

TOWN OF TAMWORTH
BOARD OF SELECTMEN
84 MAIN STREET
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Selectmen's Meeting
Town Office

Thursday, September 17, 2020

DRAFT MINUTES

Present: Chairman Willie Farnum, Rebecca Mason, Kelly Goodson, Melanie Streeter, Administrator Karen Anthony; Ed Comeau - Government Oversight. Public members via ZOOM: Maureen and Jim Diamond. Jim Boles present for last Public Comment via Zoom. Aaron Ricker was not present.

- CALL TO ORDER: Chairman Farnum called the meeting to order at 6:00 pm.
- APPOINTMENTS: None.
- PUBLIC INPUT: None
- NEW BUSINESS:
 - Tax Collector/Town Clerk Update: Kim Trammel updated the Selectmen on the Town Clerk revenue for the period of January 1 - August 31, for both 2019 and 2020. For 2020 the revenue was \$443,490 compared to \$442,850 for 2019. The Tax Collector review for the same time period was \$4,470,000 for 2020 and \$3,756,000. The amount of uncollected taxes for the same period was \$282,941 for 2020 and \$273,568 for 2019. Additionally, she informed the Board of Selectmen (BOS) the CARES Act submission for absentee ballots which totaled \$1902.00 of which the town is reimbursed for 80% which would be \$1521.46. The Town is responsible for 20%. The total the Care Act fund for the Town is \$1902.00 for both elections. The money received is subtracted from the total amount to cover the next election. Mrs. Trammel stated that she had received request for 223 absentee ballots for the state election and she is expected about 500 request the Primary. Chairman Farnum requested to have the next report indicate the amount of taxes that are uncollected by year. It was decided to have the Tow Clerk/Tax Collector to report once a month.
 - Facilities Permit Sticker Policy: The first read of the revised Facilities Permit Sticker Policy was reviewed. Discussion ensued with some changes made. K. Trammel will contact a couple of other Towns to determine their process of stickers. Chairman Farnum would like the stickers issued once per year with car registrations and the sticker number associated with the vehicle license plate. Discussion ensued regarding non-resident, renters and guest facility stickers. K. Trammel informed the BOS of how she processed Temporary Sticker permits. It was decided that a second read would be held at the next BOS meeting. K. Trammel stated that it is time to order stickers for next year and that she normally orders about 4500.
 - Farmer's Market Email- Mrs. Mason stated that this was discussed at the Emergency Management Meeting on October 14, 2020 and it was felt that the Farmer's Market should stay at the school. The reason being is that there is plenty of room for vendors and parking. The concern is that there is still a considerable amount of traffic at the corner of Town and it becomes a traffic hazard with parking and foot traffic. K. Anthony Administrator will send an email to Bob Streeter with the concerns regarding moving the Farmer's Market.

K. Anthony asked about the fuel bids and the process. She was asked to contact the Lakes Region Planning Commission as that is how the bidding is usually done. She asked what needed to be done regarding the Town Office Furnaces and was asked to contact American Air as they were the ones who had placed/repared the furnaces and that this had been started. She stated she would have an update at the next meeting. She stated that she had sent the Police stats to everyone. K. Anthony informed the group that the MS-1 was revised due to paperwork submitted by Lakes Region Water and the revised MS-1 was to be signed tonight. She stated that she had talked to DRA and that the Town is right on track for setting the Tax rate. She stated she would be attending a workshop on tax rate setting with DRA next week. Finally, she stated that the bid opening for the Fire Department Forestry truck had been moved from today's meeting to October 1, 2020. tax increase.

- Selectmen's minutes for September 10, 2020 - Motion made by Chairman Farnum and seconded by Selectman Goodson to accept the minutes. Roll call vote:
Farnum - Yes
Streeter -Yes
Mason -Yes
Goodson -Yes
- Non-public meeting minutes for September 10, 2020, RSA 91-A:3 II (a). Session #1 Unsealed. Motion made by Chairman Farnum and seconded by Selectman Goodson to accept the minutes. Roll call vote:
Farnum - Yes
Streeter -Yes
Mason -Yes
Goodson -Yes
- Non-public meeting minutes for September 10, 2020, RSA 91-A:3 II (a and b). Session #2 sealed. Motion made by Chairman Farnum and seconded by Selectman Goodson to accept the minutes. Roll call vote:
Farnum - Yes
Streeter -Yes
Mason -Yes
Goodson -Yes
- Non-public meeting minutes for September 10, 2020, RSA 91-A:3 II (c). Session #3 sealed. Motion made by Chairman Farnum and seconded by Selectman Goodson to accept the minutes. Roll call vote:
Farnum - Yes
Streeter -Yes
Mason -Yes
Goodson -Yes
- Account payable manifest - Motion made by Chairman Farnum and seconded by Selectman Goodson to sign the accounts payable manifest for \$290,142.10, year to date \$6,940,728.28. Roll call vote:
Farnum - Yes
Streeter -Yes
Mason -Yes
Goodson -Yes
- Payroll manifest - Motion made by Chairman Farnum and seconded by Selectman Goodson to sign the payroll manifest for \$30,229.58. Roll call vote:
Farnum - Yes
Streeter -Yes
Mason -Yes
Goodson -Yes
- Intent to cut Map 407 Lot 113 - Motion made by Chairman Farnum and seconded by Selectman Goodson to sign the intent to cut. Roll call vote:
Farnum - Yes
Streeter -Yes
Mason -Yes
Goodson -Yes

