

TOWN OF TAMWORTH BOARD OF
SELECTMEN 84 MAIN STREET
TAMWORTH, NH 03886
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Selectmen's Meeting 6:00pm
Town Office

Thursday, July 2, 2020

DRAFT MINUTES

- CALL TO ORDER: The meeting was called to order at 6 pm by Selectman Farnum. Present are: Willie Farnum, Rebecca Mason, Melanie Streeter, and Kelly Goodson. Also present are John Scruton-Interim Administrator, Ed Comeau, Dana Littlefield, and Melissa Donaldson, Recording Secretary. Aaron Ricker is absent.
- APPOINTMENTS: None
- PUBLIC INPUT
- NEW BUSINESS:
 - Traffic & Road Regulations & Policy - update - has been sent to Conservation Commission, Paul King and Jim Bowles. None of the conservation trails should be used by snowmobiles. Jim Bowles feels that crossings are covered in the RSA's. There is also a question about OHRVs being allowed to use roads that are under 40 mph. There are a couple of roads that snowmobiles are allowed to run on. Becky will contact Mitchell Gordon about town roads that are groomed/used. Selectman Farnum addressed some concerns about the restrictive parking wording. Summer cottage roads will be reviewed at the August 6 meeting. Selectman Farnum will forward some items to Selectman Mason for inclusion.
 - Procedures for BOS - approve - Motion to adopt Rules of Procedure dated July 2, 2020 was made by Selectman Farnum, seconded by Selectman Goodson. Roll call
 - Administrator Update - Mr. Scruton - Great Hill Fire Tower agreement is to be sent to Grasshopper Wireless. Mr. Bowles recommended splitting the electric. A termination clause was added. Fire Department and Conservation Commission signature lines need to be added.
- SIGNATURE FILE:
 - Selectmen's minutes for June 25, 2020 - A motion to approve was made by Selectman Farnum, seconded by Selectman Goodson. Correction on page 5, change removed to blocked. A motion to approve as amended was made by Selectman Farnum, seconded by Selectman Goodson
Roll call:
Streeter – yes
Mason – yes
Goodson – yes
Farnum – yes
 - Selectmen's non-public minutes for June 25, 2020 - Session #1 - RSA 91-A:3 II (I) – sealed - A motion to approve was made by Selectman Farnum, seconded by Selectman Goodson
Roll call:
Streeter – yes
Mason – yes

Goodson – yes

Farnum – yes

- Selectmen’s non-public minutes for June 25, 2020 - Session #2 - RSA 91-A:3 II (c) – sealed - A motion to approve was made by Selectman Farnum, seconded by Selectman Goodson

Roll call:

Streeter – yes

Mason – yes

Goodson – yes

Farnum – yes

- Tamworth Wireless changing to Grasshopper Wireless - Memorandum of Understanding.
- Raffle Application - Tamworth Outing Club - prize is Ruger 1022 Classic Maple stock and CZP 10c 9 mm semiautomatic pistol. A motion to approve was made by Selectman Farnum, Selectman Streeter seconded.

Roll call:

Streeter – yes

Mason – yes

Goodson – yes

Farnum – yes

- HEB Contract - This is for the Transfer Station. \$2500 lump sum is requested for storm water pollution prevention plan update. They want to do the testing for the sum of \$6250. Can we do the samples ourselves and submit the test results to EPA? Put this on hold until we can get that answer.
- Abatements:

A motion to deny abatements listed below was made by Selectman Farnum, seconded by Selectman Goodson.

Denied:

Map	208	Lot	07
Map	407	Lot	067
Map	415	Lot	067-1
Map	415	Lot	066
Map	214	Lot	034
Map	216	Lot	069

Roll call:

Streeter – yes

Mason – yes

Goodson – yes

Farnum – yes

A motion to approve abatements totaling \$2336.00 as listed below was made by Selectman Farnum, seconded by Selectman Goodson.

