

TOWN OF TAMWORTH BOARD OF
SELECTMEN 84 MAIN STREET
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Selectmen's Meeting 6:00pm
Town Office

Thursday, September 24, 2020

DRAFT MINUTES

- CALL TO ORDER: The meeting was called to order at 6 pm by William Farnum. Present are: William Farnum, Rebecca Mason, Melanie Streeter, Kelly Goodson, and Aaron Ricker. Also present are Karen Anthony-Administrator, Richard Roberts - Highway Department, Ed Comeau - Government Oversight, Melissa Donaldson - Recording Secretary. Dana Littlefield, David Little, Jim and Maureen Diamond and Lynne Flaccus are present on Zoom. Linda Cook is present at the meeting.
- PUBLIC HEARING: Traffic and Road Regulations Policy - Selectman Farnum opened the hearing at 6:01 pm. Ed Comeau asked why a hearing is being held and why this regulation is in place. Selectman Farnum gave an overview of the history of the Road Regulation policy. At a hearing in January of 2020, concerns were voiced. The document has been modified due to those concerns. The sections of the document were reviewed in order. Seasonal cottages needed to be addressed as well. A hearing needed to be held in order for this to appear on the warrant. Richard Roberts spoke about placing parking signs, but wonders why if there is no enforcement. Maureen thanked the Board for the No Parking sign on Page Hill Road. The policy does not say anything about penalties. David Little - 1.05a- a word is missing in this line, between flow and the. Insert "in front of". The handicapped spots at the Library will be painted. The vehicles need to park parallel to the road. Richard will find out where the Town owns in regards to the property next door.
Section 1 -10. This will require a special public hearing prior to Town meeting. The date range does not agree with the RSA - December 10 to April 10 are the dates David Little saw. This will be researched. RSA 231-79 is where the date range is given. 81 speaks to the ratification process.
David Little - Old Route 16 by Chocorua Lake parking restrictions are not mentioned in this document. Should they be included? Selectman Farnum read RSA 231-79 IV - which had different dates than Mr. Little spoke of. Mr. Little stands corrected. Mr. Little feels that all regulations should be in one document. Mr. Little asked about private No Parking signs vs. public No Parking signs.

Should title be "Policy" or "Regulations & Policy". It should be both.

Snowmobile travel on roads is also addressed in this policy. Hemingway and Old Mail Road are authorized for snowmobile use.

Maureen Diamond has comments about traffic on Page Hill Road that will be addressed in the Public Input section below.

Remove extra spacing on the document.

A motion to close the hearing was closed at 6:29 pm by Selectman Farnum, seconded by Selectman Goodson. Roll call

Selectman Farnum made a motion to change the language in 1.05a, Selectman Mason seconded.

Streeter – yes

Goodson – yes

Mason – yes

Farnum – yes

Ricker – yes

Selectman Farnum made a motion to adopt the policy as presented with the one correction noted, Selectman Goodson seconded.

Streeter – yes

Goodson – yes

Mason – yes

Farnum – yes

Ricker – yes

▪ APPOINTMENTS: none

Richard Roberts spoke of the continued ditching they are working on. The Great Hill culvert is not done yet. John Roberts is thanked for his donation of wood chips and for allowing us to use his Skid steer. Inspections are being done. Plow equipment will be installed soon. Some work is needed on the wood furnace at the garage. The bridge work is going well. There is a delay on laminated decking, the target date for opening is now November 1.

Linda Cook asked for trimming on Bunker Hill.

Selectman Streeter spoke about work that has been done on Brown Hill Road and commented on how nice it is. Selectman Goodson seconded.

▪ PUBLIC INPUT - Maureen Diamond spoke about a group of residents and businesses are having discussions about the amount of vehicle traffic and speed on Page Hill Road. Contacting the map companies may help. Law enforcement will be spoken to regarding this issue. The radar sign is not working. Chief Littlefield has been instructed to order a new one. Selectman Goodson mentions concerns that striping may help.

