Streeter – yes; Selectman Goodson – Selectman Farnum – yes.

- Municipality Land Use Change Tax Bill form Map 410 Lot 38-1; In the amount of \$550.00; Motion to approve by Selectman Farnum, seconded by Selectman Goodson. Roll call vote: Selectman Streeter – yes; Selectman Goodson – Selectman Farnum – yes.
- Municipality Land Use Change Tax Bill form Map 411 Lot 48-3; In the amount of \$900.00; Motion to approve by Selectman Farnum, seconded by Selectman Goodson. Roll call vote: Selectman Streeter – yes; Selectman Goodson – Selectman Farnum – yes.

- **SELECTMEN'S UPDATE:**

- Selectman Goodson; the TSRP October meeting was cancelled will meet in November; EDC excited to launch their Job Posting aspect of their website. They would like the Selectman to say whether or not there should be a disclaimer on it? Can get a copy of it to review? They won't launch it until it's been reviewed.
- Selectman Streeter; Steps in Chocorua will they be removed? Board needs to decide what is to be done with them. Willie will look into this; Town Seal has arrived; Received an email regarding Florescent bulb disposal, we will look into this further; CMI did a lot of research, looked at operation plan and reviewed emails back to 2017. On Sunday Karen and I went to CMI, we were granted full access, attended drivers meeting, view start/finish line, a lot was learned. Monitoring in 10 different locations, we did not see the readings. After reading minutes I found out that this has gone to the town attorney three times asking what to do. A statement was read by chairman Gray at the May 17, 2018 meeting from the board that stated the following "on the advice of counsel the board is not in a position yet to enforce the noise ordinance at this time. There is still more research and analysis to complete before the board can make a decision". What research needs to be completed?
- Selectman Farnum; Fixed the flagpole light in South Tamworth; Doing a health inspection for a daycare next week.

- **OLD BUSINESS:**

- Nuisance Ordinance
- Job descriptions/Personnel Policies
- Vacation Policy
- Disposal of Town Owned Property – Method
- Police Cruiser
- NON-PUBLIC: RSA 91-A:3 II (a) Session 1; RSA 91-A:3 II (c&e)
- Entered into non-public at 7:44pm. Motion to enter nonpublic by Selectman Farnum, seconded by Selectman Goodson. Roll call vote: Selectman Streeter – yes; Selectman Goodson – Selectman Farnum – yes.
- Motion to leave non-public session at 8:06 - Motion to leave non-public by Selectman Farnum, seconded by Selectman Goodson. Roll call vote: Selectman Streeter – yes; Selectman Goodson – Selectman Farnum – yes.

- ADJOURNMENT: Motion to adjourn by Selectman Farnum,, Seconded by Selectman Goodson @ 8:08 pm. Roll call vote: Selectman Streeter-yes; Selectman Goodson-yes; Selectman Farnum-yes

Respectfully submitted,

Kristin Hatch, Recording Secretary

William Farnum – Chairman

Kelly Goodson

Melanie Streeter

Rebecca Mason

Aaron Ricker