Approved:				Amount
Map	206	Lot	022	\$883.00
Map	212	Lot	003	\$159.00
Map	214	Lot	160	\$140.00
Map	206	Lot	78	\$426.00

Map	414	Lot	16	\$142.00
Map	410	Lot	153	\$118.00
Map	410	Lot	150	\$67.00
Map	410	Lot	149	\$306.00
Map	415	Lot	64	\$95.00

Roll call:

Streeter – yes
Mason – yes
Goodson – yes
Farnum – yes

- Yield Tax Levy – Timber

Map 414-096-001 - \$65.00 - A motion to approve was made by Selectman Farnum, seconded by Selectman Goodson

Roll call:

Streeter – yes
Mason – yes
Goodson – yes
Farnum – yes

Map 420-050 and 049 - \$304.84 - A motion to approve was made by Selectman Farnum, seconded by Selectman Goodson

Roll call:

Streeter – yes
Mason – yes
Goodson – yes
Farnum – yes

Map 414-077-000 - \$251.25 - A motion to approve was made by Selectman Farnum, seconded by Selectman Goodson

Roll call:

Streeter – yes
Mason – yes
Goodson – yes
Farnum – yes

- SELECTMEN'S UPDATE:

Selectman Goodson - has concerns from citizens that do not want a leash law. A concerned citizen approached her regarding the junkyards that are not licensed. A concerned citizen mentioned that they have concerns about the length of Selectmen's meetings due to Covid.

Selectman Streeter - mailboxes for Highway Fire Police and Transfer Station were placed out in the hallway. Nelson O'Brien called about the Conservation Commission meeting at the Town House on July 13. She would like the Board to make a decision about the cleaning of the Town Office, the Town House, and the Fire Department. There are two who are interested in the Town Office only, but there are three places that need to be done. Town Office would be 2 days per week, Town House will be \$50 for one cleaning per week when used. They have the ability to come in more if needed. This is for Thomas Cleaning Service. The current vendor will clean this weekend. The new company could start on the 20th,

but will need to do the Town House after the meeting is held on the 13th. The Conservation Commission needs to hold an in person meeting for voting reasons. She will let Nelson know that she will open the building for them. John Scruton will need a W9 and proof of insurance from the new vendor.

Selectman Mason - went to Emergency Management meeting on Monday. The School District has only enough PPE to cover summer school. We need to start stockpiling masks in case the schools are able to reopen. CDC has put out new guidelines. It now requires employees staying out 10 days from onset of symptoms. This will be sent out for review. Sewer system tanks have been reset. Grinder pumps are going to have maintenance done on July 15. A new company was in and has concerns with items that are in the system. She has not been able to update the website, but she has apparently been added as an administrator. The DNS has been changed. Mr. Scruton will contact them. A cage in the basement is acceptable with John. Selectman Farnum will attend to this. Joint Loss as not met. Mr. Scruton will get the incident reports to Selectman Mason, as well as a report from Primex. When do we want to discuss the audit at a meeting? This will be on the agenda for the meeting on the 23 of July. Mr. Scruton feels that one half hour would be acceptable. Broadband handouts - please fill out the survey. Mr. Scruton is asked to fill this out on behalf of the Town Office. www.nccouncil.org/broadband is the address of the survey. There is a link on the town web site.

Selectman Farnum - DES contacted the transfer station regarding masks. Glenn placed an order. The CIP met on the 30th, and information about the recycling building was discussed. Some pruning was done around the Town Office building.

Selectman Mason - per diems for the Personnel Manual. One is needed for Tax Collectors Assistant. What are we paying out when someone terminates? This needs to be nailed down. How do the holidays work? The Town Office and Tax Collector will be closed tomorrow due to the holiday. The Transfer Station will be open on July 4.

Selectman Mason - Arthur Mason requested information about the street lights.

▪ OLD BUSINESS:

- Job descriptions/Personnel Policies
- Disposal of Town Owned Property Method
- Summer Cottage Roads

- A motion to enter non-public was made by Selectman Farnum at 6:55 pm, seconded by Selectman Goodson.

Roll call:

Streeter – yes
Mason – yes
Goodson – yes
Farnum – yes
Ricker - absent

NON-PUBLIC - RSA 93-A:3, II (i)
RSA 93-A:3, II (b)
RSA 93-A:3 II(c)

Motion to leave non public at 9:11 pm by Selectman Farnum, seconded by Selectman Goodson.

Roll Call:

Streeter – yes
Mason – yes
Goodson – yes
Farnum – yes
Ricker - absent

Non public meeting minutes Sessions 1 and 2 are not sealed

Non public meeting minutes Session 3 are sealed.

Motion to seal minutes made by Selectman Farnum, seconded by Selectman Goodson

Roll call

Streeter – yes
Mason – yes
Goodson – yes
Farnum – yes
Ricker - absent

- ADJOURNMENT: A motion to adjourn was made at 9:12 pm by Selectman Mason, seconded by Selectman Goodson.

Respectfully Submitted,
Melissa Donaldson
Recording Secretary

William W. Farnum

Rebecca Mason

Aaron Selectman Ricker

Melanie Streeter

Kelly Goodson