Linda Cook spoke about a tree that needs to be removed at the cemetery on Bunker Hill. The light at the Fire Station in South Tamworth is on at all hours. This will be addressed. There is also a light in South Tamworth that has not worked for many months. This needs to be addressed as well.

Selectman Farnum made a motion to extinguish the street light on the South side of Route 25 by Kennebec Lumber. Selectman Goodson seconded. Roll call vote:

Streeter – yes

Goodson – yes

Mason – yes

Farnum – yes

Ricker – yes

Selectman Mason made a motion to request a refund from Eversource for the past 6 months of service since it has not been working. Selectman Goodson seconded. Selectman Farnum added that this include the light at the Rec field as well. Selectman Goodson seconded. Roll call vote:

Streeter – yes

Goodson – yes

Mason – yes

Farnum – yes

Ricker – yes

▪ NEW BUSINESS:

- Richard Roberts – Highway Department Report - see above

- Facilities Permit Sticker Policy – 2nd read - The number at the top should be 1.06. Selectman Mason spoke about the violations portion and an email that had been received from Chief Littlefield. There has been a change in who to contact regarding violations appeals in the sample ordinance that was used. Fines? Who are they paid to? The appeals should come to the Selectmen. Fines are paid to the Town. Selectman Farnum has a concern about the non-resident landowner issue. It appears that they have to pay for a sticker as this is written. Guest passes should have a fee, but nonresident taxpayers should not have to pay. Ms. Trammel asked for clarification regarding renters. Guest passes are the responsibility of the property owner. License plate numbers will be required. Stickers will be valid for two years.

Stickers cannot be mailed with the tax bills.

Resident landowners will not be charged.

Nonresident landowners

Renters

Guests

These will be the categories used.

Chief Littlefield spoke about the ability to track plate numbers with the decals. They do have the ability to enforce this.

Fines should be sent to the Police Department for tracking purposes, then the police would deliver the payments to the Town Office.

Revision III will be discussed next week.

Linda Cook wants to know if you are a landowner in Tamworth but are in a business name in Conway, would she have to pay for the sticker? Discussion ensued about this. As long as someone is a resident, they would get a sticker.

• Administrator Update

\$2,061,108.00 is the amount available from all accounts, after AP. Ms. Anthony spoke about the perambulation of Moultonboro lines, Tamworth's amount would only be \$2000. Ms. Anthony will find out what year this is for. The incentive from Eversource for LEDs has been signed off. Lakes Region Planning is not doing fuel bids. This will be for both propane and oil. Carroll County Oil currently delivers to the Town Garage. Selectman Mason has contacted the Energy Alliance to see if municipalities can join.

IT - server and computers that have piled up can be recycled. There would be no cost for this. They will be looked at when he comes in to set up the new administrator.

Mr. Comeau asked for clarification as to what the \$2 million number was. It is in the accessible accounts. He also recommends checking what is on the old equipment prior to wiping it clean.

▪ SIGNATURE FILE:

- Selectmen's minutes for September 17, 2020 - a motion to approve was made by Selectman Farnum, seconded by Selectman Goodson. There has been a correction on Bowles, and the time of adjournment has been corrected. Roll call vote:

Streeter – yes

Goodson – yes

Mason – yes

Farnum – yes

Ricker – abstain

- Non-public meeting minutes for September 17, 2020, RSA 91-A: 3 II (b) – sealed - A motion to approve was made by Selectman Farnum, seconded by Selectman Goodson. Roll call vote:

Streeter – yes

Goodson – yes

Mason – yes

Farnum – yes

Ricker – abstain

- Account payable manifest - \$394,294.00, ytd \$7,335,022.28 A motion to approve was made by Selectman Farnum, seconded by Selectman Goodson. Roll call vote:

Streeter – yes

Goodson – yes

Mason – yes

Farnum – yes

Ricker – yes

▪ SELECTMEN'S UPDATE:

Selectman Ricker - Planning Board meeting was held last night. It was interesting. There were a couple of subdivisions. It was long. The ERZ will be discussed at the next meeting.