- Farnum - Yes
Streeter - Yes

Mason -Yes
Goodson -Yes

- Farnum - Yes
Streeter -Yes

Mason -Yes
Goodson -Yes

- Farnum - Yes
Streeter - Yes

Mason -Yes
Goodson -Yes

- Farnum - Yes
Streeter - Yes

Mason -Yes
Goodson -Yes

- Farnum - Yes
Streeter -Yes

Mason -Yes
Goodson -Yes

- Farnum - Yes
Streeter -Yes

Mason -Yes
Goodson -Yes

- Farnum - Yes
Streeter -Yes

Mason -Yes
Goodson -Yes

- Farnum - Yes
Streeter - Yes

Mason -Yes
Goodson -Yes

- Selectman Goodson reported that she visited the BCEP Collaborative transfer station on Tuesday with Chairman Farnum. She stated that this is a four town collaborative for recycling. That they have mandatory recycling for everything or those who wish not to recycle pay .010 per pound for MSW. Discussion ensued. She stated that she also attended the Transfer Station Recycling Project meeting where this was discussed as well.
- Selectman Streeter stated that she had been contacted by the Conservation Committee regarding easements as to properties in Town. Discussion ensued. M. Streeter was asked to contact N. Obrien to be placed on the agenda for October 1, 2020. M. Streeter informed the

BOS as to what she had found in regards to the Tax Collector/Town Clerk seal and that it had been decided that once this was fixed that this is the seal that would be used on all Town documents/letterhead. She stated that the cost information she had obtained was \$60.00 - \$70.00. She was asked to follow-up with this.

- Selectman Mason stated that the CARES act municipal grant had been submitted and received. She stated that because of the size it was submitted as two different submissions, one for \$10,352.98 and one for \$1,026.54. She informed the BOS that 725 Turkey Street has placed another camper being lived in and that if this continued next week she would have a cease and detest letter ready to be signed. She asked the BOS to consider adding a fine this time as it is the third time that this property had to be served for the same violation. The BOS agreed. Selectman Mason informed the BOS of the letter from the Town of Moultonborough regarding the preambulation of town property lines. It was decided that the Administrator would send a letter to the Town of Moultonborough stating that at this time there was no money in the budget for the Town's participation. They were requesting \$4,000.00. She stated that there was going to be a webinar for Health Officers by NHMA in regards to Halloween that she was planning on attending. She also attended the Emergency Management Meeting this week. Selectman Mason informed the BOS that the current years PILOT were all in one manual and that it had been discovered that no invoices had been sent out. K. Anthony will be addressing this. Selectman Mason informed the BOS that Pine Tree Power had been sold but the Town had received 2 payments for their PILOT for a total of \$50,000 but did not know what the new owners would be doing. Additionally, she asked Chairman Farnum to look at the Solar Energy PILOT as she could not find the \$1000.00 per year agreement and that if power was not produced by 2022 that the PILOT was null and void.
- Selectman Farnum informed the BOS that he had visited the BCEP Collaborative Transfer Facility this week. He stated that the street lights had been refitted and fixed. One is still an issue on RT 25 as the lines run under the road. He stated he will go around and check the lights again as we are still paying for some like at the Rec field and some that don't work. The Town will contact PSNH - now Eversource to make sure that we are receiving our money for the replacement of the lights and not being charged for those that are still not working. He stated he tried to replace the light bulbs in the Town Administration office and the bulbs broke. He stated that the entire lights need to be changed out and LED to be put in place. He will have the Town Administrator follow-up on this. He stated the he is working on the Transfer Station plan and requested permission to contact other towns to see if they would have any interest in a collaborative transfer station plan. **Motion made by Selectman Mason and seconded by Selectman Goodson to have Chairman Farnum contact Freedom, Madison, Albany and Effingham to see if there would be any interest. Roll Call vote:**

Farnum - Yes
Streeter -Yes

Goodson -Yes
Mason -Yes

- **PUBLIC COMMENT:** Jim Bowles stated that the Fire Commissioners, Harry Remick, John Hartley and Zack Remick were present at the Fire Wards meeting in regards to the bids for the Forestry vehicle. No bids had been received. Discussion ensued. He stated that the next course of action was to use HGAC which is a vendor warehouse for fire, police and municipal equipment where vendors submit bids for equipment purchase. Selectman Farnum reminded J. Boles that we needed a signed agreement by December 13, 2020 so that if money had to be encumbered that it could be.

▪ NON-PUBLIC SESSION –Per RSA 91-A:3 II(a) Session#1

At 7:54 pm, on a motion by Chairman Farnum, seconded by Selectman Goodson, the Board moved into non-public under the above provisions by roll call vote. Mason – Yes, Farnum – Yes, Streeter – Yes, Goodson - Yes.

On a motion by Chairman Farnum, seconded by Selectman Goodson, the Board returned to public session at 8:12 pm by roll call vote. Mason – Yes, Farnum – Yes, Streeter – Yes, Goodson - Yes.

On a motion made by Chairman Farnum and seconded by Selectman Goodson stated that RSA 91-A:3 II (a)- Session #1 the minutes were sealed, because it could render a proposed action ineffective. roll call vote. Mason – Yes, Farnum – Yes, Streeter – Yes, Goodson - Yes.

- ADJOURNMENT: On a motion by Selectman Goodson to adjourn the meeting at 8:13 pm.

Respectfully Submitted,

Rebecca Mason
Recording Secretary

William Farnum - Chairman

Rebecca Mason

Aaron Ricker

Kelly Goodson

Melanie Streeter