Selectman Goodson - the EDC is launching their job share thing, the Tamworth Employment Connection.

Selectman Streeter - more filing has been done in the vault. There are three drawers left. She attended a webinar regarding setting the tax rate.

Selectman Mason - attended a health officer webinar today. There will be quarterly trainings now. Issues at 725 Turkey Street are ongoing. There are no zoning ordinances on file, but a nuisance ordinance has been suggested by DHHS. Add under old business that a nuisance policy is going to be forthcoming. A new camper arrived on Turkey Street, and some are in South Tamworth. The Sewer Commissioners met Tuesday. A commissioner will be leaving, so a new one will need to be found. Sewer maintenance company is now Sebastian Sewer from Rochester. Town website committee lists have been updated. Beth McCarthy emailed on behalf of TCNA. They would like to begin seeing patients inside. They have been informed that they will be able to use the back door. Protocols will be delivered in a couple of weeks. Fire classification notification has been posted.

Selectman Farnum attended the bridge review on Monday. It went smoothly. Other towns have been contacted for information on their solid waste. A request was received from Pat Farley regarding the ERZ. She is concerned with the Planning Board delaying this for another month, perhaps the Selectboard will move forward and post a public hearing to discuss this and invite the Planning Board to come. Pat Farley suggested doing a map of properties that are not eligible. We do not have the software to do this. We will have to include the entire town in the ERZ, but are waiting for confirmation that this is possible. Ms. Anthony will seek this information. The lack of housing availability in this Town are a concern. Can the EDC look into this? Other town's website have display maps showing percentages of how much land is in each use category. The office should have this information.

Ms. Anthony was asked to provide a burn permit this week. She is not comfortable with this.

▪ OLD BUSINESS:

- Job descriptions/Personnel Policies
- Vacation Policy
- Disposal of Town Owned Property – Method
- Police Cruiser

Mr. Comeau recommends that this should not be ERZ zoning, that it should be a designation.

Selectman Farnum made a motion to enter nonpublic at 7:45 pm, under:

RSA 91-A:3, II (a) Session 1

RSA 91-A:3, II (b) Session 2

RSA 91-A:3, II (c) Session 3

Selectman Goodson seconded. Roll call vote:

Streeter – yes

Goodson – yes

Mason – yes

Farnum – yes

Ricker – yes

Motion to leave non public by Selectman Farnum, seconded by Selectman Goodson at 8:24 pm.

Roll call vote:

Streeter – yes

Goodson – yes

Mason – yes

Farnum – yes

Ricker – yes

RSA 91-A:3, II (a) Session 1 Motion to seal by Selectman Mason, seconded by Selectman Goodson, due to "Affect adversely the reputation of any person other than a member of this board"

Roll call vote:

Streeter – yes

Goodson – yes

Mason – yes

Farnum – yes

Ricker – yes

RSA 91-A:3, II (b) not sealed

RSA 91-A:3, II (c) Session 3 Motion to seal by Selectman Mason, seconded by Selectman Goodson, due to "Affect adversely the reputation of any person other than a member of this board"

Roll call vote:

Streeter – yes

Goodson – yes

Mason – yes

Farnum – yes

Ricker – yes

Motion by Selectman Mason, seconded by Selectman Goodson, to unseal non public meeting minutes from September 17, 2020. Roll call vote

Streeter – yes

Goodson – yes

Mason – yes

Farnum – yes

Ricker – yes

Announcement made by Chairman Farnum that a Administrative Assistant had been hired.

- ADJOURNMENT: A motion to adjourn was made by Selectman Goodson at 8:26 pm. The meeting was adjourned.

Respectfully submitted,
Melissa Donaldson